

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....December 18, 2013

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: The following members were present: Michael Dama, Tim McFadden, Martha Neitzer, Jane Meissner, Lyle Cherry, Travis Mueller and Cory Sotka. Others present: Patrick Mans, Superintendent; Jeff Baumann, High School Principal; Jeff Walsh, Elementary Principal; Linda Tarmann, Business Administrative Assistant; Jannie Marsolek, Administrative Secretary; Thomas White, Building, Grounds and Transportation Director; Nick Schramm, Technology Coordinator; Jolene Huc, Community Ed Director, Daren Sommerfeldt and Student Council Rep. Billy Retza.
- IV. APPROVAL OF AGENDA: Motion by Neitzer, seconded by Sotka to approve agenda as presented. Motion carried 7-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING NOVEMBER 20, 2013
 - B. VOUCHERS
 - C. FINANCIAL REPORT
 - D. FUND 39 DEBT SERVICE

Motion by Neitzer, seconded by Mueller to approve consent agenda as presented, including financial report with vouchers of 83530 through 83688 with voids of 83434, 83485 and 83572 for a total of \$433,987.99, Fund 39 voucher 1017 for a total of \$363, and Fund 60 with vouchers 163863 – 163880 for a total of \$17,928.94. Motion carried 7-0.

- VI. PUBLIC INPUT: There was no public input.
- VII. CORRESPONDENCE/RECOGNITION: Mr. Mans reported on the Christmas cards received from various vendors, Peggy Zielinski with Newcap sent a thank you card for allowing them to use the school facilities to carry out their craft and vendor show. We received a card from the Wisconsin Veterans Home at Chippewa Falls thanking staff and students for the cards created and sent by the Elementary School. Thanks also went to Mike Frievalt, John Deschane and the Village of Crivitz for helping with the Elementary Christmas concert. Special thank you went to Ginger Deschane for collection donations for Joey Pickett and the Pickett Family for help with medical costs, etc. Finally, thanks and recognition went to two art students, Aliya Leslie and Krystal Hughes, for infusing

some color and beauty into the school by painting a triptych that has been installed in the District Office. The three-panel art project is being proudly displayed for all to see, and thanks also went to Mrs. Worley for overseeing the project. It was a job well done and something these students should be very proud of.

VIII. REPORTS

A. COMMITTEE REPORTS

1. **BUILDINGS, GROUNDS & TRANSPORTATION:** Mr. Dama reported that the committee met earlier in the evening to discuss the shortage of space for fitness equipment in the weight room. They looked at alternatives of using a classroom with a remote camera for viewing on the computer so that the supervisors could monitor that location remotely. They also discussed the option of possibly partnering with the newly opened Community Center. Mrs. Huc will be checking into some of these possibilities and report back to the committee.

B. ADMINISTRATIVE REPORTS

1. **PATRICK MANS – SUPERINTENDENT:** On January 15 and 22 staff from Bellin Health will be on site doing our second annual health plan biometric screening. This is an effort in partnership with WEA our health insurance provider to identify potential health risks early so that individuals can address those risks and thereby improve their health. It has been shown that if individuals address their health risks such as obesity or cardiovascular issues early through a combination of diet, exercise and medication it can significantly improve their long term health and thereby reduce their and the District's health insurance costs.

On a related note it is not yet known what the WEA health insurance rate increase will be for 2014-2015 but WEA has capped any rate increase at 9%. The amount our health insurance costs increase is based on the consortium of school districts' use of the health insurance benefit. The consortium is made up of Crivitz, Pembine, Goodman, Suring and Bonduel. Being a member of the WEA consortium allows for a greater spreading effect of the amount of health plan usage. This results in better annual rates and hedges against the potential of huge increases if a single district had a particularly bad year in terms of health issues.

As of the January 15 payroll the District will be going paperless for its advice of direct deposit for payroll. Employees can use any computer to go online and review or even print a copy of their payroll information simply by logging into the employee access portal of skyward.

