

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....September 25, 2023

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Amy Grandaw, Kris Heidewald, Lyle Cherry, and Sonny Graese were present. Kayla Ihde, Gary Huc, and Mike Frievault were absent. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds and Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Jeff Dorschner – Athletic Director, Alexandria Graves – HS Guidance Counselor, Sharon Bernier – Library Media Specialist, Christie Copiskey – Community Service Supervisor, and Hadley Scheuerman – Student Council Representative.
- IV. **APPROVAL OF AGENDA:** Motion Heidewald, seconded by Graese to approve agenda as presented. Motion carried 4-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. MINUTES OF REGULAR MEETING AUGUST 16, 2023
 - B. MINUTES OF SPECIAL MEETING AUGUST 28, 2023
 - C. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Graese to approve consent agenda as read, including general fund vouchers 105513-105674 in the amount of \$486,008.85, ACH numbers 232400011-232400034 in the amount of \$40,868.71, wire transfers 202300015-202300021 in the amount of \$121,764.30, and no voids. Motion carried 4-0.
- VI. **PUBLIC INPUT:** There was none.
- VII. **CORRESPONDENCE/RECOGNITION:** Mrs. Robinson thanked the all of the staff involved in preparing for a successful in-service, and to the student services team for arranging for Youth Frontiers to come in for presenters of an honor retreat.
- VIII. **REPORTS**
 - A. **COMMITTEE(S)**
 1. **POLICY/CURRICULUM:** There was no meeting held due to last-minute illness.
 - B. **ADMINISTRATIVE REPORTS**
 1. **HADLEY SCHEUERMAN - STUDENT COUNCIL REPRESENTATIVE:** Miss Scheuerman reported on Homecoming week festivities, and planning monthly activities for the school year. Art Club held face painting on Blue & Gold Day. Travel Club is working on possibilities of a trip in the summer of 2025. Hi-Q received their topic list and will begin meeting in October, with practice starting in November, and competition set to begin in January.

Minutes of Regular Meeting of the Board of Education

September 25, 2023

Page -2-

2. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson read multiple NEOLA technical corrections to policies, and on updates to the literacy Act 20, of which we have many requirements already in place.
3. JEFF BAUMANN - MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on a successful start to the school year, on MAPS testing for freshmen and sophomores, and on the early Homecoming week.
4. KAM DAMA - ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama reported on the start of the school year, with 32 new students. She also reported on Homecoming week events.
5. TOM WHITE - BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White updated the board on the MS/HS boiler replacement project, on new custodial supply dispensers in the district, and an update on the facilities assessment with Bray Architects.
6. NICK SCHRAMM - TECHNOLOGY COORDINATOR: Mr. Schramm reported on the start to the school year, with the first student day going smoothly. He thanked James Levenhagen, Lindsey Schramm, Nancy Held, Tegan Werner, and JJ Brand for all of their efforts over the summer. Finally, his team is wrapping up left-over projects from summer, and can begin to give more time to daily work orders.
7. CHRISTIE COPISKEY - COMMUNITY EDUCATION SUPERVISOR: Mrs. Copiskey quickly recapped the summer activities, and updated the board on current programs. She reported on the Fall Harvest Fest, Children’s Theater, and the first meeting of the new school year held on September 12.
8. JEFF DORSCHNER – ATHLETIC DIRECTOR: Mr. Dorschner gave a fall sports update, with Mrs. Robinson adding that Mr. Dorschner has been inducted into the Officiating Hall of Fame.

IX. ITEMS FOR DISCUSSION

A. NEOLA POLICY UPDATES

1. 0142.1 – ELECTORAL PROCESS (REVISED)
2. 0143.1 – PUBLIC EXPRESSION OF BOARD MEMBERS (REVISED)
3. 0144.3 – CONFLICT OF INTEREST (REVISED)
4. 0164 – MEETINGS (NEW)
5. 0164.1 – REGULAR MEETINGS (RESCIND)
6. 0164.2 – SPECIAL MEETINGS (RESCIND)
7. 0165.1 – NOTICE OF REGULAR MEETINGS (RESCIND)
8. 0165.2 – CHANGE OF REGULAR MEETINGS (RESCIND)
9. 1260 – INCAPACITY OF DISTRICT ADMINISTRATOR (REVISED)
10. 1421– CRIMINAL HISTORY RECORD CHECK AND EMPLOYEE SELF-REPORTING REQUIREMENTS (REVISED)
11. 1623 – SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT (RESCIND)
12. 1630.01 – FAMILY & MEDICAL LEAVE OF ABSENCE (“FMLA”) (REVISED)
13. 2340 –DISTRICT-SPONSORED TRIPS (REVISED)
14. 2451 – PROGRAM OR CURRICULUM MODIFICATION (NEW)
15. 2521 – INSTRUCTIONAL MATERIALS AND EQUIPMENT (REVISED)
16. 3120.07 – EMPLOYMENT OF CASUAL RESOURCE PERSONNEL (RESCIND)
17. 3121 – CRIMINAL HISTORY RECORD CHECK AND EMPLOYEE SELF-REPORTING REQUIREMENT (REVISED)
18. 3123 – SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT (RESCIND)
19. 3430.01 – FAMILY & MEDICAL LEAVE OF ABSENCE (“FMLA”) (REVISED)

