



ONLINE REGISTRATION

All students must be registered annually through their Skyward Family Access account by August 11. Families without access to the internet should call or email the office to formally request a paper copy of the packet by July 25.

PARENTS & VISITORS

- Elementary-All visitors must enter through the main office doors on Louisa St. & sign in.
- MS/HS-All visitors must enter through the district office entrance & sign in.

BUSING

- Bus pick up & drop off location changes should be emailed to vstaidlborkovec@crivitz.k12.wi.us
- Students are only allowed one primary stop and one secondary stop, if needed.
- If you need temporary alternate busing during the school year, it must be cleared through the office **IN WRITING.**

SCHOOL OFFICES

- Elementary School Office (4K-6): 715-854-2721 x. 400
zeitler@crivitz.k12.wi.us
- Middle/High School Office (7-12): 715-854-2721 x. 304
vstaidlborkovec@crivitz.k12.wi.us

SCHOOL PHONE NUMBER

715-854-2721

Elementary Office: Option 5

Middle/High School Office: Option 6

BUS DRIVERS - *New bus stops require 48 hour notice*

Bus #1 – Jeff K.	715-927-2960	Bus #5 – Sherry K.	715-927-1184
Bus #2 – Lamers/Carl	715-856-6060	Bus #6 – Lamers/Cheryl	715-856-6060
Bus #3 – Lamers/Theresa	715-856-6060	Bus #7 – Lamers/Angie	715-856-6060
Bus #4 – Lamers/Mark	715-856-6060	Bus #8 – Lamers/Keith	715-856-6060
		Bus #9 – Lamers/Sam	715-856-6060

FIRST DAY OF SCHOOL

August 18, 2025

SCHOOL HOURS

- Elementary School (5K-6): 8:00 a.m. – 3:15 p.m.
o 4K Mon-Thu 8:00 a.m. – 3:15 p.m.
- Middle School (7-8): 8:00 a.m. – 3:25 p.m.
- High School (9-12): 8:00 a.m. – 3:25 p.m.

PICTURE DAY



- ★ Elementary School:
Picture Day - August 18
Retake Day - October 6
- ★ Middle/High School:
Picture Day - August 18
Retake Day - October 7

VOLUNTEER/CHAPERONE

If you plan on volunteering at school or being a chaperone, please stop in the school office to complete the volunteer form. This form must be completed each school year in front of a district witness.



YOUR CHILD'S TEACHER/SCHEDULE

To find out your child's teacher or schedule, go to the school's website and click on the Skyward Family Access icon:



you will need to enter your username and password.

- For Elementary students, click the Student Info tab to view their homeroom teacher.
- **ELEMENTARY TEACHER ASSIGNMENTS WILL BE AVAILABLE IN AUGUST.**
- For MS/HS students, click the Schedule tab to view their schedule.

STUDENT HANDBOOKS

Handbooks can be found on the school's website under each school, then scroll to the bottom of the page.



WISCONSIN ATTENDANCE LAW

The Wisconsin Attendance Law can be found in the online student handbook.



ANNOUNCEMENTS

Daily announcements can be found on the school's website by clicking on Choose Your School, pick your school, scroll down to find the Daily Announcements.



SPORTS SCHEDULES

Sports schedules can be found at
marinetteandocontoconference.org

IMMUNIZATIONS

- If you have **children entering Kindergarten (5K)** in the fall, state law requires their immunizations be up to date. See enclosed immunization law requirements, or check with your healthcare provider to make sure your child is compliant with this law **BEFORE** the start of school. Please turn in an up-to-date immunization record to the office or school nurse.
- State law now requires a single dose of Tdap (tetanus, diphtheria, acellular pertussis) vaccine in students grades 6-12. If your **child is entering 6th grade**, or is in grade 7-12, and has not received this vaccine, please do so before the start of school.
- If you choose not to immunize your child, you must sign a waiver every two years. Be aware that if you choose not to immunize your child, and we have a disease outbreak, an unvaccinated child may not be allowed to attend school.

