

Extra-Curricular Activities Code

School District of Crivitz

Philosophy

The Crivitz School district believes that a program of activities outside the school curriculum is a valuable enhancement to the regular school program of studies.

Extra-curricular school programs at Crivitz are intended to enrich learning through activities that foster the emotional, intellectual and social needs of students. It is also the intent of these programs to increase a student's understanding of ethical conduct and self-discipline.

It is the position of the Crivitz School District that involvement in extra-curricular activities is a privilege with accompanying responsibilities and expectations.

The Board of Education is committed to providing an equal educational opportunity for all students in the District.

The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student program and activities.

District Compliance Officers

The Board designates the following individual(s) to serve as the District's "Compliance Officers" (also known as "Civil Rights Coordinator") (hereinafter referred to as the "COs").

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Principal

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Purpose

The purpose of the Crivitz School District Activities Code is to establish clear and definite expectations for those students who choose to participate in extra-curricular activities. It is also intended that this code will assist in instilling a sense of uniformity and equality for all students involved in any of the school's extra-curricular activities.

Goals

Some of the goals of the extra-curricular program and activities code are as follows:

1. To meet the desire for competition, performance, or presentation.
2. To provide activities that brings students together for the healthy expression of interests and talents.
3. To teach new skills and enhance existing ones with the hope that students will acquire lifetime interests and sources of fulfillment.
4. To provide students, faculty, and community members with a source of identifications and pride in their school.
5. To provide opportunities for developing lasting friendships with classmates, teammates, and opponents.
6. To help students develop responsibility and leadership as well as respect for themselves and others.
7. To teach students that there are natural and logical consequences for violating behavioral expectations.
8. To give students an understanding that participation in extra-curricular activities is a privilege, which carries with it certain responsibilities.
9. To support students in making healthy and productive choices about their lifestyle and behavior.
10. To identify students when their behavior is harmful to themselves and others.
11. To assist students in learning from their experiences with the cooperative assistance of parents, educators, and coaches/advisors.
12. To provide opportunities for students to learn from mistakes and assist in changing their behavior so as to benefit maximally from participation in extra-curricular activities.
13. To maintain the highest standards of behavior for participants in extra-curricular activities and remove the privilege of participation from those students who do not demonstrate appropriate efforts to improve their behavior.

Students Covered by the Extra-Curricular Code

Group 1:

- Interscholastic Athletics
- Cheer Team
- Dance Team

Group 2:

- Forensics
- Solo and Ensemble
- Senior Class Play
- Student Council

- Class Officers
- Dance Courts
- Badger Boys and Girls
- Commencement Speakers
- Scott Hi-Q
- Drill Team

Group 3:

- Band/Choir
- Jazz Band
- National Honor Society
- Yearbook
- Science Club

Group 1

Eligibility

1. Student-athletes must meet all WIAA requirements for eligibility.
2. A WIAA Physical or Alternate Year Card is required for students participating in interscholastic athletics, cheerleading, and dance team.
3. An Extra-Curricular Code and an Emergency Medical Form must be signed before an athlete can participate in practice.
4. The Extra-Curricular Code is in force throughout the calendar year (WIAA rule).
5. Extra-Curricular Code conduct violations are cumulative throughout the 4 years of high school.
6. Prior to participating in a Group 1 activity, students and parent(s)/guardian(s) must complete the video /video quiz of the school-sponsored code explanation meeting at least once annually.

Attendance

1. A student must be present for the second ½ of the school day to participate in practice or a scheduled contest/event on that day unless approved by an administrator.
2. If a student is suspended from school for any reason, this suspension shall include any practices, performances, and competitions that occur during this time. This includes in-school suspensions.

3. Unless there are extenuating circumstances, as determined by the athletic director or the principal, a student is required to attend classes, on time, the day after an athletic activity/contest/event.
4. All group participants are expected to attend all of the practices and games/meets unless excused by the coach of the sport involved or by administrative excuse; failure to comply will result in discipline and/or suspension. Students may be dropped from team membership for not being in good standing with the team and/or failing to attend school and go to practices.
5. Students may also be withheld from competition/participation for insubordination or disrespect to any school employee, coach, opponent, or official, or not meeting the requirements of individual coaches/advisors.
6. If a student is suspended for a code violation (not academic) for one or more WIAA tournament competitions, the minimum penalty is immediate disqualification of that student for the remainder of the total tournament series in that sport (WIAA Rule).
7. A student who transfers from any school with a status of ineligibility for disciplinary reasons retains such status at his/her new school for the same period as decreed by the former school (WIAA Rule).