Finally, I wanted to comment on the recent release by the Program for International Student Assessment of the PISA test results. This is a test of reading literacy, mathematics and science given to 15 year olds in approximately 70 countries worldwide every 3 years. The American Association of School Administrators released a statement recently commenting on the results of this test. United States students earned scores slightly above the international average in reading and slightly below the international average in science and math.

AASA points out that these results do not show that US students are falling behind. In fact, the high school dropout rate in the US has steadily declined since 1972. It is noted that our schools are not falling behind rather they are pulling apart. Poverty is the real issue impacting educational success in the US. The biggest education gap in the US today is between students who receive free and reduced meals (poverty) and those who do not. It seems that zip codes are the greatest predictor of academic achievement in the United States. When poverty is factored out of the equation, US students do as well or better than students anywhere in the world.

In Wisconsin we are further limited by the public school funding formula and revenue controls which results in some school districts spending as much as \$14K/student while others spend \$9K. These inequities result in some school districts being able to provide a much higher level of service to students and the community resulting in higher levels of student achievement.

2. JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Middle School Boys basketball has come to a close. The boys did a fine job of representing us during the season. They will now take a little break and after the holidays, some will do tournaments. I appreciate the efforts of Mr. Dorschner and Mr. Meyers put forth for the teams this year.

The Middle/High School Christmas Band and Choir Concerts will be tomorrow night at the high school. The concert begins at 7:00 p.m.

Crivitz Elementary/Middle School has received funding from McDonalds for a Healthy Hearts Healthy Minds Running/Walking Club. The corporation has awarded us \$500 to put forth to kids who want to take part in a walking/running club during lunch period and also to piggyback on the one that Mrs. Gruszynski has in the spring for all kids. The money will be for incentives and prizes for participants. We will track the number of miles that students walk or run and give medals and other awards for them to help motivate them to live healthier lifestyles. Thank you to the McDonald's Corporation for this award.

Tomorrow we have the Sock hop/Karaoke for the entire school. This is set up as a fun day to reward the kids for doing such a great job with behaviors this year. The younger kids will have dance music and the 6-8th

grade students will have dancing and Karaoke. Music is being provided by Paris Nights. Stop in if you want to see some real entertainment tomorrow.

Finally, I wish all of you a Merry Christmas and Happy New Year.

3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL: We held an assembly on Monday, November 18, in the gymnasium entitled “Piercing the Darkness.” It was hosted by Three Screen Productions and dealt with students making good choices. It was a film shown on three screens and it put a heavy emphasis on thinking before doing, and how bad choices affect many people, not just the individual making the choices.

I would like to thank Michelle Krzewina once again for donating four Packer tickets that were raffled off as a PBIS prize. Melody Semrau and Austin Banaszak were drawn from a pool of students with no tardies and no referrals as the lucky winners.

This month’s Lunch Bunch winners were Cody Bates, nominated by Deb Tomaszewski, and Dylan Wiedemeier, nominated by Sharon Bernier. Congratulations to both of them. November’s Student of the Month winners were Courtney Kaldenberg and Raina Mertz. The Athletes of the Month for November were Zach Timblin and Vicki Neuman. I would also like to congratulate them.

4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: **Elementary Lighting Upgrade:** The elementary lighting upgrade is progressing, and we are on track to complete the project by the December 31st deadline. The fixtures on the 3rd floor have all been replaced and work has begun in the wood shop. Next week work will begin in the 2nd story and the finish in the art room.

Cameras: The new cameras and servers have been completely installed. The newer IP cameras have a much clearer picture and we gained a good amount of additional coverage at both buildings.

Weather Related Issues: The recent weather created some problems for one of our buses and the elementary school building: Late bus: On Monday, December 9th, one of our morning buses experienced engine trouble due to the cold temperatures. I used our School Messenger system to notify parents and staff that the bus was running late. Roof leak: The rain and subsequent freezing exposed a serious leak in the grade school wing roofing. A warranty claim was submitted, and the leak was repaired. Burst pipe: A water pipe froze and burst in an elementary bathroom and needed to be repaired. The radiators in that area do not supply sufficient heat to prevent this from happening again, so we are looking for ways to provide more heat in that area. Frozen steam heating coil: The cold temperatures also caused a steam heating coil to rupture. Fortunately, we

were able to have it repaired and avoided purchasing a more costly replacement coil.