MEDICATIONS AT SCHOOL

- If your child will be receiving **prescription medications** at school the "Authorization to Administer Prescribed Medication" form must be filled out and signed by the health care provider prior to the start of school.
- If you would like your child to receive **over the counter medications** or they are in need of a short-term (2 weeks or less) prescription medication, the "Authorization to Administer Over-the-counter Medication or Short-term Prescription Medication" form must be filled out and signed by the parent/guardian before it can be administered at school.
- If your child has a history of **severe allergic reactions** requiring him/her to have epinephrine available, or if your child has **diabetes**, or a history of **seizures** or is **asthmatic** requiring a rescue inhaler, the parent/guardian and child's health care provider will need to fill out an appropriate Emergency Action Plan form. This must be returned prior to the start of school.
- During the school year, parents/guardians must bring medications to school in a pharmacy- labeled container (over the counter medications must be in original packaging). When having prescriptions filled, ask the pharmacy for a "school" bottle.
- **All the above forms for medications and Emergency Action Plans (for students with a history of severe allergies, diabetes, seizures and asthma) can be found on the school's website, under DEPARTMENTS, click on HEALTH/SCHOOL NURSE or pick up a copy from the office.**
- Please make sure all health forms are filled out completely and appropriately signed (**PARENT & PHYSICIAN**) before the start of school. Please schedule an appointment with the Health Office staff to drop off forms and medications. Call 715-854-2721 ext. 347 to schedule a time or email: switt@crivitz.k12.wi.us

ATHLETIC TICKETS

- ★ Children 5 & under are FREE
- ★ Crivitz students K-12 are FREE
- ★ Adult cash price: \$4.00
- ★ Adult GoFan price: \$4.00

ATHLETIC YEARLY SEASON PASS

- ★ Family: \$75.00



STORMY WEATHER/CANCELLATION OF SCHOOL

To receive text messages from SchoolMessenger, text the word YES to 67587. You may repeat the process for any wireless number you wish to include.

Our automated messaging system will contact parents by email and telephone.

Please call school ONLY in the event your child needs to follow an alternate plan. Have an emergency plan in place and talk to your child(ren) about it.

Closings are also posted on...

TV stations:

Channels 2, 5, 11, & 26

Radio stations:

WMAM – 570 AM

WLST – 95.1 FM

WHYB – 103.7 FM

WOCO – 107.1 FM

WIXX – 101.1 FM

WNCY – 100.3 FM

WOZZ – 93.5 FM

When we have early dismissal because of the weather, ALL evening activities at the school are canceled and the Teen Center is also closed.

HOW TO COMPLETE YOUR CHILD'S E-REGISTRATION FORMS USING FAMILY ACCESS

- Go to the school's website: www.crivitz.k12.wi.us
- Click on the Skyward Family Access icon 
- Sign into Family Access using your Login ID and Password. If you do not know your password, please contact the office.
 - Elementary/Middle School Office: 715-854-2721 x.400 or zeitler@crivitz.k12.wi.us
 - High School Office: 715-854-2721 x.304 or vstaidlborkovec@crivitz.k12.wi.us
- Click on **Go to Online Registration**

Online Registration is now open until 08/31/2015

Online Registration at Crivitz Elementary 7 - 8 for the 2015-2016 school year is now open, yet has not been completed for John.

[Go to Online Registration for John](#)

- STEP 1:** To begin the process, click **a. Student Information** in blue to the right of the screen.

District Message

The following screens should help guide you to a more streamlined & efficient way to update student information for the 2017-2018 school year. Remember that online registration closes August 31st and you MUST click the COMPLETE REGISTRATION button for the process to finalize.

District Message

1. Verify Student Information

a. Student Information

Make any necessary changes then click **Complete Step 1 and Move to Step 2**. Complete this process through each step.

Submit Online Registration

When you have finished registration, click - **SUBMIT ONLINE REGISTRATION**.

Crivitz Area Woman's Club

BACK TO SCHOOL!

Supply Giveaway for the 2025-2026 School Year

Thursday, August 7, 2025

Crivitz Elementary School Cafeteria

8:30 – 11:00

and

4:30 – 6:00 pm

This event is for all students in the Crivitz School District that are in need of supplies to start the school year.

