

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....September 21, 2011

- I. **CALL TO ORDER** The regular meeting of the board of education was called to order by President Sikowski at 6:00 p.m. in the board room of the high school.
- II. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- III. **ROLL CALL** The following members were present: Jeannette Sikowski, Ginger Deschane, Thomas Wiedemeier, Lyle Cherry, Martha Neitzer, Dama and Miessner.

Others present: Patrick Mans, Superintendent; Jeffrey Baumann, High School Principal; Jeffrey Walsh, Elementary/Middle School Principal; Kris Heidewald, Administrative Secretary; and Thomas White, Building, Grounds and Transportation Director.

- IV. **APPROVAL OF AGENDA** Motion by Wiedemeier, seconded by Dama to approve the agenda as presented. Motion carried 7-0.
- V. **CONSIDER MOTIO TO APPROVE CONSENT AGENDA**
 - A. **MINUTES OF REGULAR MEETING AUGUST 17, 2011**
 - B. **MINUTES OF SPECIAL MEETING AUGUST 25, 2011**
 - C. **VOUCHERS**
 - D. **FINANCIAL REPORT**

Motion by Wiedemeier, seconded by Deschane to approve the consent agenda with approval of vouchers #79029-79215 in the amount of \$1,661,693.85 with a hold on voucher #79092 and Fund 60 vouchers #163453-163456 in the amount of \$1,711.15. Motion carried 7-0.

- VI. **PUBLIC INPUT** Discussion regarding drop off of students at the elementary building. A meeting will be set up for the board and the public.
- VII. **CORRESPONDENCE/RECOGNITION**
 - A. **ELEMENTARY SCHOOL IS A SCHOOL OF RECOGNITION** – It has been announced that the Elementary is again a School of Recognition.
 - B. **THANK YOU FOR TRITON ACADEMY ATTENDANCE** – A thank you card was received for attending the TRITON Academy this summer.

- C. **THANK YOU FROM BONDUEL CUSTODIAN** – A letter was received from a custodian at the Bonduel School who praised the Crivitz football team and coaches on how clean the locker rooms were left after the game there.

VIII. REPORTS

A. ADMINISTRATIVE REPORT(S)

- 1. **PATRICK MANS – SUPERINTENDENT** Mr. Mans discussed a meeting he just attended.
- 2. **JEFF BAUMANN – HIGH SCHOOL PRINCIPAL**
 - a. **START OF SCHOOL** The beginning of school has gone smoothly. Each student received a planner that contains 40 pages from the student handbook.
 - b. **ATHLETIC CODE MEETING** – The meeting was held on August 17th. It is held yearly with all incoming freshman and all new extra-curricular students. If the student doesn't attend they watch a video and they and their parents must sign that they watched it.
 - c. **HOMECOMING DATES** Roberto Santos will report on the upcoming event.
 - d. **PARENTS' NIGHT/WOLVERINE BOOSTERS' TAILGATE PARTY** The event was held on September 9th and there was a terrific turnout.
- 3. **JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL**
 - a. **BEGINNING OF SCHOOL** Started great. We reviewed the PBIS information at an assembly. An Open House was held August 31st. Sharon Hill trained the teachers on Crisis Prevention/Intervention during inservice. CPR class was also held.
 - b. **SCHOOL OF RECOGNITION** On October 12th myself, Lisa Schroeder and Pam Rickman will be attending a ceremony in Madison. We will receive a plaque and a check for 5,000.00.

- c. MIDDLE SCHOOL ATHLETICS Athletics have begun. Football has 40 participants; 7th grade volleyball has 22 and 8th grade volleyball has 13.
- 4. TOM WHITE – BUILDING, GROUNDS AND TRAN DIRECTOR The basketball backboards at the elementary building are completed. The cooling project is now completed. Focus on Energy will be sending us a check for \$5,000.00. We are working on the Memorial Brick project to go around the flagpole. Volunteers will be needed to help. The fire alarm system is very old and needs to be reviewed soon.
- 5. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR Zumba classes will begin on October 3 with Spinning and Tumbling classes beginning October 4th. Knitting class will be continuing. Flag football has 60 students from Crivitz and 20 from Coleman these are students in 4K-3rd grade. Martial Arts has 12 students and the 60+ meets on Monday and Wednesday with open walk on Friday. September 24th will be the CBA Fall Harvest Fest.
- 6. ROBERTO SANTOS – STUDENT COUNCIL REPRESENTATIVE Homecoming 2011 will be held September 26th through October 1st with the dance from 8:00-midnight. The theme is “Big City, Big Lights”. YAODA Rube Goldberg has held its first meeting. National Honor Society has 12-14 applicants and they will be announced next week. The dinner will be November 1st. Student Council has been working on homecoming. Thank you to Mr. Wiedemeier and Mr. White for building the bon fire. Samantha Haulotte was awarded for the first insect sighting “Hyles euphorbiae” in Wisconsin. The Science Club’s native prairie project is going well. 10% of the seeded plants have sprouted and are growing. The mowing is being done by Village of Crivitz at no cost to the school district.

