

# Jr. High Extra-Curricular Activities Code

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**School District of Crivitz**

## *Philosophy*

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The Crivitz School District believes that a program of activities outside the school curriculum is a valuable enhancement to the regular school program of studies.

Extra-curricular school programs at Crivitz are intended to enrich learning through activities that foster the emotional, intellectual and social needs of students. It is also the intent of these programs to increase a student's understanding of ethical conduct and self-discipline.

It is the position of the Crivitz School District that involvement in extra-curricular activities is a privilege with accompanying responsibilities and expectations. The Board of Education is committed to providing an equal educational opportunity for all students in the District.

The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student program and activities.

## *Purpose*

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The purpose of the Crivitz School District Activities Code is to establish clear and definite expectations for those students who choose to participate in extra-curricular activities. It is also intended that this code will assist in instilling a sense of uniformity and equality for all students involved in any of the school's extra-curricular activities.

## *Goals*

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Some of the goals of the extra-curricular program and activities code are as follows:

1. To meet the desire for competition, performance, or presentation.
2. To provide activities that brings students together for the healthy expression of interests and talents.
3. To teach new skills and enhance existing ones with the hope that students will acquire lifetime interests and sources of fulfillment.

4. To provide students, faculty, and community members with a source of identifications and pride in their school.
5. To provide opportunities for developing lasting friendships with classmates, teammates, and opponents.
6. To help students develop responsibility and leadership as well as respect for themselves and others.
7. To teach students that there are natural and logical consequences for violating behavioral expectations.
8. To give students an understanding that participation in extra-curricular activities is a privilege, which carries with it certain responsibilities.
9. To support students in making healthy and productive choices about their lifestyle and behavior.
10. To identify students when their behavior is harmful to themselves and others.
11. To assist students in learning from their experiences with the cooperative assistance of parents, educators, and coaches/advisors.
12. To provide opportunities for students to learn from mistakes and assist in changing their behavior so as to benefit maximally from participation in extra-curricular activities.
13. To maintain the highest standards of behavior for participants in extra-curricular activities and remove the privilege of participation from those students who do not demonstrate appropriate efforts to improve their behavior.

### *Students Covered by the Extra-Curricular Code*

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#### **Group 1:**

- Interscholastic Athletics
- Cheer/Dance Team

#### **Group 2:**

- Forensics
- Solo and Ensemble
- Student Council
- Class Officers

#### **Group 3:**

- Band/Choir

# Group 1

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## *Eligibility*

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1. A WIAA Physical or Alternate Year Card is required for students participating in interscholastic athletics, cheerleading, and dance team.
2. An Extra-Curricular Code and an Emergency Medical Form must be signed before an athlete can participate in practice.
3. The Extra-Curricular Code is in force throughout the calendar year.
4. Extra-Curricular Code conduct violations are cumulative throughout the 2 (or 3) years of junior high school.
5. Prior to participating in a Group 1 activity, students and parent(s)/guardian(s) must complete the video /video quiz of the school-sponsored code explanation meeting at least once annually.

## *Attendance*

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1. A student must be present for the second ½ of the school day to participate in practice or a scheduled contest/event on that day unless approved by an administrator.
2. If a student is suspended from school for any reason, this suspension shall include any practices, performances, and competitions that occur during this time. This includes in-school suspensions.
3. Unless there are extenuating circumstances, as determined by the athletic director or the principal, a student is required to attend classes, on time, the day after an athletic activity/contest/event.
4. All group participants are expected to attend all of the practices and games/meets unless excused by the coach of the sport involved or by administrative excuse; failure to comply will result in discipline and/or suspension. Students may be dropped from team membership for not being in good standing with the team and/or failing to attend school and go to practices.
5. Students may also be withheld from competition/participation for insubordination or disrespect to any school employee, coach, opponent, or official, or not meeting the requirements of individual coaches/advisors.