5. JOLENE HUC – COMMUNITY ED DIRECTOR: Mrs. Huc reported that the Community Ed Advisory Council Meeting for December had been canceled due to cold temperatures. She also met earlier in the evening to discuss the fitness equipment location and possible partnership with the new Community Center as reported by the Building, Grounds and Transportation Committee.
6. BILLY RETZA – STUDENT COUNCIL REPRESENTATIVE: Mr. Retza reported that the Student Council is working on holiday activities, Rube-Goldberg is still in the planning stages of building the machine, of which the task this year is to zip a zipper, Science Club is continuing to sell candy for fundraising and purchased a new Autoclave and will be planning an assembly in early February. NHS went caroling to NewCare earlier in the day, and reported that the November 7th blood drive resulted in 40 units of blood collected, which beat the goal of 35 units. HI-Q is continuing to practice, with the first match being January 7th at Gillett. YAODA is sending out requests for donations for the “Every 15 Minutes” program.

IX. INFORMATION/DISCUSSION ITEMS

- A. 2012-2013 AUDIT REPORT: Karen Kerber with KerberRose reported on the status of the 2012-2013 Audit Report. She reviewed the changes in auditing standards and of the standing of the District for the audit period. She stated that the District generally looked to be in a good position going forward. She recommended having an actuarial study done to better reflect the position of the District, but stated in general that things looked in order and reflected numbers close to what had been budgeted. She thanked the District for the opportunity to prepare the audit and expressed appreciation for the hard work put in to have ready the information needed to complete the audit as well.
- B. PASS/FAIL FOR GUIDED STUDY HALLS: Mr. Baumann requested that the 2nd Semester Guided Study Halls be changed to a Pass/Fail course, instead of earning a letter grade.
- C. CHEERLEADING TRIP REQUEST – KELLIE STUMBRIS: Cheerleading Coach Kellie Stumbris requested approval of a trip to Minneapolis, Minnesota. The team would be leaving on Friday morning, February 7th and returning on Sunday evening, February 9th. This would be so the Junior High and High School Cheer Team could participate in a competition. This is out-of-state and overnight,

so she asked that the trip be approved, with excused absences for those cheerleaders competing.

- D. BUSINESS CLASS TRIP – DAREN SOMMERFELDT: Mr. Sommerfeldt requested approval for a Business class trip to Minnesota for Saturday, January 11th, leaving Saturday morning and returning the same evening. The students have been raising funds to pay for the trip entirely.
 - E. SKYWARD CUSTOMER LOYALTY OFFER: Mr. Mans requested approval of a three year contract with Skyward, whereas Skyward was offering a customer loyalty program with renewal of the contract. Estimated savings was to be expected in the amount of \$2,984 during the course of the contract.
 - F. SPORTS PROGRAM UNIFORM ROTATION: Mr. Baumann asked the Board to reinstate the 5-year rotation for uniforms with a maximum of \$10,000 additional added to the budget per year to be spent on uniforms.
 - G. BOARD DRESS FOR GRADUATION: Board President Dama was asked by another Board Member Sotka if the Board could discuss the possibility of returning to wearing gowns at the graduation ceremony. There was further discussion among the Board that it would help them stand out. Mr. Dama suggested adding it back to the agenda in the next month or so to decide.
 - H. FOR PROFIT COUNSELOR BUILDING USE REQUEST: Laurie Lawrenz with *Labor of Love Counseling and Education Center* asked the Board for permission to see students here during the school day. She would pay \$20 per day facility use fee to rent a room, so there would be no cost to the school to allow her services be provided to students in need. This would only be for our students and all paperwork would be handled by her.
- X. ITEMS SCHEDULED FOR ACTION
- A. RESIGNATIONS
 - 1. VARSITY GIRLS' VOLLEYBALL COACH: Motion by Meissner, seconded by McFadden to accept the resignation of Varsity Volleyball Coach Irene Bauer. Motion carried 7–0.

