

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....August 16, 2023

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by Vice President Ihde at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Kayla Ihde, Kris Heidewald, Lyle Cherry, Sonny Graese, Gary Huc, and Mike Frievalt were present. Amy Grandaw was absent. Others present: Kelly Robinson – District Administrator, Kam Dama – Elementary School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds and Transportation Director, Nick Schramm – Technology Coordinator, and Jannie Marsolek – Administrative Secretary.
- IV. **APPROVAL OF AGENDA:** Motion by Cherry, seconded by Frievalt to approve agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. **MINUTES OF REGULAR MEETING JULY 19, 2023**
 - B. **GENERAL FUND VOUCHERS AND FINANCIAL REPORT**

Motion by Cherry, seconded by Ihde to approve consent agenda as read, including general fund vouchers 105410-105512 in the amount of \$396,698.86, ACH numbers 232400007-232400010 in the amount of \$30,601.65, wire transfers 202300001-202300014 in the amount of \$360,739.90, and voids of 105340 and 105129 in the amount of \$3,295.00. Motion carried 6-0.
- VI. **PUBLIC INPUT:** There was none.
- VII. **CORRESPONDENCE/RECOGNITION:** Mrs. Robinson thanked the district office staff for all of the work in preparing for the annual school district audit.
- VIII. **REPORTS**
 - A. **ADMINISTRATIVE REPORTS**
 1. **KELLY ROBINSON – SUPERINTENDENT:** Mrs. Robinson updated the board on the recent request to look into electronic board packets. She also reported on the in-service schedule, including the years of service award recipients, the district-wide Open House on 8/31, and updated the board on a recent resignation, with a special meeting needed for approval before the budget hearing and annual meeting.
 2. **JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL:** Mrs. Robinson read the notes for Mr. Baumann. He mentioned how well the custodial staff did to ready the building for the new school year. He mentioned the upcoming in-service for new staff, and updated the board on the replacements for the retired staff from last school year. He finally reported on 2 new foreign exchange students; Nele, a sophomore from Germany, and Daniel, a sophomore from Spain.

3. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama reported on the revamping of report cards for 4K – 3rd grade, and the group also worked on creating a new curriculum map. She reported that nearly all of the elementary staff attended a 2 hour virtual training on writing skills. She reported that Mr. Evosevich recently attended a meeting with Provident Health Foundation, and they are working on a grant to provide 2 flex farms to the elementary school, and 2 to the middle school, to have the ability to grow lettuce, possibly for the food service program.
4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on the stalled boiler project at the MS/HS, but should be ready before the cold weather sets in. He updated the board on the summer cleaning and maintenance, on the arrival of the 2 new Chevy Traverses, and on inspections of the MS/HS generator and the ES elevator.
5. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm informed the board that his assistant has tendered his resignation, but has been able to interview a few candidates for the position. There will be a name for approval later in the meeting. He updated the board on the summer Chromebook project. Finally, he notified the board that our district website host vendor, Blackboard, Inc., has been acquired by another website platform company, and he will be working to build a new district website from scratch, to be very similar to what it looks like now.

IX. ITEMS FOR DISCUSSION

- A. FACILITY ASSESSMENT UPDATE: Mrs. Robinson informed the board of a recent meeting with the Bray team, giving updates and timelines.
- B. ACP UPDATE: Mr. Baumann reviewed the updates to the ACP process, and Mrs. Robinson explained that the DPI now requires updates be approved annually by the board.

X. ITEMS SCHEDULED FOR ACTION

- A. RESIGNATION(S)
 1. IT SUPPORT SPECIALIST: Motion by Heidewald, seconded by Frievall to approve the resignation of James Levenhagen. Motion carried 6-0.
 2. PART TIME SPECIAL EDUCATION PARAPROFESSIONAL: Motion by Cherry, seconded by Heidewald to approve the resignation of Nancy Warrichaiet as part time special education paraprofessional. Motion carried 6-0.
 3. EXTRA-CURRICULAR ASSISTANT TRACK COACH: Motion by Frievall, seconded by Huc to approve the resignation of Ryan Reichardt as extra-curricular assistant track coach. Motion carried 6-0.
- B. APPOINTMENTS
 1. FOOD SERVICE COOK/HELPER: Motion by Cherry, seconded by Frievall to approve Amber Green as food service cook/helper. Motion carried 6-0.

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2. PART TIME SPECIAL EDUCATION PARAPROFESSIONAL: Motion by Heidewald, seconded by Frievalt to approve Victoria Chapman as part time special education paraprofessional. Motion carried 6-0.
 3. LIBRARY MEDIA ASSISTANT/AIDE: This item was tabled.
 4. IT SUPPORT SPECIALIST: Motion by Frievalt, seconded by Cherry to approve Lindsey Schramm as IT support specialist. Motion carried 6-0.
 5. SUMMER IT HELPER: Motion by Heidewald, seconded by Frievalt to approve JJ Brand as summer IT helper. Motion carried 6-0.
 6. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Graese to approve the list of volunteers/chaperones as listed. Motion carried 5-0-1 with Frievalt abstaining.
- C. 2023-2024 SUBSTITUTE STAFF LIST: Motion by Huc, seconded by Graese to approve the list of 2023-24 substitute staff list as presented. Motion carried 6-0.
- D. ACP ADOPTION: Motion by Cherry, seconded by Frievalt to approve the ACP adoption as required by DPI and as presented earlier. Motion carried 6-0.
- E. FUTURE AGENDA ITEMS: There were none at this time.
- XI. ADJOURNMENT: Motion by Ihde, seconded by Heidewald to adjourn at 6:31. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President