Participation Limitations, Leaving the Team, and Lettering

1. Student-athletes may participate in more than one interscholastic sport during any given season, only after the approval of the advisor/coach, parents, and athletic director. A written plan, specifically designating which practices and games/meets/contests the individual athlete will attend will be established before approval will be given.
2. Individuals who voluntarily sever their team affiliations and/or quit during the season and later have a change of heart may be reinstated to team status at the coach's discretion.
3. Letter winners must meet sport requirements and must complete the sports season in good standing with the team/squad and coaching staff to qualify for a letter. Students who had code violations during a season are not eligible for any special end of season awards – MVP, Most Improved, All-Conference, All-State, etc. for the season in which a code violation has occurred.

Transportation Regulations

Group 1-2 members must use the mode of transportation provided by the school. A participant who travels to an away activity with a school group must return with that group unless a transportation waiver is signed by the parent/guardian that specifically states the participant will be provided alternative transportation home from a school event.

Hazing

Hazing in athletics or extra-curricular activities is prohibited. Hazing is defined as doing any act or coercing another, including the victim, to do any act of initiation toward any student or other organization that causes or creates substantial risk for causing mental or physical harm to any person. No student shall plan, encourage, or engage in physical harm to any person. No student shall plan, encourage, or engage in any form of hazing in practice, competition, or performances. Permission, consent, or assumption of risk by an individual subject to hazing does not lessen the prohibition contained in this policy. The student faces penalties regarding participation from athletics and other activities for violation of this policy.

Extra Team-Specific Rules

Coaches or advisors or individual activities may establish more specific rules for their programs with the approval of the administration. Any specific training rules and other regulations set up by the individual coaches should be written, on file with the athletic director, and available to all members of the team or squad. Items which may be covered include conduct, actions, appearance, diet, practice attendance, curfew, etc.

1. WIAA, conference, and school rules will apply.
2. Rules may not supersede national, state, WIAA, conference, or school rules.
3. A copy of specific rules must be provided to, and approved, by the athletic director prior to the start of the activity season.
4. Notification and copies of specific rules will be provided and explained to all participants during or before the first practice.

Injuries and Care

1. All injuries must be reported to the supervising trainer or coach/advisor immediately. The trainer will file the appropriate accident report.
2. In the case of an emergency, students will be sent to the nearest hospital, unless parents/guardians indicate that the student should be sent elsewhere.
3. The trainer, varsity coach, and athletic director should be informed prior to participation of an athlete who has any special medical problems (diabetes, epilepsy, etc.).
4. To assure that sufficient recovery or healing has occurred and the athlete is physically able to return to competition, he/she must have a certificate signed by a doctor indicating the date of return. This is a WIAA Rule designed to provide some assurances to the parent, coach, and school that the athlete has recovered from the injury. The certificate is to be given to the trainer; the trainer is required to pass it to both the coach and the athletic director, who will keep it on file.

Wisconsin Statutes

In accordance with state statutes, legal authorities will share law violations with the school as follows:

1. Wisconsin Statute S.938.396(1m) permits law enforcement agencies to provide school districts any information in their records relating to use, possession, or distribution of alcohol, controlled substances, or those items associated with the use of controlled substances.
2. In addition, law enforcement agencies are permitted to provide school districts any information in their records relating to the illegal possession of a dangerous weapon by a juvenile, the commission of certain serious acts by a juvenile, and any information in their records relating to acts for which a juvenile was adjudged delinquent.

