

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....April 17, 2013

- I.     **CALL TO ORDER** The regular meeting of the board of education was called to order by President Sikowski at 6:00 p.m. in the board room of the high school.
- II.    **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- III.   **ROLL CALL** The following members were present: Jeannette Sikowski, Ginger Deschane, Thomas Wiedemeier, Martha Neitzer, Michael Dama and Jane Meissner. Lyle Cherry was absent.

Others present: Patrick Mans, Superintendent; Jeff Baumann, High School Principal; Jeff Walsh, Elementary Principal; and Kris Heidewald, Administrative Secretary.

- IV.    **APPROVAL OF AGENDA** Motion by Dama, seconded by Wiedemeier to approve the agenda as presented. Motion carried 6-0.
- V.     **CONSIDER MOTION TO APPROVE CONSENT AGENDA**     Motion by Neitzer, seconded by Wiedemeier to approve the consent agenda with approval of vouchers #82280 through 82395 with voids of 81501, 81505, 81688, 81715, 81873, 81883, 81885, 82211 in the amount of \$308, 087.16 and Fund 60 vouchers #163639-163749 in the amount of \$9,233.07. Motion carried 6-0.
- VI.    **PUBLIC INPUT** There was none.
- VII.   **CORRESPONDENCE/RECOGNITION**
  - A.     **PLAQUE PRESENTATION RETIRING BOARD MEMBERS** Plaques were presented to Jeannette Sikowski – 19 years, Ginger Deschane – 13 years and Thomas Wiedemeier – 3 years.
  - B.     **PLAQUE PRESENTATION RETIRING ADMINISTRATIVE SECRETARY** A plaque was presented to Kris Heidewald – 22 years.
- VIII.   **REPORT(S)**
  - A.     **AD HOC EMPLOYEE HANDBOOK COMMITTEE** Sikowski reported on the last meeting that was held. There will be another meeting in a couple of weeks and then it should be done. Cory Sotka will be on the committee.

- B. POLICY COMMITTEE Sikowski reported that the Policy Committee worked on the policy and bylaw updates that will be presented at the meeting tonight.
- C. BUILDINGS, GROUNDS AND TRANSPORTATION COMMITTEE Dama reported on last week's committee meeting where they worked on the bus driver contracts.
- D. ADMINISTRATIVE REPORTS
  - 1. PATRICK MANS – SUPERINTENDENT Mr. Mans gave a budget update (attached).
  - 2. JEFFREY WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL A March Madness Celebration was held on April 8<sup>th</sup> for 4K-4<sup>th</sup> and 5-8 had a Student/Faculty basketball game. Today was first grade Grandparent's Day. The second developmental kindergarten on April 9<sup>th</sup>. We have 60 qualified students to come. Tomorrow night there is a Luau planned by the WPTO. Today Mr. Baumann, Mr. Verschay, Mrs. Bernier, Mrs. Lesperance, Mr. Miller, Mrs. Tomaszewski and I attended an informational meeting on the new Specific Learning Disabilities law.
  - 3. JEFF BAUMANN – HIGH SCHOOL PRINCIPAL Mr. Walsh, Mrs. Morrison, Mrs. Pusick, Mrs. Shubert, Mrs. Kueber, Mrs. Diaz, Mrs. Retza and I attended a CESA workshop on Monday and Tuesday on the writing of SLO's. 50 high school and middle school students participated in the Solo and Ensemble competition at Suring High School. There were 22 first place and 13 second place. Hope Heider will compete at the state competition in the vocal category. The Honors Banquet was held at Kelly Lake April 8<sup>th</sup> to honor the top 10% of students from the M&O conference graduating classes. Due to the lack of cooperation with Mother Nature I have no sports updates.
  - 4. TOM WHITE, BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR The energy team met today. We are discussing the lights, the steam heating system and the hot water pump VFDs. The carpet bids were due yesterday and we will discuss these later in the meeting. Denise Swanson has resigned her position as a 4 hour custodian. We will be posting the position again. The buzz-in system is nearing completion and should be implemented before the end of the month. I attended a lunch seminar at Access Inc.
  - 5. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR No report.