To participate contact Rosie Zahorik by July 31, 2025

Email: rosezahorik@gmail.com or Call/Text: 715-927-4270

SCHOOL CALENDAR MAGNETS

Extra school calendar magnets may be purchased in the school offices for \$2.00 each (while supplies last).

CRIVITZ WOLVERINES											
Crivitz Elementary 718 Hall Hay Street, Crivitz P: (715) 854-2721 F: (715) 854-2060 Principal: Kam Dams											
Crivitz High School, Middle School 400 South Avenue, Crivitz P: (715) 854-2721 F: (715) 854-3755 Principal: Jeff Baumann											
SEPTEMBER 2024				OCTOBER				NOVEMBER			
2	3	4	5	6	7	8	9	10	11	12	13
16	17	18	19	20	21	22	23	24	25	26	27
28	29	30	31								
DECEMBER				JANUARY 2025				FEBRUARY			
2	3	4	5	6	7	8	9	10	11	12	13
16	17	18	19	20	21	22	23	24	25	26	27
28	29	30	31								
JANUARY 2025				FEBRUARY				MARCH			
6	7	8	9	10	11	12	13	14	15	16	17
18	19	20	21	22	23	24	25	26	27	28	29
30	31										
APRIL				MAY				JUNE			
1	2	3	4	5	6	7	8	9	10	11	12
13	14	15	16	17	18	19	20	21	22	23	24
25	26	27	28	29	30	31					

CRIVITZ ELEMENTARY SCHOOL (EC-6) SUPPLY LIST 2025-2026

Early Childhood

- ☐ 1 pack of Crayola markers
- ☐ 2 cans of Play-doh
- ☐ 1 steno notebook
- ☐ 1 box of tissues
- ☐ 1 bottle liquid elmer's glue
- ☐ 1 regular size backpack, must fit a folder inside
- ☐ 1 set of extra clothes (socks/underwear/shirt/pants) in Ziploc bag to be kept in backpack
- ☐ 1 container Lysol wipes
- ☐ 1 pkg baby wipes
- ☐ If needed: diapers or pull-ups

4K

- ☐ 1 regular sized backpack, must fit a folder inside, labeled with name
- ☐ Sleeping bag for rest time labeled with name
- ☐ 1 plastic pencil box labeled with name
- ☐ 2 boxes of 8-24 ct. Crayola brand crayons labeled with name
- ☐ 1 box of washable Crayola brand markers
- ☐ 4 cans of Play-doh
- ☐ 2 glue sticks
- ☐ 1 set of extra clothes (socks/underwear/shirt/pants) in a labeled Ziploc bag
- ☐ 1 water bottle labeled with name
- ☐ Tennis shoes are required for phy ed class. They must be tie shoes or velcro only, **NO SLIP ON SHOES.**

Wish List Items (Not Required)

- Ziploc bags - Sandwich & Qt
- Spoons and forks
- Lysol Wipes
- Stickers
- Band-aides
- Dixie Cups
- Baby wipes
- Paper Plates

Kindergarten

- ☐ 12-#2 pencils
- ☐ 1 bottle of liquid glue
- ☐ 2 boxes 16-or 24-ct. Crayola crayons
- ☐ 1 box washable markers
- ☐ 4 Expo markers, fine tip
- ☐ 2 2-pocket folders
- ☐ 4 glue sticks
- ☐ 1 eraser
- ☐ 2 disinfectant wipes
- ☐ 1 kid size scissors
- ☐ 1 pencil box with name
- ☐ Headphones (no earbuds)
- ☐ Backpack w/name on it
- ☐ 2 boxes tissues
- ☐ Tennis shoes are required for phy ed class. They must be tie shoes or velcro only, **NO SLIP ON SHOES.**

Art

- ☐ 2-#2 pencils
- ☐ 1 eraser
- ☐ 1 glue stick

Ms. Miller

- ☐ 12 Pencils
- ☐ 1 Large Eraser
- ☐ 2 boxes Kleenex
- ☐ 1 can of Lysol spray
- ☐ 5 dry erase markers