B. APPOINTMENTS

1. SUBSTITUTE TEACHERS: Motion by Neitzer, seconded by Mueller to approve Sandra Wellens and Ruthann Koch as substitute teachers. Motion carried 7-0.
2. SUBSTITUTE TEACHERS' AIDES: Motion by Meissner, seconded by Neitzer to approve Linda Connell and Ruth Poh as substitute teachers' aides. Motion carried 7-0.
3. SUBSTITUTE KITCHEN STAFF: Motion by Cherry, seconded by Meissner to approve Ruth Poh, Kitty Nelsen and Judy Oleck as substitute kitchen staff. Motion carried 7-0.
4. SUBSTITUTE CLERICAL: Motion by Sotka, seconded by Cherry to approve Ruth Poh as substitute clerical staff. Motion carried 7-0.
5. SUBSTITUTE CUSTODIAN: Motion by Sotka, seconded by Nietzer to approve Kitty Nelson as substitute custodian. Motion carried 7-0.
6. VOLUNTEER/CHAPERONES: Motion by Neitzer, seconded by Meissner to approve Kris Heidewald, Stacey Olson, Victoria Mertens, Victoria Koons, Jacqueline Wiedemeier, and Bruce Mertens as volunteers/chaperones. Motion carried 7-0.

C. ACT ON FUND 39 DEBT SERVICE: Motion by Neitzer, seconded by Mueller to approve payment of \$363 to Associated Bank as a service fee for handling the Fund 39 Debt. Motion carried 7-0.

D. THREE YEAR CONTRACT EXTENSION WITH SKYWARD: Motion by Sotka, seconded by Mueller to approve the Skyward three-year contract extension. Motion carried 7-0.

*BE IT NOTED THAT MR. SOTKA WAS EXCUSED AT 7:00 P.M.

E. DAY OFF FOR CHEER STUDENTS' TRIP TO MINNESOTA: Motion by McFadden, seconded by Mueller to approve a school day off with excused absence and overnight trip out-of-state for the Cheer students to attend a cheer competition. Motion carried 6-0.

- F. BUSINESS ED CLASS TRIP TO MALL OF AMERICA IN MINNEAPOLIS, MN: Motion by Cherry, seconded by McFadden to approve a Business Ed class trip to Mall of America, Minneapolis, MN on Saturday, January 11th. Motion carried 6-0.
- G. SPORTS PROGRAM UNIFORM ROTATION ADDITION TO 2014-2015 BUDGET: Motion by McFadden, seconded by Mueller to approve an addition to the annual budget of \$10,000 for sports uniforms, beginning in 2014-2015 school year. Motion carried 5-0-1.
- H. PASS/FAIL GRADE FOR GUIDED STUDY HALLS: Motion by Neitzer, seconded by Mueller to approve the change to a pass/fail grading system for guided study halls beginning with the second semester of this school year. Motion carried 6-0.
- I. 2012-2013 AUDIT REPORT: Motion by Meissner, seconded by Mueller to approve the 2012-2013 Audit Report as presented by Karen Kerber. Motion carried 6-0.
- XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(F)
- A. CONSIDERING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OF SPECIFIC PERSONS WHICH, IF DISCUSSED IN PUBLIC, WOULD BE LIKELY TO HAVE A SUBSTANTIAL ADVERSE EFFECT UPON THE REPUTATION OF ANY PERSON REFERRED TO IN SUCH HISTORIES OR DATA:
- Motion by Meissner, seconded by Neitzer to recess to executive closed session as per Wisconsin Statute 19.85(F) at 7:06 p.m.
- Roll Call vote was taken: Dama – Yes, McFadden - Yes, Nietzer - Yes, Cherry - Yes, Mueller - Yes, Sotka - Absent, Meissner - Yes. Motion carried 6-0.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATUTE 19.85(2):
- Motion by Neitzer, seconded by Meissner to reconvene into open session and take any necessary public action as per Wisconsin Statute 19.85(2) at 7:10 p.m. No action was taken. Motion carried 6-0.

XIII. ADJOURNMENT: Motion by Meissner, seconded by McFadden to adjourn at 7:11 p.m.
Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Tim McFadden
Clerk

Michael Dama
President