Academic Eligibility

1. Students will be ineligible if they receive one (1) failing grade for a quarter marking period. **In addition, a student shall be ineligible if he/she receives one or more grades of incomplete (INC) for a quarter/semester marking period not due to a documented medical condition.**
2. A student who does not meet the standards required for academic eligibility will be ineligible for three weeks (15 consecutive scheduled school days and nights). The ineligibility period will start the next school day following a marking period.
3. At the end of the three-week period, it is the student's responsibility to bring a grade sheet to all of his/her teachers verifying that the student is passing ALL classes. The student must turn this sheet in to his/her coach or advisor and the coach/advisor must give it to the athletic director to be kept on file. If the student is eligible, he/she will remain eligible until the end of the grading period.
4. The academically ineligible participant must practice and attend events with the team, but will not participate in any event.
5. Students moving from 8th grade to 9th grade will be held to the same academic standards. No incoming freshman will be eligible for a Group 1 activity as a freshman if he/she has one (1) failing grade during 4th quarter of his/her 8th grade year.

Academic Guidelines

1. Each of the four-quarter grades will be used to determine student eligibility for Group 1 activities.
2. High school students who transfer to Crivitz High School will have their last quarter grades at their old school used in determining eligibility status.

3. EEN students will be expected to obtain passing grades for classes in which they are mainstreamed. Satisfactory progress toward meeting I.E.P. objectives shall be considered passing in classes for which EEN students are not mainstreamed.

Penalty Guidelines

1. When enforcing consequences, the number of scheduled contests in a season will be used as a basis for the length of a suspension. For example, if a student is penalized 25% of the season for a first violation and the team had a 20 game schedule, the athlete would be penalized 5 games.
2. All suspension totals will be rounded up. If an athlete is suspended for 25% of a 17 game schedule, the total would be 4.25 contests, which would then be rounded up to 5 contests.
3. Participants must be in good standing with the team until season's end in order to complete any suspension. If an athlete quits a sport while under suspension, the full suspension will still be in effect for the next sports season.
4. Multiple suspensions and/or academic ineligibility must be served consecutively and may not be served concurrently (an athlete must be academically eligible first in order to then serve any code violation suspension).
5. Suspensions will be figured and must be served at the highest level a student-athlete will participate at during the course of a season.

Principles and Philosophies of Alcohol/Tobacco/Controlled Substance Violations

1. There is no such thing as responsible use of controlled substances/mood altering chemicals, alcohol, or tobacco (including e-cigarettes) by any high school student. Adolescent use is against the law, it jeopardizes the student's health and safety, and it inhibits attainment of individual potential and goals. Therefore any use of controlled substances/mood altering drugs, alcohol, or tobacco (including e-cigarettes) by student-athletes/participants will not be tolerated.
2. Student-athletes/participants are in a highly visible setting of leadership and/or competition/performance. Therefore, these student-athletes/participants will be held to a higher standard of conduct than the students who choose neither to participate nor to represent Crivitz High School.
3. We believe that the parent(s)/guardian(s) have a right to be informed. Therefore, the parent(s)/guardian(s) will be contacted regarding findings by school staff.
4. The purpose of the drug, alcohol, and tobacco policies are to encourage/reward a student for agreeing to follow assistance recommendations and confront a violation honestly. Therefore, any denial of privilege to participate will be reduced if the student agrees to follow assistance recommendations and/or self-reports a violation.

5. Participation is better than exclusion. Therefore, the student may remain a practicing member of the team/group/activity during a violation period. While under suspension, the student must be at all practice sessions and contests. If a participant misses a required practice, it may result in additional penalties determined by the coach.
6. The use or possession of alcohol, tobacco (including e-cigarettes), and other drugs or controlled substances by any student who participates in co-curricular activities will not be allowed. Alcohol, tobacco, other drugs, and/or criminal violation penalties shall be cumulative for each violation committed during the participant's high school career.
7. The person(s) reporting the violation must put the allegation(s) in writing. The allegations cannot be based on hearsay. Pictures of students involved in activities which violate the Extra-Curricular Activities Code should also be signed, unless deemed acceptable proof by the athletic director.

Mere Presence Policy

1. A student may not attend gatherings where drugs or alcohol are present or are being consumed. It will be the participant's responsibility to leave the party immediately when drugs or alcohol are present or being illegally consumed. Immediately means the moment it is evident alcohol or other drugs are present.
2. This rule is not intended to pertain to family gatherings such as weddings, anniversaries, birthdays, graduation parties, etc., or monitored events within licensed establishments as long as students are following the intent of the activity code.
3. Within these guidelines, however, students may not consume alcohol or be in possession of alcoholic beverages—**even if they have parental permission**. Parental permission does not override the provisions of this code.
4. Each violation of this policy is cumulative throughout a participant's high school career.