1st grade

- ☐ 12-#2 pencils
- ☐ 2 boxes of crayons, no bigger than 24 ct.
- ☐ 2 containers Lysol wipes
- ☐ Scissors, Fiskars for kids
- ☐ 2 boxes of tissues
- ☐ backpack
- ☐ Headphones
- ☐ 4 black low odor dry erase markers, no colored
- ☐ 1 box colored markers
- ☐ 1 box sandwich bags
- ☐ 1 box gallon bags
- ☐ 8 Scotch brand glue sticks
- ☐ 1 pink eraser
- ☐ 1 pencil box (No meta/lock boxes)
- ☐ 3 pocket folders (2 must be non-plastic, 1 must be red)
- ☐ 2 highlighters
- ☐ Tennis shoes are required for phy ed class. They must be tie shoes or velcro only, **NO SLIP ON SHOES.**

2nd grade

- ☐ 48-#2 pencils
- ☐ 1 pencil box ONLY
- ☐ 1 large eraser
- ☐ 1 box colored pencils 24 count
- ☐ 1 box 24 crayons
- ☐ 1 box colored markers
- ☐ 4 black dry erase markers
- ☐ 1 sturdy plastic folder
- ☐ Fiskar scissors
- ☐ 6 glue sticks
- ☐ Headphones
- ☐ 1 box tissues
- ☐ 1 backpack
- ☐ 1 disinfectant wipes
- ☐ 1 composition notebook, wide
- ☐ 1 box gallon Ziploc freezer bags
- ☐ 1 handheld pencil sharpener
- ☐ Tennis shoes are required for phy ed class. They must be tie shoes or velcro only, **NO SLIP ON SHOES.**

3rd grade

- ☐ 1 box tissues
- ☐ 1 pack pencil cap erasers
- ☐ 2 disinfectant wipes
- ☐ 2 heavy duty pocket folders
- ☐ 1 box colored pencils
- ☐ 5 black dry erase markers
- ☐ 2 Wide/spiral notebooks
- ☐ Fiskars scissors
- ☐ 2 highlighters
- ☐ 2 red pens
- ☐ 24-ct. crayons
- ☐ Headphones/earbuds
- ☐ 24-#2 pencils (Ticonderoga)
- ☐ 1 box colored markers
- ☐ 2 big erasers
- ☐ 4 glue sticks, not colored
- ☐ Ruler - metric/standard
- ☐ 1 or 2 pencil boxes
- ☐ 1-1" binder with cover pocket
- ☐ Tennis shoes are required for phy ed class. They must be tie shoes or velcro only, **NO SLIP ON SHOES.**

4th grade

- ☐ 2 boxes tissues
- ☐ 5 notebooks, wide/spiral
- ☐ 1 box crayons
- ☐ 1 pencil box/bag
- ☐ scissors
- ☐ 1 black sharpie marker
- ☐ 2 highlighters, different colors
- ☐ 4 black expo markers
- ☐ 1 box colored pencils
- ☐ 1 bottle liquid elmer's glue
- ☐ 10 pencils
- ☐ Headphones/earbuds
- ☐ Handheld pencil sharpener (optional), no battery operated
- ☐ 1 red pen
- ☐ 2 pink erasers
- ☐ 3x3 Post-It notes
- ☐ Tennis shoes are required for phy ed class. They must be tie shoes or velcro only, no slip-on shoes.

5th grade

- ☐ 3 spiral notebooks, wide
- ☐ 3 sturdy pocket folders
- ☐ 24 pencils-no mechanical
- ☐ 6 dry erase markers
- ☐ 24 ct. colored pencils
- ☐ 3 glue sticks, not colored
- ☐ Headphones/NO earbuds
- ☐ 1 large eraser
- ☐ Fiskars scissors, pointed
- ☐ 4 highlighters, different colors
- ☐ 1 box tissues
- ☐ 1 red pen
- ☐ 1 box markers
- ☐ 1 black Sharpie
- ☐ 1 handheld pencil sharpener
- ☐ 1 zipper pencil pouch
- ☐ Tennis shoes are required for phy ed class. They must be tie shoes or velcro only, **NO SLIP ON SHOES.**