## *Transportation Regulations*

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Group 1-2 members must use the mode of transportation provided by the school. A participant who travels to an away activity with a school group must return with that group unless a transportation

waiver is signed by the parent/guardian that specifically states the participant will be provided alternative transportation home from a school event.

## *Hazing*

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Hazing in athletics or extra-curricular activities is prohibited. Hazing is defined as doing any act or coercing another, including the victim, to do any act of initiation toward any student or other organization that causes or creates substantial risk for causing mental or physical harm to any person. No student shall plan, encourage, or engage in physical harm to any person. No student shall plan, encourage, or engage in any form of hazing in practice, competition, or performances. Permission, consent, or assumption of risk by an individual subject to hazing does not lessen the prohibition contained in this policy. The student faces penalties regarding participation from athletics and other activities for violation of this policy.

## *Extra Team-Specific Rules*

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Coaches or advisors or individual activities may establish more specific rules for their programs with the approval of the administration. Any specific training rules and other regulations set up by the individual coaches should be written, on file with the athletic director, and available to all members of the team or squad. Items which may be covered include conduct, actions, appearance, diet, practice attendance, curfew, etc.

1. School rules will apply.
2. Rules may not supersede national, state, conference, or school rules.
3. A copy of specific rules must be provided to, and approved, by the athletic director prior to the start of the activity season.
4. Notification and copies of specific rules will be provided and explained to all participants during or before the first practice.

## *Injuries and Care*

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1. All injuries must be reported to the supervising trainer or coach/advisor immediately. The trainer will file the appropriate accident report.
2. In the case of an emergency, students will be sent to the nearest hospital, unless parents/guardians indicate that the student should be sent elsewhere.
3. The trainer, varsity coach, and athletic director should be informed prior to participation of an athlete who has any special medical problems (diabetes, epilepsy, etc.).
4. To assure that sufficient recovery or healing has occurred and the athlete is physically able to return to competition, he/she must have a certificate signed by a doctor indicating the date of return. This is a WIAA Rule designed to provide some assurances to the parent, coach, and

school that the athlete has recovered from the injury. The certificate is to be given to the trainer; the trainer is required to pass it to both the coach and the athletic director, who will keep it on file.

### *Wisconsin Statutes*

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In accordance with state statutes, legal authorities will share law violations with the school as follows:

1. Wisconsin Statute S.938.396(1m) permits law enforcement agencies to provide school districts any information in their records relating to use, possession, or distribution of alcohol, controlled substances, or those items associated with the use of controlled substances.
2. In addition, law enforcement agencies are permitted to provide school districts any information in their records relating to the illegal possession of a dangerous weapon by a juvenile, the commission of certain serious acts by a juvenile, and any information in their records relating to acts for which a juvenile was adjudged delinquent.

### *Academic Eligibility*

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1. At the junior high level, (grades six through eight) the extra-curricular academic policy will be as follows: The athletic director will provide all sixth through eighth grade teachers with player/participant rosters during each athletic/activity season. The teachers will continuously monitor the grades of athletes/participants and report all failing grades to the athletic director and the student/athlete's coach/advisor. When the coach/advisor is made aware of an athlete's/participant's failing grade, he will inform the athlete/participant that he/she may practice but not compete in games until such a time as the failing grade(s) is improved to at least a D- or higher. If the coach/advisor is informed the day of an event/contest, that an athlete/participant has an F in class, the suspension from competition will begin the next day. Teachers should inform coaches as soon as possible when an athlete's grade(s) has improved.
2. The academically ineligible participant must practice and attend events with the team, but will not participate in any event.
3. Students moving from 8<sup>th</sup> grade to 9<sup>th</sup> grade will be held to the same academic standards. No incoming freshman will be eligible for a Group 1 activity as a freshman if he/she has one (1) failing grade during 4<sup>th</sup> quarter of his/her 8<sup>th</sup> grade year.1.
4. EEN students will be expected to obtain passing grades for classes in which they are mainstreamed. Satisfactory progress toward meeting I.E.P. objectives shall be considered passing in classes for which EEN students are not mainstreamed.