First Violation

1. Participants who use and/or possess or purchase alcohol, tobacco products (including e-cigarettes), drugs, and/or all illegal substances and/or legal substances such as inhalants that produce a drug-like effect, will be suspended from participating in 25% of the total number of scheduled events for that activity, with carryovers into other seasons.
2. This penalty will be reduced to 10% of the total number of scheduled contests if the student successfully participates in a school-approved assessment and follow-up program. This program will be necessary for a participant to make it past a 3rd violation.
3. The program administrator will notify the school if the participant is not attending or successfully displaying progress toward the completion of the program. Any cost for the

assessment program will be the responsibility of the student. It is the student's responsibility to make sure he/she provides paperwork to the athletic director proving he/she has completed the program.

4. The suspended individual will be required to practice and attend games/matches/activities (out of uniform) and may sit with the team for all contests during this suspension unless otherwise directed by the administration.

Second Violation

1. Participants who use and/or possess or purchase alcohol, tobacco products (including e-cigarettes), drugs, and/or all illegal substances and/or legal substances such as inhalants that produce a drug-like effect, will be suspended from participating in 50% of the total number of scheduled events for that activity, with carryovers into other seasons.
2. If a participant receives a 2nd violation **within 6 months of receiving their first violation**, he/she will be suspended from all activities for one calendar year.
3. This penalty cannot be reduced by participating in a school approved assessment and follow-up program, but by participating in such a program, the student may have the opportunity to participate in Group 1 activities if he/she receives a 3rd violation. The program administrator will notify the school if the participant is not attending or successfully displaying progress toward the completion of the program. Any cost for the assessment program will be the responsibility of the student. It is the student's responsibility to make sure he/she provides paperwork to the athletic director proving he/she has completed the program.
4. The suspended individual will be required to practice and attend games/matches/activities (out of uniform) and may sit with the team for all contests during this suspension unless otherwise directed by the administration.

Third Violation

1. A third violation will result in permanent loss of participation in all Group 1 activities for the remainder of the student's high school career if he/she did not participate in a school-approved assessment and follow-up program during the 2nd violation.
2. If the student did participate in a school-approved assessment and follow-up program during his/her 1st and 2nd violation, the student will be suspended from all Group 1 activities for one calendar year.
3. The student will only have the opportunity to compete in Group 1 activities after the 3rd violation if he/she completes a school-approved assessment and follow-up program. The program administrator will notify the school if the participant is not attending or successfully displaying progress toward the completion of the program. Any cost for the assessment

program will be the responsibility of the student. It is the student's responsibility to make sure he/she provides paperwork to athletic director proving he/she has completed the program.

4. The suspended individual will be required to practice and attend games/matches/activities (out of uniform) and may sit with the team for all contests during this suspension unless otherwise directed by the administration.

Fourth Violation

1. If a student receives a 4th violation, he/she will be banned from all Group 1 activities for the remainder of his/her high school career.

Suspicionless Randomized Drug Testing

The Board of Education in an effort to deter students from the use of illegal drugs and to identify students who are using illegal drugs in order to provide an opportunity for remediation and treatment establishes a program of random suspicionless drug testing for District students.

It is the purpose of this policy to prevent students from participating in extra-curricular programs while under the influence of or while having alcohol or drugs in their body and it is further the purpose of this policy to educate, help and direct students away from drug and alcohol use toward a healthy and drug free participation and life style. This trust building program seeks to provide needed help and support for students who have a verified "positive" test.

The extra-curricular participant and a parent or guardian must provide written consent for the student to be subjected to random suspicionless drug testing. The student will remain in the pool for random suspicionless drug testing through graduation from high school.

- ***Student Eligibility***

The following groups of students will be eligible for random suspicionless drug testing:

- Groups 1, 2, and 3 Extra-Curricular participants as defined by this Extra-Curricular Activities Code.
- Students seeking and receiving a permit to park a vehicle on school grounds.