6th grade

- ☐ 4, 1-subject notebooks
- ☐ 1 notebook with graph paper for math
- ☐ 5 sturdy pocket folders for every subject
- ☐ 3 packs 3x3 Post-It notes
- ☐ Pens/pencils (replenish as needed)
- ☐ 1 scientific calculator
- ☐ 1 dry erase marker
- ☐ Headphones/earbuds
- ☐ 1 box colored pencils
- ☐ 1 box markers
- ☐ 1 box tissues
- ☐ \$100 Camp Bird fee - due in April
- ☐ Tennis shoes are required for phy ed class. They must be tie shoes or velcro only, **NO SLIP ON SHOES.**

Mrs. Elfering

- ☐ 12 Pencils
- ☐ 1 Large Eraser
- ☐ 1 2-Pocket & Prong Folder (plastic - Mead brand if available) Color RED
- ☐ 2 boxes Kleenex
- ☐ 5 dry erase markers
- ☐ 1 bottle of Germ-X

CRIVITZ MIDDLE/HIGH SCHOOL (7-12) SUPPLY LIST 2025-2026

ENGLISH

MS. LOMAX MCGAVOCK/MIDDLE SCHOOL

- ☐ Pencils/pens
- ☐ 2 boxes of tissues
- ☐ Notecards
- ☐ Folder/binder
- ☐ Loose leaf paper

MS. NELSON/MIDDLE SCHOOL

- ☐ Folder
- ☐ Paper
- ☐ Colored pens/pencils
- ☐ Notecards
- ☐ Tissues
- ☐ Book cover

MRS. BOIVIN/HIGH SCHOOL

- ☐ Folder
- ☐ Notebook
- ☐ Pen

MRS. PLUCKER/HIGH SCHOOL

- ☐ Folder
- ☐ Notebook
- ☐ Pen

MS. STILLINGS/HIGH SCHOOL

- ☐ Folder
- ☐ Notebook
- ☐ Pen

MATH

MRS. DETULLIO/MIDDLE SCHOOL

- ☐ 3-ring binder
- ☐ 1 Scientific calculator, not graphing
- ☐ Pencils
- ☐ Pens, two different colors
- ☐ Stretchy book cover, jumbo size

MRS. MEYERS/HIGH SCHOOL

- ☐ 3-4 separate Notebooks
- ☐ 1 Scientific calculator, not graphing
- ☐ Pencils
- ☐ Pens, two different colors
- ☐ Stretchy book cover, jumbo size

MR. OTT/HIGH SCHOOL

- ☐ 3-4 separate Notebooks
- ☐ 1 Scientific calculator, not graphing
- ☐ Stretchy book cover, jumbo size

SPECIAL EDUCATION

MRS. FOELSKE/HIGH SCHOOL

- ☐ 5 Spiral notebooks
- ☐ 2 - 3" Binders
- ☐ 1 box of tissues
- ☐ Pencils/Pens/Erasers
- ☐ Notecards
- ☐ Post it notes & tab post its
- ☐ Highlighters
- ☐ 5, 2-Pocket folders
- ☐ 2 packs sanitary wipes
- ☐ Healthy snacks for classroom

SCIENCE

MR. GRAVES/MIDDLE SCHOOL

- ☐ 1 Notebook
- ☐ 1 Folder
- ☐ Red pens
- ☐ Pencils
- ☐ *Optional - colored pencils & highlighters

MRS. BROWN/HIGH SCHOOL

- ☐ 1 Notebook
- ☐ Binder/Folder
- ☐ Pens/pencils
- ☐ Headphones
- ☐ Calculator

MRS. RETZA/HIGH SCHOOL

- ☐ 1 Notebook/Loose Leaf Paper
- ☐ Binder/Folder
- ☐ Pens/pencils
- ☐ Headphones
- ☐ Scientific calculator
- ☐ Lab Goggles (may be purchased for labs)