### *Penalty Guidelines*

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1. When enforcing consequences, the number of scheduled contests in a season will be used as a basis for the length of a suspension. For example, if a student is penalized 25% of the season for a first violation and the team had a 20 game schedule, the athlete would be penalized 5 games.
2. All suspension totals will be rounded up. If an athlete is suspended for 25% of a 17 game schedule, the total would be 4.25 contests, which would then be rounded up to 5 contests.
3. Participants must be in good standing with the team until season's end in order to complete any suspension. If an athlete quits a sport while under suspension, the full suspension will still be in effect for the next sports season.
4. Multiple suspensions and/or academic ineligibility must be served consecutively and may not be served concurrently (an athlete must be academically eligible first in order to then serve any code violation suspension).
5. Suspensions will be figured and must be served at the highest level a student-athlete will participate at during the course of a season.

### ***Principals and Philosophies of Alcohol/Tobacco/Controlled Substance Violations***

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1. There is no such thing as responsible use of controlled substances/mood altering chemicals, alcohol, or tobacco (including e-cigarettes) by any junior high school student. Adolescent use is against the law, it jeopardizes the student's health and safety, and it inhibits attainment of individual potential and goals. Therefore any use of controlled substances/mood altering drugs, alcohol, or tobacco (including e-cigarettes) by student-athletes/participants will not be tolerated.
2. Student-athletes/participants are in a highly visible setting of leadership and/or competition/performance. Therefore, these student-athletes/participants will be held to a higher standard of conduct than the students who choose neither to participate nor to represent Crivitz Junior High School.
3. We believe that the parent(s)/guardian(s) have a right to be informed. Therefore, the parent(s)/guardian(s) will be contacted regarding findings by school staff.
4. The purpose of the drug, alcohol, and tobacco policies are to encourage/reward a student for agreeing to follow assistance recommendations and confront a violation honestly. Therefore, any denial of privilege to participate will be reduced if the student agrees to follow assistance recommendations and/or self-reports a violation.
5. Participation is better than exclusion. Therefore, the student may remain a practicing member of the team/group/activity during a violation period. While under suspension, the student must be at all practice sessions and contests. If a participant misses a required practice, it may result in additional penalties determined by the coach.
6. The use or possession of alcohol, tobacco (including e-cigarettes), and other drugs or controlled substances by any student who participates in co-curricular activities will not be allowed. Alcohol, tobacco, other drugs, and/or criminal violation penalties shall be cumulative for each violation committed during the participant's junior high school career.

7. The person(s) reporting the violation must put the allegation(s) in writing. The allegations cannot be based on hearsay. Pictures of students involved in activities which violate the Extra-Curricular Activities Code should also be signed, unless deemed acceptable proof by the athletic director.

### *Mere Presence Policy*

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1. A student may not attend gatherings where drugs or alcohol are present or are being consumed. It will be the participant's responsibility to leave the party immediately when drugs or alcohol are present or being illegally consumed. Immediately means the moment it is evident alcohol or other drugs are present.
2. This rule is not intended to pertain to family gatherings such as weddings, anniversaries, birthdays, graduation parties, etc., or monitored events within licensed establishments as long as students are following the intent of the activity code.
3. Within these guidelines, however, students may not consume alcohol or be in possession of alcoholic beverages—**even if they have parental permission**. Parental permission does not override the provisions of this code.
4. Each violation of this policy is cumulative throughout a participant's junior high school career.

### *First Violation*

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1. Participants who use and/or possess or purchase alcohol, tobacco products (including e-cigarettes), drugs, and/or all illegal substances and/or legal substances such as inhalants that produce a drug-like effect, will be suspended from participating in 25% of the total number of scheduled events for that activity, with carryovers into other seasons.
2. This penalty will be reduced to 10% of the total number of scheduled contests if the student successfully participates in a school-approved assessment and follow-up program. This program will be necessary for a participant to make it past a 3<sup>rd</sup> violation.
3. The program administrator will notify the school if the participant is not attending or successfully displaying progress toward the completion of the program. Any cost for the assessment program will be the responsibility of the student. It is the student's responsibility to make sure he/she provides paperwork to the athletic director proving he/she has completed the program.
4. The suspended individual will be required to practice and attend games/matches/activities (out of uniform) and may sit with the team for all contests during this suspension unless otherwise directed by the administration.

