

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....March 21, 2012

- I. **CALL TO ORDER** The regular meeting of the board of education was called to order by President Sikowski at 6:00 p.m. in the board room of the high school.
- II. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- III. **ROLL CALL** The following members were present: Jeannette Sikowski, Ginger Deschane, Thomas Wiedemeier, Martha Neitzer, Lyle Cherry, and Michael Dama. Jane Meissner was absent.

Others present: Patrick Mans, Superintendent; Jeffrey Baumann, High School Principal; Jeffrey Walsh, Elementary/Middle School Principal; Kris Heidewald, Administrative Secretary and Thomas White, Buildings, Grounds and Transportation Director.

- IV. **APPROVAL OF AGENDA** Motion by Dama, seconded by Cherry to approve the agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. MINUTES OF REGULAR MEETING FEBRUARY 15, 2012
 - B. MINUTES OF SPECIAL MEETING FEBRUARY 21, 2012
 - C. MINUTES OF SPECIAL MEETING MARCH 12, 2012
 - D. VOUCHERS
 - E. FINANCIAL REPORT

Motion by Wiedemeier, seconded by Deschane to approve the consent agenda with approval of vouchers #80143-80336 in the amount of \$1,833,686.53 with voids of 79450, 79632, 79874, 80007, 80024, 80043, 80118, 80172, and 80175 and Fund 60 vouchers #163525-1653 in the amount of \$5,040.34 with voids 163533-163546, 163547-163554. Motion carried 6-0.

- VI. **PUBLIC INPUT** There was none.

- VII. **REPORT(S)**

- A. **COMMITTEE REPORT**

- 1. **AD HOC EMPLOYEE HANDBOOK COMMITTEE** The committee has met twice, once last week and tonight before this meeting. Hopefully we will be done in two or three more meetings.

2. POLICY COMMITTEE The committee met last week, March 8th and looked at the Open Enrollment, Youth Options, Accounting System for Fixed Assets and Investment Income Policies.

B. ADMINISTRATIVE REPORTS

1. PATRIC MANS – SUPERINTENDENT

- a. PUPIL NON-DISCRIMINATION SURVEY RESULTS This survey was handed out at all school offices. This is a self-evaluation process which was done February 7th through March 2nd. 104 surveys were returned.

Gave an update on the Internet Safety Speaker.

- b. SCHOOL FOREST TIMBER SALE The Wildwood Forestry timber cutting is complete. ‘Thank you to the forester who handled the School Forest Timber sale.

2. JEFFREY WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL

- a. PARENT SURVEY Mr. Walsh discussed the results of the parent survey that was done at the elementary/middle school.
- b. CLASS SIZES AND TEACHER NUMBERS In the elementary we have 2 classes per grade level with an additional half-time teacher in 1st grade. I would like to ask the board to consider hiring an additional full time second and fifth grade teacher.
- c. PBIS INCENTIVES FOR THE MONTH OF MARCH K-6 grades can go bowling at the CYI; 7th and 8th graders will earn a Karaoke party to be held in the gym prior to Easter Break.

March 29th will be Family Night with a book exchange. Students are bringing in used and gently used books for the exchange. There will be a dinner and the speaker will be the Juggler with the Yellow Shoes.

3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL
 - a. HIGH SCHOOL PARENT SURVEY RESULTS Mr. Baumann discussed the results of the high school parent survey.
 - b. HIGH SCHOOL STUDENT SCHEDULING UPDATE The 8th grade orientation night as held on February 20th. It was well attended. Grades 8-11 are scheduled for next school year. We will have to re-align some of the numbers and classes but we are about 75% done with the process.
 - c. DESIRE TO ADD AN ADDITIONAL STAFF MEMBER BUSINESS OR COMPUTER SCIENCE I would like to request at some point to add a staff member to teach either in the area of business or computer science.
4. TOM WHITE, BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR The three speakers that were removed from the high school gym were sold for \$500.00 and the equalizer was sold for \$25.00. The other items remain on Craigslist. The “active shooter” drill was held on February 22nd at the high school. The facilities part of the Civil Rights Compliance Review went very well. We will install privacy curtains, a handheld shower head, and benches for one shower at the elementary in the girls’ locker room. I sent letters out today to request donations for the high school sign. Thank you to Deb Tomaszewski and her Transitional Studies class for cleaning the trophy case.
5. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR Summer School classes will be June 4th through June 29th. Classes will run from 8:30 a.m.- 3:00 p.m. with a free lunch being served at 11:30-12:00 p.m. The Tumbling program will be on April 17th with 44 students participating. The annual Spring Craft Show will be held on May 5th. As of right now I have 37 vendors registered. I am checking into offering open gym and fitness center during the summer. The newsletter is now listed on the web site.
6. ROBERTO SANTOS – STUDENT COUNCIL REPRESENTATIVE Junior Class Prom is scheduled for April 28th and will be held at the Woods. 6 Student council members are going to a state council meeting next month to learn to become better members. About half the seniors have their hours in for National Honor Society. Science Club battle of the bands had a low turnout and they are looking for ways to make it better next year. Rube Goldberg had its competition last month. They did not place in the top six but the machine did work. Yearbook is working on pages yet.