SOCIAL STUDIES

MRS. MILLER/MIDDLE SCHOOL

- ☐ 1 Folder
- ☐ Pencils
- ☐ Tissues
- ☐ Highlighter

MR. MEYERS/HIGH SCHOOL

- ☐ 2 Notebooks
- ☐ Folder
- ☐ Pens
- ☐ 24 Pack of Colored Pencils

MR. DORSCHNER/HIGH SCHOOL

- ☐ 2, 1-subject notebooks
- ☐ Folder
- ☐ Pen

SPECIAL EDUCATION

MR. MILLER/MIDDLE SCHOOL

- ☐ Notebook
- ☐ Folders
- ☐ 2 boxes of tissues
- ☐ Pens/Pencils
- ☐ Headphones

MRS. EMLER/HIGH SCHOOL

- ☐ Notebook
- ☐ Folder
- ☐ Pencil
- ☐ 1 box of tissues
- ☐ Calculator

ELECTIVES

MR. ALLARD/CHOIR

- ☐ Pencil to stay in choir folder
- ☐ Earbuds/headphones
- ☐ Black dress shoes & socks/tights
- ☐ Men: Black dress pants; white button-down shirt

MR. BERNIER/PE

- ☐ Gym shoes
- ☐ Athletic clothes to change into daily

MS. KLITZKE/ART

- ☐ 1 Pocket folder
- ☐ 1 Sketchbook with blank pages
- ☐ 1 Pencil/eraser

MR. KOPFHAMMER/BAND

- ☐ Black dress pants, shoes & socks
- ☐ Middle School ONLY: 1 - 1" binder & 10 clear plastic page protectors

MR. REICHARDT/HEALTH & PE

- ☐ Gym shoes that tie
- ☐ Clothes to change into everyday
- ☐ Health Class - Notebook for class everyday

MS. LACOURT/SPANISH

- ☐ Tissues
- ☐ Notebook
- ☐ Pen/pencil
- ☐ Folder

MR. PAGEL/CAREERS

- ☐ Paper/notebook
- ☐ Pen/pencil
- ☐ Folder
- ☐ Choice of color supply (marker/colored pencil)

MR. RUSSELL/TECH ED

- ☐ Notebook
- ☐ Pencil
- ☐ Closed toe shoes

MRS. SAILER/BUSINESS

- ☐ Pens/pencils
- ☐ Red pen
- ☐ Notebook
- ☐ Folder
- ☐ Jumbo bookcover
- ☐ Basic calculator

FOOD SERVICE

The food service program is based on a **PAYMENT IN ADVANCE** accounting system. Your account **must** have a positive balance in order to participate in the program. Positive balance is needed prior to the first day of school. If you are planning on your child(ren) purchasing milk, **parents are asked to PREPAY on a regular basis** with checks made payable to: School District of Crivitz, Attn: Food Services 400 South Ave., Crivitz, WI 54114, or bring in payment to any one of the offices, or you can sign up for automatic payment thru the School Web page under the Quick Links "Online Food Service Payments".

MILK

One half pint of milk is included per meal. Milk for Early Childhood, 4K, 5K morning milk break or additional milk with breakfast / lunch or with cold lunch will be charged \$.40 to your child's account regardless if they qualify for free meals. Students will not be allowed to charge milk if there is insufficient money in their account, this includes students qualifying for free meals that bring a cold lunch and want to purchase a milk.



BREAKFAST 4K-6

4K students will go to the cafeteria to eat breakfast as a class after school starts. All 5K-6th grade students will let their teachers know the day prior if they should be added to the breakfast count. 5K-6th grade breakfast will be eaten in classrooms.

KEYPAD NUMBERS

Food service key pad numbers can be found in Skyward Family Access by clicking the Food Service tab.

BREAKFAST PRICES

\$0.40 Milk only
\$0.00 Breakfast

LUNCH PRICES

\$0.40 Milk only
\$0.00 Lunch

ADULT PRICES

\$5.00 Lunch
\$2.66 Breakfast
\$0.40 Milk only

MILK BREAK (4K & 5K)

\$0.40 Milk break

We are pleased to inform you that the *School District of Crivitz* will implement the Community Eligibility Provision (CEP) while participating in the National School Lunch and Breakfast Programs starting school year 2024-2025. **This program may last until the 2028-2029 school year depending on participation.**

What does this mean for you and your children attending the school(s) identified below? All enrolled students of the **School District of Crivitz** are eligible to receive a healthy breakfast and lunch at school at **no charge** to your household each day of the school year. Your child (ren) can participate in these meal programs without paying a fee or submitting a meal application.