6. ROBERTO SANTOS – STUDENT COUNCIL REPRESENTATIVE  
Student Council is working on the elections for the student council body. There will be an all school cookout and our road cleanup is May 4, 2013. Science Club is meeting about Earth Day. NHS has a third blood drive coming up May 7<sup>th</sup>. HI-Q place 6<sup>th</sup> overall out of 18 teams. Rube Goldberg is working on a task for next year. Yearbook is working hard to get all their material done. AP classes are in exam mode. Prom is scheduled for April 27<sup>th</sup> and will again be held at the Woods.

IX. INFORMATION/DISCUSSION

- A. BOARD MEMBER VOLUNTEER FOR SCHOLARSHIP Martha Neitzer will be on the committee.
- B. SUMMER LAWN CARE We are seeking summer lawn care help from the middle of May to the end of summer.
- C. BASEBALL TEAM FIELD TRIP/GAME The request is for the boys baseball team to go and play a double header in Rockford, Ill and come back and attend a Brewer game.
- D. ELEMENTARY/MIDDLE SCHOOL FLOOR COVERING BIDS Tom White went over the bids that were received and discussed each one. A decision will be made during this meeting.
- E. 2013-2014 BUDGET UPDATE Mr. Mans gave a 2013-2014 budget update to the board.
- F. ANNUAL MINUTES OF INSTRUCTION Mr. Mans explained that with the last snow day we have 6 hours to make up and the board will need to decide how we will do this.

X. ITEMS SCHEDULED FOR ACTION

- A. RETIREMENT(S)
  1. ADMINISTRATIVE SECRETARY Motion by Deschane, seconded by Dama to accept the resignation due to retirement of Kris Heidewald as Administrative Secretary. Motion carried 6-0.
  2. CUSTODIAL Motion by Deschane, seconded Neitzer to accept the resignation of Denise Swanson. Motion carried 6-0.

2. 7<sup>th</sup> GRADE BOYS' 7 8<sup>TH</sup> GRADE GIRLS' BASKETBALL COACH  
Motion by Wiedemeier, seconded by Meissner to accept the resignation of Jake Johnston as the 7<sup>th</sup> grade boys and 7/8<sup>th</sup> grade girls' basketball coach. Motion carried 6-0.
3. BAND TEACHER Motion by Deschane, seconded by Dama to accept the resignation of Mike Prusinsky as the band teacher. Motion carried 6-0.
4. JUNIOR HIGH TRACK COACH Motion by Neitzer, seconded by Wiedemeier to accept the resignation of Rick Kamps. Motion carried 6-0.

C. APPOINTMENT(S)

1. 2013 CAMP BIRD SENIOR COUNSELORS Motion by Meissner, seconded by Deschane to approve the Senior Camp Bird Counselors as presented. Motion carried 6-0.
2. HIGH SCHOOL ASSISTANT TRACK COACH Motion by Meissner, seconded by Dama to approve Rick Kamps as the high school assistant track coach. Motion carried 6-0.
3. JUNIOR HIGH TRACK COACH Motion by Wiedemeier, seconded by Dama to approve Charlie Johnson as the junior high track coach. Motion carried 6-0.
4. ELEMENTARY VOLUNTEER/CHAPERONES Motion by Deschane, seconded by Dama to approve the elementary volunteer/chaperones list as presented. Motion carried 6-0.
5. SUMMER SCHOOL TEACHERS/INSTRUCTORS Motion by Meissner, seconded by Wiedemeier to approve the summer school teachers/instructors as presented. Motion carried 6-0.
6. CAMP BIRD INSTRUCTORS Motion by Dama, seconded by Neitzer to approve the camp bird instructors. Motion carried 6-0.
7. SUBSTITUTE TEACHER Motion by Wiedemeier, seconded by Meissner to approve Josh Kuchtka as a substitute teacher. Motion carried 6-0.