IX. INFORMATION/DISCUSSION

- A. TECHNOLOGY STATUS UPDATE Nick Schramm gave an update on the status of the technology in the district.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATIONS

1. HIGH SCHOOL GOLF COACH Motion by Dama, seconded by Meissner to accept the resignation of Chris Carriveau as the golf coach. Motion carried 7-0.

B. APPOINTMENT(S)

1. PART TIME FIRST GRADE TEACHER Motion by Dama, seconded by Cherry to approve Mary Anne Kust as a part time long term substitute. Motion carried 5-2 with Deschane and Meissner voting no.
2. INFORMATION TECHNOLOGY LITERACY AIDE Motion by Wiedemeier, seconded by Dama to approve Kay Biernasz as the Information Technology Literacy Aide. Motion carried 5-2 with Deschane and Meissner voting no.
3. VOLUNTEER 2ND & 3RD GRADE CLASSROOM AIDE Motion by Wiedemeier, seconded by Cherry to approve Christine Gentile as a volunteer 2nd & 3rd grade classroom aide. Motion carried 7-0.
4. VOLUNTEER DEV – K AIDE Motion by Meissner, seconded by Deschane to approve Dawn Behrendt as a classroom volunteer for Dev – K aide. Motion carried 7-0.
5. 8th GRADE VOLLEYBALL COACH (CORRECTION) Motion by Wiedemeier, seconded by Dama to rescind the appointment of Nicole Olson as the 8th grade volleyball coach. Motion carried 7-0. Motion by Meissner, seconded by Dama to approve Shannon Starzer as the 8th grade volleyball coach. Motion carried 7-0.
6. STUDENT EACHER FOR MR. MATTY ^ MR. PAULSEN Motion by Cherry, seconded by Wiedemeier to approve Jill Brown as a student teacher. Motion carried 7-0.
7. SUBSTITUTE PARAPROFESSIONAL AIDE/CLASSROOM VOLUNTEER Motion by Dama, seconded by Meissner to approve Roselyn Lentz as a substitute paraprofessional aide/classroom volunteer. Motion carried 7-0.

8. SUBSTITUTE CLERICAL/PARAPROFESSIONAL AIDE Motion by Wiedemeier, seconded by Meissner to approve Lori Karban as a substitute clerical/professional aide. Motion carried 7-0.
9. SUBSTITUTE FOOD SERVICE/CUSTODIAN Motion by Wiedemeier, seconded by Meissner to approve Richard Keller as a substitute food service/custodian. Motion carried 7-0.
10. SUBSTITUTE FOOD SERVICE/CUSTODIAN Motion by Cherry, seconded by Dama to approve Sabrina Grimmenga as a substitute food service/custodian. Motion carried 7-0.
11. SUBSTITUTE FOOD SERVICE Motion by Dama, seconded by Meissner to approve Nora Swanson as a substitute for food service. Motion carried 7-0.
12. SUBSTITUTE TEACHER Motion by Deschane, seconded by Wiedemeier to approve Allison Omer as a substitute teacher/paraprofessional aide/transportation driver. Motion carried 7-0.
13. SUBSTITUTE TEACHER Motion by Meissner, seconded by Deschane to approve Amanda Atwood as a substitute teacher. Motion carried 7-0.
14. SUBSTITUTE TEACHER Motion by Dama, seconded by Meissner to approve Louanne Parker-Betts as a substitute teacher. Motion carried 7-0.