- ***Extra-Curricular Participants***

District students who choose to exercise the privilege of participating in extra-curricular activities that are defined in the Extra-Curricular Activities Code must agree to participate in the random suspicionless drug testing program. Student participants registering for extra-curricular activities will be provided with a consent form. The completion of the consent form by the student participant and, if the student is a minor, his/her parents or guardians, constitutes express permission and agreement that the student will submit to random suspicionless drug testing. Signing the consent form, and adherence to the conditions thereafter, shall be a condition for participation in extra-curricular activities. If an extra-curricular participant refuses to take the drug test when they are randomly selected, it will be treated as positive test and the student will be given an Activities Code violation. There will be no use of the appeal process for refusal to take a drug test when randomly chosen to do so.

- ***Confidentiality***

When a student submits a parking registration form or an extra-curricular form, they will be assigned a number by a high school administrator. The high school principal and athletic director will be the only people with access to the list of names assigned to each number. The list will remain confidential in a secure file that is not part of the permanent record file area. The list of students tested and the results of the random tests will remain confidential in a secure file that is not a part of the permanent record file. When a student graduates from high school, all of the student's records pertaining to the results of their test(s) will be destroyed.

- ***Substances Tested***

The District will test for alcohol and the following drugs: Amphetamines, Cocaine, Oxycodone, Marijuana, Phencyclidine, Methylenedioxymethamphetamine, Opiates, Benzodiazepines, Barbiturates, Methadone, Methamphetamine, and Buprenorphine. It also tests for adulterants: Creatinine, Specific Gravity and pH levels– alkaline adulterants. Adulterants are substances used in an attempt to manipulate the results of a test. If the test results show an adulterant present in the sample, the sample will be treated as positive test and the student will be given an Activities Code violation. Such a result can be appealed in the same manner as other positive test results.

As circumstances warrant, the District may add or delete from the list of drugs being tested. A student who tests positive for a drug may be exempted if a legal and current prescription for use can be provided within seventy-two (72) hours of notification by the school nurse.

- ***Random Selection of Students Participating for Testing***

Students eligible in the pool of students (extra-curricular participants and those students requesting parking permits) will be assigned a number by school administration. Random draws of numbers will be conducted on a bi-weekly basis through Bay Area Medical Center. Five numbers will be drawn every two weeks and the test will be conducted with the school nurse.

- ***Appeal of Positive Tests***

Students will have an opportunity within twenty-four (24) hours of notification, of the positive test result, to have a sample tested at the family's expense. The student and parent/guardian may consult their primary care provider for a lab draw for non-negative substance and a confirmatory test. The confirmatory test is the absolute test. The principal and/or administrative designee may consult with medical professionals to evaluate the results of the test, taking into consideration evidence offered by the student and/or family. Should the sample test confirm a positive result, and there is not a satisfactory explanation for the positive results, all consequences specified in the Extra-Curricular Activities Code will apply. If the second non-negative substance and confirmatory test results in determining that the School District's initial test was a false positive, the School District shall reimburse the student/family for the cost of the non-negative substance and confirmatory test.

Extra-Curricular Activities Code Self-Reporting Policy

1. Students who self-report an alcohol, tobacco, or drug related Extra-Curricular Activities Code violation within 72 hours to a coach, the guidance counselor, an administrator, or the athletic director of their own volition will have their penalty reduced to 10% of the total number of scheduled contests.
2. A participant may only self-report for a 1st violation.
3. The referral must be made prior to staff awareness of the violation.
4. If the participant was issued a ticket by the police for a code violation, he/she cannot self-report. The administration would have been given that information.

Alcohol and Other Drug Violation Guidelines

1. Violations between seasons will be applied to the next season/activity in which the student participates.
2. If a student is participating in more than one extra-curricular activity at a time, the full consequence will apply to each activity.
3. For violations that occur during the summer months, the appropriate penalty would begin for all fall activities on the first day of practice. If the student does not participate in a fall activity, the

appropriate penalty would begin on the first day of practice in the next season the individual participates in.