VIII. INFORMATION/DISCUSSION

- A. SUMMER SCHOOL June 4th through June 29th. This will be the same as last year. Morning will be the academic and the afternoon will be the enrichment classes.
- B. 2012-2013 CESA 8 CONTRACTS Mr. Mans presented the three CESA contracts for next year.
- C. HIGH SCHOOL CULTURE CLUB Mrs. Diaz gave a presentation on a new club she would like to form.
- D. HIGH SCHOOL BAND TRIP Mr. Prusinsky passed out the final itinerary for the band trip in April. He also updated the board on future music happenings in the school.
- E. NEOLA BOARD POLICY UPDATES/CHANGES
 - 1. POLICY 5113 – OPEN ENROLLMENT
 - 2. POLICY 2271 – YOUTH OPTIONS
 - 3. POLICY 7455 – ACCOUNTING SYSTEM FOR FIXED ASSETS
 - 4. POLICY 6144 – INVESTMENT INCOME

Mr. Mans discussed these policies with the board.

- F. 2012-2013 TEACHING STAFF Mr. Mans presented the list of teaching staff for next year which is the same as the one for this year.

IX. ITEMS SCHEDULED FOR ACTION

- A. APPOINTMENT(S)
 - 1. SUBSTITUTE TEACHERS Motion by Deschane, seconded by Wiedemeier to approve Jeff Moeller as a substitute teacher. Motion carried 6-0.
 - 2. PARAPROFESSIONAL AIDE Motion by Dama, seconded by Cherry to approve Jennifer Cunningham as a substitute paraprofessional aide. Motion carried 6-0.

- B. SUMMER SCHOOL FORMAT AND DATES Motion by Cherry, seconded by Neitzer to approve the summer school format and dates as presented. Motion carried 6-0.

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C. 2012-2013 CESA 8 CONTRACTS

1. SPECIAL EDUCATION/3RD PARTY ADMINISTRATIVE CONTRACTS
2. NETWORK SUPPORT SERVICE ECLIPSE BILLING CONTRACT
3. CESA 8 ANNUAL DISTRICT MATCHING FUNDS
4. SCHOOL IMPROVEMENT SERVICES CONTRACT

Motion by Wiedemeier, seconded by Cherry to pass CESA 8 contracts 1-4 as a whole. Motion carried 4-1-1 with Deschane voting no and Dama abstaining.

- D. YOUTH OPTIONS STUDENTS Motion by Deschane, seconded by Dama to approve the Youth Option student applications as presented. Motion carried 6-0.
- E. ONE YEAR EXTENSION OF TRITON COOPERATIVE AGREEMENT Motion by Cherry, seconded by Dama to approve the one year extension of TRITON cooperative agreement. Motion carried 6-0.
- F. USE OF VILLAGE SOFTBALL FIELD Motion by Dama, seconded by Wiedemeier to approve the use of the Village softball field. Motion carried 6-0.
- G. 2012-2013 TEACHER LIST Motion by Cherry, seconded by Deschane to approve the 2012-2013 teacher list as presented. Motion carried 6-0.
- H. HIGH SCHOOL CULTURE CLUB Motion by Deschane, seconded by Neitzer to approve the high school Culture Club. Motion carried 6-0.
- I. 2012-2014 AUDIT FIRM Motion by Cherry, seconded by Dama to accept Kerber & Rose and the audit firm for 2012-2014. Motion carried 6-0.
- J. 2011-2012 MIDDLE SCHOOL ATHLETIC/CO-CURRICULAR COORDINATOR CONTRACT Motion by Wiedemeier, seconded by Dama to approve Glen Treado as the middle school athletic/co-curricular coordinator. Motion carried 6-0.
- K. HIGH SCHOOL BAND TRIP Motion by Deschane, seconded by Neitzer to approve the student absences for the high school band trip. Motion carried 6-0.

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L. BOARD POLICY UPDATES/CHANGES 1ST READING

1. POLICY 5113 – OPEN ENROLLMENT
2. POLICY 2271 – YOUTH OPTIONS
3. POLICY 7544 – ACCOUNTING SYSTEM FOR FIXED ASSETS
4. POLICY 6144 – INVESTMENT INCOME

Motion by Neitzer, seconded by Wiedemeier to approve the 1st reading of the board policy updates and changes. Motion carried 6-0.

X. RECESS TO CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(1)(c)(e)

- A. COLLECTIVE BARGAINING
- B. CONSIDERING PERFORMANCE EVALUATION OF SUPERINTENDENT

Motion by Cherry, seconded by Wiedemeier to Recess to Closed Session as per Wisconsin Statute 19.85(1)(c)(e) at 7:10 p.m. Roll call vote was taken: Dama, yes; Sikowski, yes; Wiedemeier, yes; Cherry, yes; Neitzer, yes; and Deschane, yes. Motion carried 6-0.

XI. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATUTE 19.85(2) Motion by Deschane, seconded by Dama to reconvene into open session and take any necessary public action at 7:46 p.m.

XII. ADJOURNMENT Motion by Dama, seconded by Deschane to adjourn at 7:47 p.m. Motion carried 6-0.

Prepared by:

Kris Heidewald
Recording Secretary

Ginger Deschane
Clerk

Jeannette Sikowski
President