### *Second Violation*

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1. Participants who use and/or possess or purchase alcohol, tobacco products (including e-cigarettes), drugs, and/or all illegal substances and/or legal substances such as inhalants that produce a drug-like effect, will be suspended from participating in 50% of the total number of scheduled events for that activity, with carryovers into other seasons.
  2. If a participant receives a 2<sup>nd</sup> violation **within 6 months of receiving their first violation**, he/she will be suspended from all activities for one calendar year.
  3. This penalty cannot be reduced by participating in a school approved assessment and follow-up program, but by participating in such a program, the student may have the opportunity to participate in Group 1 activities if he/she receives a 3<sup>rd</sup> violation. The program administrator will notify the school if the participant is not attending or successfully displaying progress toward the completion of the program. Any cost for the assessment program will be the responsibility of the student. It is the student's responsibility to make sure he/she provides paperwork to the athletic director proving he/she has completed the program.
  4. The suspended individual will be required to practice and attend games/matches/activities (out of uniform) and may sit with the team for all contests during this suspension unless otherwise directed by the administration.

### ***Third Violation***

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1. A third violation will result in permanent loss of participation in all Group 1 activities for the remainder of the student's junior high school career if he/she did not participate in a school-approved assessment and follow-up program during the 2<sup>nd</sup> violation.
2. If the student did participate in a school-approved assessment and follow-up program during his/her 1<sup>st</sup> and 2<sup>nd</sup> violation, the student will be suspended from all Group 1 activities for one calendar year.
3. The student will only have the opportunity to compete in Group 1 activities after the 3<sup>rd</sup> violation if he/she completes a school-approved assessment and follow-up program. The program administrator will notify the school if the participant is not attending or successfully displaying progress toward the completion of the program. Any cost for the assessment program will be the responsibility of the student. It is the student's responsibility to make sure he/she provides paperwork to athletic director proving he/she has completed the program.
4. The suspended individual will be required to practice and attend games/matches/activities (out of uniform) and may sit with the team for all contests during this suspension unless otherwise directed by the administration.

### ***Fourth Violation***

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1. If a student receives a 4<sup>th</sup> violation, he/she will be banned from all Group 1 activities for the remainder of his/her junior high school career

### *Extra-Curricular Activities Code Self-Reporting Policy*

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1. Students who self-report an alcohol, tobacco, or drug related Extra-Curricular Activities Code violation within 72 hours to a coach, the guidance counselor, an administrator, or the athletic director of their own volition will have their penalty reduced to 10% of the total number of scheduled contests.
2. A participant may only self-report for a 1<sup>st</sup> violation.
3. The referral must be made prior to staff awareness of the violation.
4. If the participant was issued a ticket by the police for a code violation, he/she cannot self-report. The administration would have been given that information.

### *Alcohol and Other Drug Violation Guidelines*

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1. Violations between seasons will be applied to the next season/activity in which the student participates.
2. If a student is participating in more than one extra-curricular activity at a time, the full consequence will apply to each activity.
3. For violations that occur during the summer months, the appropriate penalty would begin for all fall activities on the first day of practice. If the student does not participate in a fall activity, the appropriate penalty would begin on the first day of practice in the next season the individual participates in.
4. When enforcing consequences, the maximum number of scheduled contests will be used. If there is a fraction, consequences will be rounded up.
5. If a student is ineligible at the time of tryouts, the student will be allowed to try out. If the student is deemed skillful enough to remain on the squad, the student will join the contests at the completion of the suspension.
6. Suspensions will be figured and must be served at the highest level a student-athlete will participate in during the course of a season.
7. Participants must be in good standing with the team until season's end in order to complete any suspension. If an athlete quits a sport while under suspension, the full suspension will still be in effect.
8. If the school receives evidence of an Extra-Curricular Activities Code violation, even though the student has not participated in any activity to date, this violation may be held against the student if he/she does decide to participate in an activity at a later date.