- D. 2013 CAMP BIRD OUTING Motion by Deschane, seconded by Dama to approve the 2013 Camp Bird Outing during Camp Bird to Veterans Park. Motion carried 6-0.
- E. CERTIFY ELECTION RESULTS Motion by Dama, seconded by Meissner to certify the election results. Motion carried 6-0.
- F. SET BOARD ORGANIZATIONAL MEETING Motion by Neitzer, seconded by Wiedemeier to set the organizational meeting for Wednesday, April 24<sup>th</sup> at 6:00 p.m. Motion carried 6-0.
- G. BOARD POLICY UPDATES/CHANGES 1<sup>ST</sup> READING
  - 1. 0131.1 BYLAW – BYLAWS AND POLICIES (REVISED)
  - 2. 0167.6 BYLAW – E-MAIL – PUBLIC RECORDS (REVISED)
  - 3. 0167.7 BYLAW – USE OF PERSONAL COMMUNICATION DEVICES (NEW)
  - 4. 1422/3122/4122 POLICY – NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY (NEW/REVISED)
  - 5. 2260 POLICY – NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY (REVISED)
  - 6. 5136 POLICY – PERSONAL COMMUNICATION DEVICES (REPLACEMENT)
  - 7. 5136V1/V2 POLICY – WIRELESS COMMUNICATION DEVICES (DELETE)
  - 8. 5722 POLICY – SCHOOL-SPONSORED PUBLICATIONS AND PRODUCTIONS (REVISED)
  - 9. 5724 POLICY – HIGH SCHOOL VOTER REGISTRATION PROGRAM (REVISED)
  - 10. 5730 POLICY – EQUAL ACCESS FOR NONDISTRICT-SPONSORED, STUDENT CLUBS AND ACTIVITIES (REVISED)
  - 11. 6320 POLICY – PURCHASING (TECHNICAL CORRECTION)
  - 12. 6350 POLICY – PREVAILING WAGE COORDINATOR (TECHNICAL CORRECTION)
  - 13. 7217 POLICY – WEAPONS (REVISED)
  - 14. 7510 POLICY – USE OF DISTRICT FACILITIES (REVISED)
  - 15. 7530.01V1 POLICY – CELL PHONE ALLOWANCE (REPLACEMENT)
  - 16. 7530.01V2 POLICY – BOARD-OWNED PERSONAL COMMUNICATION DEVICES (REPLACEMENT)
  - 17. 7530.02 POLICY – STAFF USE OF PERSONAL COMMUNICATION DEVICES (NEW)

18. 7542 POLICY – ACCESS TO DISTRICT TECHNOLOGY RESOURCES FROM PERSONALLY-OWNED COMMUNICATION DEVICES (REPLACEMENT)
19. 8330 POLICY – STUDENT RECORDS (REVISED)

Motion by Dama, seconded by Meissner to approve the first reading of the board Policy updates/changes 1<sup>st</sup> reading. Motion carried 6-0.

- H. YOUTH OPTIONS REQUEST Motion by Dama, seconded by Meissner to approve the Youth Options Request as presented. Motion carried 6-0.
- I. SUMMER LAWN CARE POSITION Motion by Neitzer, seconded by Wiedemeier to approve the summer lawn care position for 20 hours at \$7.25 an hour. Motion carried 6-0.
- J. ELEMENTARY/MIDDLE SCHOOL FLOOR COVERING BID Motion by Wiedemeier, seconded by Dama to approve JW Flooring for the bid. Motion carried 6-0.
- K. ANNUAL MINUTES OF INSTRUCTION Motion by Wiedemeier, seconded by Deschane to add minutes as needed including any days coming up. Motion carried 6-0.
- XI. RECESS TO EXECUTIVE CLOSED SESSION FOR THE PURPOSE OF STUDENT EXPULSION HEARING PURSUANT TO WISCONSIN STATUTES 19.85(1)(A) AND (F) Motion by Dama, seconded by Meissner to Recess to Executive Closed Session for the Purpose of Student Expulsion Hearing Pursuant to Wisconsin Statutes 19.85(1)(A) and (F) at 7:29 P.M. Roll call vote was taken: Dama, yes; Meissner, yes; Sikowski, yes; Neitzer, yes; Wiedemeier, yes; and Deschane, yes. Motion carried 6-0.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION Motion by Neitzer, seconded by Wiedemeier to reconvene into open session at 8:35 p.m. Motion carried 6-0.

Minutes of Regular Meeting of the Board of Education  
April 17, 2013  
Page -7-

XIII. ADJOURNMENT Motion by Wiedemeier, seconded by Deschane to adjourn at 8:36 p.m. Motion carried 6-0.

Prepared by:

Kris Heidewald  
Recording Secretary

Ginger Deschane  
Clerk

Jeannette Sikowski  
President