Minutes of Regular Meeting of the Board of Education

September 25, 2023

Page -3-

20. 4121 –CRIMINAL HISTORY RECORD CHECK AND EMPLOYEE SELF-REPORTING REQUIREMENT (REVISED)
21. 4123 – SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT (RESCIND)
22. 4139 – STAFF DISCIPLINE (REVISED)
23. 4430.01 – FAMILY & MEDICAL LEAVE OF ABSENCE (“FMLA”) (REVISED)
24. 4430.05-NURSING MOTHERS (RESCIND)
25. 5113 – OPEN ENROLLMENT PROGRAM (INTER-DISTRICT) (REVISED)
26. 5200 – ATTENDANCE (REVISED)
27. 5215 – MISSING AND ABSENT CHILDREN (REVISED)
28. 5250 – PROGRAM OR CURRICULUM MODIFICATIONS (RESCIND)
29. 5350 – STUDENT SUICIDE PREVENTION (REPLACE)
30. 5505 – ACADEMIC HONESTY (NEW)
31. 5517 – STUDENT ANTI-HARASSMENT (REVISED)
32. 5530 – DRUG PREVENTION (REVISED)
33. 6151 – RETURNED CHECKS (REVISED)
34. 6236 – COMMUNITY SERVICES FUND (FUND 80) (NEW)
35. 6610 – STUDENT ACTIVITY FUND (REPLACE)
36. 7250.01 – MEMORIALS FOR STAFF AND STUDENTS (NEW)
37. 7440.01 – VIDEO SURVEILLANCE AND ELECTRONIC MONITORING (REVISED)
38. 7440.02 – SMART MONITORING EQUIPMENT (NEW)
39. 7540.08 – ARTIFICIAL INTELLIGENCE (AI) (NEW)
40. 8121 – PERSONAL BACKGROUND CHECK – CONTRACTED SERVICES (NEW)
41. 8146 – NOTIFICATION OF EDUCATIONAL OPTIONS (REVISED)
42. 8310 – PUBLIC RECORDS (REVISED)
43. 8420 – SCHOOL SAFETY (REVISED)
44. 8500 – FOOD SERVICES (REVISED)
45. 8531 – FREE AND REDUCED-PRICE MEALS (REVISED)
46. 8700 – NURSING MOTHERS (NEW)
47. 8913 – SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT (RENUMBERED/REVISED)
48. 9210 – PARENT ORGANIZATIONS (RESCIND)
49. 9211 – DISTRICT SUPPORT ORGANIZATIONS (EX: PTO, MUSICMAKERS, WOLVERINE SPORTS BOOSTERS) (REVISED)

Mrs. Robinson reviewed and summarized the revised and rescinded policies that were sent in board packets.

- B. LIBRARY PLAN: Mrs. Robinson reviewed the library plan as prepared by Sharon Bernier, Library Media Specialist, and as required by DPI.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENTS

1. MIDDLE SCHOOL COUNSELOR: Motion by Heidewald, seconded by Graese to approve Joel Pagel as middle school counselor. Motion carried 4-0.
2. FOOD SERVICE SUBSTITUTE: Motion by Cherry, seconded by Heidewald to approve Tammy Krychowiak as food service substitute. Motion carried 4-0.
3. VOLUNTEER AFTER SCHOOL ELEMENTARY FITNESS LEADER: Motion by Heidewald, seconded by Graese to approve Kayla Ihde as volunteer after school elementary fitness leader. Motion carried 4-0.
4. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Heidewald to approve the list of volunteers/chaperones with the exception of Margaret Graese as presented. Motion carried 4-0.

Minutes of Regular Meeting of the Board of Education

September 25, 2023

Page -4-

B. RESIGNATIONS

1. PART TIME LIBRARY AIDE: Motion by Cherry, seconded by Grandaw to approve the resignation of Lori Brabant as part time library aide. Motion carried 4-0.
2. STUDENT SUCCESS COORDINATOR: Motion by Heidewald, seconded by Graese to approve the resignation of Hilary Trepanier as student success coordinator. Motion carried 4-0.

C. NEOLA POLICY UPDATES: Motion by Heidewald, seconded by Cherry to approve the NEOLA policy updates as presented. Motion carried 4-0.

D. LIBRARY PLAN: Motion by Heidewald, seconded by Graese to approve the library plan as presented. Motion carried 4-0.

E. FUTURE AGENDA ITEMS: It was recommended to add a change to teacher contracts to revise breach of contract language.

XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85 (1)(C)

A. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY

1. EXTRA CURRICULAR COACHES/ADVISORS

2. DISTRICT ADMINISTRATOR

Motion by Heidewald, seconded by Cherry to recess into closed session as read. Roll call vote was taken: Grandaw-YES, Ihde-Absent, Cherry-Yes, Heidewald-Yes, Huc-Absent, Graese-Yes, and Frievault-Absent. Motion carried and closed session began at 6:33 p.m. Be it noted that Mrs. Grandaw recused herself from coaching evaluations of Arlin Grandaw.

XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATUTE 19.85(2): Motion by Heidewald, seconded by Graese to reconvene into open session at 7:12 p.m. Motion carried 4-0.

A. APPROVAL OF EXTRA CURRICULAR COACHES/ADVISORS: Motion by Cherry, seconded by Graese to approve the second list of extra-curricular coaches/advisors as presented, with the exception of Arlin Grandaw. Motion carried 4-0.

XIII. ADJOURNMENT: Motion by Heidewald, seconded by Graese to adjourn at 7:14 p.m. motion carried 4-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President