There will still be **a \$.40 milk charge** for those students who choose to have milk with a cold lunch or participate in **milk break for grades 4K-5K.**

If we can be of any further assistance, please contact us at 715-854-2721 or email Scooper@crivitz.k12.wi.us Stacey Cooper, Food Service Director



ANNUAL NOTICE OF SPECIAL EDUCATION REFERRAL AND EVALUATION PROCEDURES

Upon request, the Crivitz School District is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district.

A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made.

Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting Stacey Caine, Director of Special Education, Crivitz School District at 715-854-2721 Ext 454 or by writing her at 718 Hall Hay, Crivitz, WI 54114.

8500.01 - FOOD SERVICES/ACCOUNTING SYSTEM

The School District of Crivitz uses an automated lunch accounting system to record food service payments and to monitor food transactions. Parents/guardians are expected to maintain their lunch account in a positive status. Any funds remaining in family lunch accounts at the end of the school year will carry over to the next school year. Refunds will be issued to family upon their last child leaving the District, or in other cases upon written parental request. In both scenarios all other student accounts are to have an even or positive balance. Students and staff will be issued an identification number and assigned a lunch account that the computer will monitor. All adults may choose to purchase a daily lunch ticket. All adult lunches are on a prepaid basis only. Lunch tickets must be purchased in the school office. No charging or extension of credit is permitted. The Food Service Director shall be responsible for the accurate and timely collection of funds due the District from food service related transactions. Building principals may be asked for assistance in problem collection situations. All receipts from food service transactions shall be deposited promptly. **Families with account balances below negative \$5.00 per family account will be notified.** No students will be informed of low account balances in the lunch line. All accounts at zero balance will be mailed a detailed account statement or will be called by the Food Service Director. The caller should keep detailed notes of any phone conversations. **At the time that the account reaches a maximum of negative \$5.00 the parent will be notified that all family members will be denied access to food service programs** until a mutually agreed upon payment plan is reached or the account balance is paid in full. Families will be contacted prior to being denied access to school food service no later than the school day prior to the actual termination of service. Parents will be reminded to send a bag lunch with their children the next school day. The accounts of students being denied food service will be inactivated so the identification number will no longer be able to be used to purchase food. The Superintendent or designee shall be expected to protect the taxpayers of the District by making every effort to collect all food service related charges due the District and shall review all outstanding obligations and approve for write-off any debt which in his/her judgment remains uncollectible at the end of each fiscal year. Parents/guardians who claim that the financial condition of their family is such that they cannot afford to pay for the cost of their children's meals shall be encouraged to make application for free or reduced meals in accordance with federal regulations.

For full food service policy 8500 you may go to the Crivitz website and click the district tab and click District Policy Book & Admin Guidelines.

Crivitz School District - NOTICE OF SPECIAL NEEDS SCHOLARSHIP PROGRAM (Issued pursuant to Section 115.7915(5)(a) of the State Statutes)

This notice serves to inform parents and guardians of students with disabilities that the State of Wisconsin has established the "Special Needs Scholarship Program." Under this scholarship program, a child with a disability may be eligible to receive a scholarship from the Department of Public Instruction (DPI) that allows the child to attend a private school that is participating in the scholarship program. Students who apply for and receive a scholarship may first attend an eligible private school under the program beginning in the 2016-17 school year.

A parent or guardian who is interested in the Special Needs Scholarship Program should independently verify the participating private schools and the specific terms, eligibility criteria, and application procedures of the scholarship program with the DPI. However, the following are some of the initial eligibility requirements that a child must meet in order to receive a program scholarship that covers attendance at an eligible private school beginning in the 2016-17 school year:

1. The child, or the child's parent or guardian on behalf of the child, must have submitted the required application for a program scholarship to the eligible private school that the child will attend.
2. An individualized education program, or a services plan as defined under 34 C.F.R. §300.37 of the federal special education regulations, must have been completed for the child.
3. The child must have applied to attend a public school in one or more nonresident school districts under the state's fulltime open enrollment program (see section 118.51 of the statutes) for either the 2011-12, 2012-13, 2013-14, 2014-15, or 2015-16 school year, and all of the open enrollment application(s) submitted for any of those school years must have been denied for one of several specified reasons (including having the DPI affirm the denials if the parent or guardian submitted an appeal).
4. The child must have attended a public school in Wisconsin for the 2015-16 school year.