4. When enforcing consequences, the maximum number of scheduled contests will be used. If there is a fraction, consequences will be rounded up.
5. If a student is ineligible at the time of tryouts, the student will be allowed to try out. If the student is deemed skillful enough to remain on the squad, the student will join the contests at the completion of the suspension.
6. Suspensions will be figured and must be served at the highest level a student-athlete will participate in during the course of a season.
7. Participants must be in good standing with the team until season's end in order to complete any suspension. If an athlete quits a sport while under suspension, the full suspension will still be in effect.
8. If the school receives evidence of an Extra-Curricular Activities Code violation, even though the student has not participated in any activity to date, this violation may be held against the student if he/she does decide to participate in an activity at a later date.

Other Serious Violations and/or Conduct Unbecoming of a Student-Athlete

Any student-athlete who commits any of these violations may be suspended immediately and may be suspended up to one calendar year pending a review by the principal, the athletic director, neutral coaches/advisors, and other administrators as needed. The administration has the right to address violations not covered by this code, including but not limited to: misdemeanors, felonies, and violations of statutory law, and assess penalties accordingly.

The seriousness of the offense will determine the penalty up to or including an athletic code violation. These violations are cumulative with other code violations.

- Organizing, hosting, or having gatherings where drinking alcohol or use of controlled substances takes place
- Selling, providing, or distributing alcohol or controlled substances, including the misuse of prescription or over-the-counter drugs
- Possession of a dangerous or concealed weapon
- Theft
- Vandalism
- Threatening a staff member
- Battery or sexual assault
- Intervention by the police
- Being charged with, or committing a felony or misdemeanor other than a traffic violation
- Cell phone use in restricted areas

- Camera usage in restricted areas

- ***WIAA Felony Rule***

- In April of 2019, the WIAA membership approved a code of conduct change that provides for membership-wide uniformity in the way member schools deal with student-athletes charged or convicted of a felony. This new rule states that upon being charged or convicted of a felony, a student will be ineligible for all participation in WIAA activities until the student has satisfied all of the requirements ordered by the court in declaring a sentence served, including probation, community service, or any other court orders.

Group 2

Enforcement and Penalties for Group 2 Violations

When a violation occurs, the advisor has the responsibility to enforce the rules and regulations as interpreted in this Extra-Curricular Activities Code. The minimum penalty for any violation will be suspension from one activity and the maximum penalty will be suspension from all activities for one calendar year. The advisor and principal will determine the length of the suspension.

Group 3

Enforcement and Penalties for Group 3 Violations

Students who are given an activities code violation may incur penalties as outlined by the club or activity based on the rules established by that club or activity.

Appeals Process

1. Violations may be reported to the administration, coach, teacher, and/or advisor. The athletic director will then investigate the alleged violation for Group 1 activities while the principal will investigate allegations for Group 2 and 3 activities. When a decision has been reached, the

parent/guardian and the student will be informed. When the student has been informed by the administration of a decision to suspend, he/she may take the decision to the Board of Appeals. The appeal must be in writing and submitted to the Crivitz High School athletic director within 10 days of the notification.

2. The Board of appeals will be comprised of the following:
 - a. The high school guidance counselor
 - b. 4 coaches/advisors/faculty member (the coach/advisor of the sport or activity the penalty will be applied to will not be a part of this group)
3. The Board of Appeals will hear the participant's appeal and the reasoning for the original decision as presented by the Athletic Director.
4. The Board of Appeals will make the final decision on the suspension based on the evidence presented to it at the hearing by submitting a secret ballot to be reviewed at the meeting in witness to those present.
5. The Board of Education is committed to providing an equal educational opportunity for all students in the District. The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student program and activities.

Activity Fee

Since the start of the 2016-2017 school year, each family will be required to pay a \$100.00 fee. This fee can be reimbursed at the end of the school year upon the completion of working a minimum of four (4) events for the Wolverine Sports Boosters in the concession stand at home events where concessions are sold. These events may be worked by the parent/guardian, student-athlete, or a designee representing the individual/family. This fee will apply to all Group 1 participants. Parents/guardians of more than one student-athlete need only to work a minimum of four (4) events. If the student-athlete or parent/guardian does not complete the minimum requirement, they will not get reimbursed for the school year. Each sport has been assigned to our home contests that does not interfere with the sports season that the student-athlete is currently in. Your coach will be contacting you regarding when to sign up to work our home events in the concession stand. All paperwork, including the activity fee will need to be turned in prior to the first day of practice.