C. SECOND READING NEOLA POLICY UPDATES

1. 0100 BYLAW – DEFINITIONS
2. 0142.5 BYLAW – VACANCIES
3. 0143 BYLAW – AUTHORITY
4. 0145 BYLAW – SEXUAL HARASSMENT
5. 0151 BYLAW – ANNUAL SCHOOL DISTRICT MEETING
6. 0151.1 BYLAW – ANNUAL BOARD REORGANIZATION MEETING
7. 0152 BYLAW – OFFICERS
8. 0155 BYLAW – COMMITTEES
9. 0162 BYLAW – QUORUM
10. 0164L1 BYLAW – REGULAR MEETINGS
11. 0167.1 BYLAW – VOTING
12. 0167.3 BYLAW – PUBLIC PARTICIPATION AT BOARD MEETINGS
13. 2461 POLICY – RECORDING OF IEP MEETINGS
14. 3215 POLICY – USE OF TOBACCO BY PROFESSIONAL STAFF

15. 3340 POLICY – GRIEVANCE PROCEDURE FOR PROFESSIONAL STAFF NOT PART OF COLLECTIVE BARGAINING AGREEMENT
16. 4215 POLICY – USE OF TOBACCO BY SUPPORT STAFF
17. 4340 POLICY – GRIEVANCE PROCEDURE FOR SUPPORT STAFF NOT PART OF A COLLECTIVE BARGAINING AGREEMENT
18. 4430 POLICY – SUPPORT STAFF LEAVES OF ABSENCE
19. 5310.01 POLICY – EMERGENCY NURSING SERVICES
20. 5512 POLICY – USE OF TOBACCO BY STUDENTS
21. 6520 POLICY – PAYROLL DEDUCTIONS
22. 7434 POLICY – USE OF TOBACCO ON SCHOOL PREMISES
23. 7540.04 POLICY – STAFF NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY
24. 8320 POLICY – PERSONNEL RECORDS
25. 9150 POLICY – SCHOOL VISITORS
26. 9160 POLICY – PUBLIC ATTENDANCE AT SCHOOL EVENTS

Motion by Deschane, seconded by Wiedemeier to approve the second reading of NEOLA Policy Updates. Motion carried 7-0.

D. FIRST READING SCHOOL DISTRICT WEAPONS POLICY CHANGE

1. 7217 – WEAPONS Motion by Cherry, seconded by Wiedemeier to approve the first reading of school district weapons policy change. Motion carried 5-2 with Deschane and Meissner voting no.

E. APPROVE 2011-2012 PROFESSIONAL STAFF SENIORITY LIST Motion by Deschane, seconded by Dama to approve the 2011-2012 professional staff seniority list. Motion carried 7-0.

F. APPROVE 2011-2012 SUPPORT STAFF SENIORITY LIST Motion by Cherry, seconded by Wiedemeier to approve the 2011-2012 support staff seniority list. Motion carried 7-0.

G. APPROVE UPDATED ELEMENTARY/JUNIOR HIGH TEACHER HANDBOOK Motion by Sikowski, seconded by Dama to approve the updated elementary/junior high teacher handbook. Motion carried 7-0.

H. APPROVE YOUTH OPTIONS REQUEST Motion by Meissner, seconded by Deschane to approve the Youth Options request. Motion carried 7-0.

- I. APPROVE CESA 8 CONTRACT ADDENDUM Motion by Wiedemeier, seconded by Cherry to approve the CESA 8 Contract Addendum. Motion carried 7-0.
- J. APPROVE ICS SERVICE THROUGH BANK NORTH Motion by Meissner, seconded by Dama to approve the ICS services through Bank North. Motion carried 7-0,
- XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c) FOR THE PURPOSE OF DISCUSSION
 - A. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY Motion by Dama, seconded by Meissner to Recess to Closed Session as Provided by State Statute 19.85(1)(c) for the Purpose of Discussion at 7:48 p.m. Roll call was taken: Dama, yes; Meissner, yes; Sikowski, yes; Wiedemeier, yes, Cherry, yes, Neitzer, yes and Deschane, yes. Motion carried 7-0.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2) Motion by Deschane, seconded by Cherry to reconvene into open session at 8:21 p.m. Motion carried 7-0.

Motion by Neitzer, seconded by Dama to offer a contract to Nick Schramm for 2000 hours starting October 1st to October 1st at a pay rate of \$15.00 an hour with prorated sick leave, holiday, personal and vacation days. Motion carried 7-0.
- XIII. ADJOURNMENT Motion by Dama, seconded by Meissner to adjourn at 8:24 p.m. Motion carried 7-0.

Prepared by:

Kris Heidewald
Recording Secretary

Ginger Deschane
Clerk

Jeannette Sikowski
President