The initial eligibility requirements that a child must meet in order to receive a program scholarship that covers attendance at an eligible private school beginning in the 2018-19 school year (or beginning in any later school year) are different from the requirements listed above. Additional information about the Special Needs Scholarship Program should be available on the website of the Wisconsin Department of Public Instruction: <http://dpi.wi.gov>.

USDA Nondiscrimination Statement Update

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-C-omplaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax:
(833) 256-1665 or (202) 690-7442; or
3. Email: program.intake@usda.gov

This institution is an equal opportunity provider.

NOTICES

2015 Wisconsin Act 55 imposes a number of additional notice requirements on school districts.

These notices are as follows:

- **District and School Report Cards**
Please visit the following site to review information on the District and/or School Report Cards of the School District of Crivitz:
<http://apps2.dpi.wi.gov/reportcards/PrivateSchoolOptions>
- **Private School Options**
There are no private schools within the School District of Crivitz boundaries.
- **Youth Options**
Please visit the following site to review information on eligibility and availability of other educational opportunities for high school age students as provided by Wisconsin Statutes:
<http://youthoptions.dpi.wi.gov/>
- **Course Options**
Please visit the following site to review information on eligibility and availability of other educational opportunities for high school age students as provided by Wisconsin Statutes:
<http://courseoptions.dpi.wi.gov/>
- **Open Enrollment Program**
Please visit the following site to review information on eligibility and availability to school age students in Wisconsin to attend other public schools outside the resident school district:
<http://oe.dpi.wi.gov/>
- **Virtual Charter Schools**
Please visit the following site to review information on eligibility and availability to school age students in Wisconsin to participate in a virtual charter school: <http://sms.dpi.wi.gov/charter-schools/>
- **Home-based Private Educational Program**
Please visit the following site to review information on the requirements associated with enrollment into a Home-based Private Educational Program: http://sms.dpi.wi.gov/sms_homeb

This document can also be found on the School District website under the District tab. Please direct all questions regarding this notification requirement and/or associated educational options listed in this document to: Mr. Patrick Mans, District Administrator (715) 854-2721, ext. 315

ASBESTOS NOTIFICATION

As a result of federal legislation (Asbestos Hazard Emergency Response Act - AHERA), each primary and secondary school in the nation is required to complete a stringent inspection for asbestos and to develop a plan of management for all asbestos-containing building materials. The Crivitz School District has a goal to be in full compliance with this law and is following the spirit, as well as the letter of the law. As a matter of policy, the district shall continue to maintain a safe and healthful environment for our community's youth and employees.

In keeping with this legislation, all buildings (including portables and support buildings) owned or leased by the Crivitz School District were inspected by EPA accredited inspectors and samples were analyzed by an independent laboratory. Based on the inspection, the school prepared, and the state approved, a comprehensive management plan for handling the asbestos located within its buildings safely and responsibly.

Furthermore, the Crivitz School District has completed their 3-Year Re-inspection required by AHERA. Our district buildings, where asbestos-containing materials were found, are maintained under our Operations and Management program.

This past year the Crivitz School District conducted the following with respect to its asbestos containing building materials:

- *Abatement of Asbestos Containing Floor Tile at the Elementary/Middle School*
- *Continued our Operations and Maintenance Program*

Federal law requires a periodic walk-through (called "surveillance") every six months of each area containing asbestos. In addition, the law requires all buildings to be re-inspected every three years after a management plan went into effect. MacNeil Environmental, Inc will accomplish this under contract.

Short-term workers (outside contractors - i.e., telephone repair workers, electricians and exterminators) must be provided information regarding the location of asbestos in which they may come into contact. All short-term workers shall contact the district's Designated Person before commencing work to be given this information.

The Crivitz School District has a list of the location(s) and type(s) of asbestos containing materials found in that school building and a description and timetable for their proper management. A copy of the Asbestos Management Plan is available for review in the school office. Questions related to the plan should be directed to Tom White, Director of Buildings and Grounds.