## *Other Serious Violations and/or Conduct Unbecoming of a Student-Athlete*

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Any student-athlete who commits any of these violations may be suspended immediately and may be suspended up to one calendar year pending a review by the principal, the athletic director, neutral coaches/advisors, and other administrators as needed. The administration has the right to address violations not covered by this code, including but not limited to: misdemeanors, felonies, and violations of statutory law, and assess penalties accordingly.

The seriousness of the offense will determine the penalty up to or including an athletic code violation. These violations are cumulative with other code violations.

- Organizing, hosting, or having gatherings where drinking alcohol or use of controlled substances takes place
- Selling, providing, or distributing alcohol or controlled substances, including the misuse of prescription or over-the-counter drugs
- Possession of a dangerous or concealed weapon
- Theft
- Vandalism
- Threatening a staff member
- Battery or sexual assault
- Intervention by the police
- Being charged with, or committing a felony or misdemeanor other than a traffic violation
- Cell phone use in restricted areas
- Camera usage in restricted areas

# Group 2

## *Enforcement and Penalties for Group 2 Violations*

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When a violation occurs, the advisor has the responsibility to enforce the rules and regulations as interpreted in this Extra-Curricular Activities Code. The minimum penalty for any violation will be suspension from one activity and the maximum penalty will be suspension from all activities for one calendar year. The advisor and principal will determine the length of the suspension.

# Group 3

## *Enforcement and Penalties for Group 3 Violations*

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Students who are given an activities code violation may incur penalties as outlined by the club or activity based on the rules established by that club or activity.

## *Appeals Process*

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1. Violations may be reported to the administration, coach, teacher, and/or advisor. The athletic director will then investigate the alleged violation for Group 1 activities while the principal will investigate allegations for Group 2 and 3 activities. When a decision has been reached, the parent/guardian and the student will be informed. When the student has been informed by the administration of a decision to suspend, he/she may take the decision to the Board of Appeals.

The appeal must be in writing and submitted to the Crivitz High School athletic director within 10 days of the notification.

2. The Board of appeals will be comprised of the following:
  - a. The junior high school guidance counselor
  - b. 4 coaches/advisors/faculty member (the coach/advisor of the sport or activity the penalty will be applied to will not be a part of this group)
3. The Board of Appeals will hear the participant's appeal and the reasoning for the original decision as presented by the Athletic Director.
4. The Board of Appeals will make the final decision on the suspension based on the evidence presented to it at the hearing by submitting a secret ballot to be reviewed at the meeting in witness to those present.
5. The school district shall not discriminate in standards or rules of behavior or disciplinary measures, including suspensions and expulsions, on the basis of sex, status, sexual orientation, or physical, mental, emotional, or learning disability or impairment.

### *Activity Fee*

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Since the start of the 2016-2017 school year, each family will be required to pay a \$100.00 fee. This fee can be reimbursed at the end of the school year upon the completion of working a minimum of four (4) events for the Wolverine Sports Boosters in the concession stand at home events where concessions are sold. These events may be worked by the parent/guardian, student-athlete, or a designee representing the individual/family. This fee will apply to all Group 1 participants. Parents/guardians of more than one student-athlete need only to work a minimum of four (4) events. If the student-athlete or parent/guardian does not complete the minimum requirement, they will not get reimbursed for the school year. Each sport has been assigned to our home contests that does not interfere with the sports season that the student-athlete is currently in. Your coach will be contacting you regarding when to sign up to work our home events in the concession stand. This will only apply to 7<sup>th</sup> and 8<sup>th</sup> grade students.

