

SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....July 16, 2025

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 pm.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Amy Grandaw, Kris Heidewald, Lyle Cherry, Kim Hanson, Kaitlin Deschane, and Cory Siebert were present. Sonny Graese was absent. Others present: Kelly Robinson – District Administrator, Sarah Jones – Business Administrative Assistant, Tom White – Director of Buildings, Grounds and Transportation, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Stacey Cooper – Food Service Director, Julie Patefield – Community Ed Supervisor, Brett Meyers – High School Teacher/Coach, Jeff Ott – High School Teacher, Kellie Stumbris – Cheer Coach, and Tony Steffek – Legal Counsel. Also attending were Mike Friewalt, Damon Roman, Justin Pusick, Carrie Guarisco, Becky Arpke, Sara Roman, Peggy Zielinski, Jolyne Guns, and Bonnie Beamer, as well as a few other community members. Jeff Dorschner – Teacher/Athletic Director/Coach arrived at 6:30 pm.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Hanson to approve agenda as presented. Motion carried 6-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING JUNE 18, 2025
 - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Deschane to approve consent agenda as read, including general fund vouchers 109330 - 109475 in the amount of \$402,909.59, ACH numbers 242500229-242500252 in the amount of \$23,210.10, wire transfers 202400081-202400087 in the amount of \$265,264.50, and no voids for a total of \$691,384.19. Motion carried 6-0.
- VI. PUBLIC INPUT: There were various comments from one teacher and a few community members, mostly regarding sports and coaching.
- VII. CORRESPONDENCE/RECOGNITION: With the onset of referendum construction, Mrs. Robinson recognized the custodial team for all of the extra work involved.
- VIII. REPORT(S)
 - A. COMMITTEE REPORTS
 1. BUILDINGS, GROUNDS, TRANSPORTATION & TECHNOLOGY: Mr. Cherry reported that the committee met earlier and will be recommending M&I for the irrigation bid in the amount of \$24,600 and Becks for the landscaping bid in the amount of \$41,440.00. They will be up for approval later in the meeting.
 - B. ADMINISTRATIVE REPORTS
 1. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson reported to the board on the state legislature’s biennium budget update and the negative impact this will have to the district residents outside of the referendum increases.
 2. JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann was absent so Mrs. Robinson gave his report on getting ready for the school year, and also recognized our Advance Placement teachers for preparing the students for their college careers.

3. KAM DAMA - ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama was absent, so Mrs. Robinson gave her report on the new teacher in-service, the summer school wrap up, and gave a shout out to the custodial and maintenance staff who have been working hard to complete summer cleaning.
4. TOM WHITE - BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR: Mr. White updated the board on the elementary school renovations, on custodial training, the football field press box, and on the summer cleaning and maintenance, with a temporary setback due to a significant roof leak at the lower elementary, with a service company doing part of the remediation efforts.
5. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm reported on the annual Skyward year-end procedures, the sunset of Skyward software and its replacement, and the USAC approval of the reimbursement request for the wireless infrastructure licensing that we purchased a few months ago. Through eRate, we were eligible to receive a maximum of 70% of the \$46,000 we spent, meaning we will receive a reimbursement of \$32,000 soon.
6. JULIE PATEFIELD – COMMUNITY EDUCATION SUPERVISOR: Mrs. Patefield gave an update to the board on meetings she held with Pulaski and Shawano’s CE teams, with the director of CYCC, and plans to meet soon with Marinette County Elderly Services, Food Pantry, School Clothing Closet, Community Garden, WPTO and others in the community to join efforts. She updated the board on swim lessons, Youth Football Camp, sourdough classes, the fall craft show, children’s theater, fall flag football, tumbling, gymnastics, and cheer. She also confirmed various instructors in several new classes.
7. JEFF DORSCHNER – ATHLETIC DIRECTOR: Mr. Dorschner reported on the spring sport season, as well as the varsity volleyball team receiving the WVCA all-state academic team honors for earning a cumulative yearlong team GPA average of 3.903. He congratulated the 2025 Pete Banaszak Award winners Brock Banaszak and Lucy Gruszynski, as well as the rest of the award winners for the year. The Doug Cariveau Coach of The Year went to Glen Treado.

IX. INFORMATION/DISCUSSION

- A. ELEMENTARY SCHOOL STUDENT HANDBOOK CHANGES: Mrs. Robinson updated the board on the elementary school student handbook changes.
- B. MIDDLE/HIGH SCHOOL STUDENT HANDBOOK CHANGES: Mrs. Robinson updated the board on the middle/high school student handbook changes.
- C. HIGH SCHOOL EXTRA-CURRICULAR ACTIVITIES CODE CHANGES: Mr. Dorschner updated the board on the high school extra-curricular activities code changes.
- D. MIDDLE SCHOOL EXTRA-CURRICULAR ACTIVITIES CODE CHANGES: Mr. Dorschner updated the board on the middle school extra-curricular activities code changes.
- E. 2025-2026 COACHES HANDBOOK: Mr. Dorschner updated the board on the coaches handbook changes.
- F. PROFESSIONAL STAFF HANDBOOK CHANGES: Mrs. Robinson updated the board on the professional staff handbook changes.
- G. SUPPORT STAFF HANDBOOK CHANGES: Mrs. Robinson updated the board on the support staff handbook changes.
- H. TRANSPORTATION HANDBOOK CHANGES: Mr. White reported that the only change was the date and a couple of phone numbers.
- I. TECHNOLOGY ACCEPTABLE USE POLICY CHANGES: The only change to the AUP was the date.
- J. BASEBALL FIELD IRRIGATION PROPOSALS: This item was discussed earlier at the committee level, and the recommendation was for M & M Irrigation at \$24,600.

- K. BASEBALL FIELD IMPROVEMENTS PROPOSALS: This item was discussed earlier at the committee level, and Beck's was recommended in the amount of \$41, 440.00.
- L. FOOD SERVICE ADDITIONAL POSITION: Due to increasing requests for better nutrition in the district, Mrs. Robinson is asking to hire an additional person at the elementary school.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION(S)

- 1. ELEMENTARY TEACHER: Motion by Cherry, seconded by Heidewald to approve the resignation of Sheila Rich, following contract language schedule for breach as written. Motion carried 6-0.
- 2. HIGH SCHOOL STUDENT COUNCIL CO-ADVISOR: Motion by Heidewald, seconded by Hanson to approve the resignation of Alex Graves as HS student council co-advisor. Motion carried 6-0.

B. APPOINTMENTS

- 1. PART TIME ELEMENTARY SECRETARY: Motion by Heidewald, seconded by Cherry to approve Alyssa Wennesheimer as part time elementary secretary. Motion carried 6-0.
- 2. PART TIME ELEMENTARY PARAPROFESSIONAL(S): Motion by Deschane, seconded by Heidewald to approve Gail Strandt, Kristyn Strojny, and Jacqueline Loftus as part time elementary paraprofessionals. Motion carried 6-0.
- 3. VOLUNTEERS/CHAPERONES: Motion by Deschane, seconded by Hanson to approve the list of volunteers/chaperones as presented. Motion carried 6-0.

- C. ELEMENTARY SCHOOL STUDENT HANDBOOK CHANGES: Motion by Hanson, seconded by Siebert to approve the changes to the elementary school student handbook as presented. Motion carried 6-0.
- D. MIDDLE/HIGH SCHOOL STUDENT HANDBOOK CHANGES: Motion by Cherry, seconded by Heidewald to approve the changes to the MS/HS student handbooks as presented. Motion carried 6-0.
- E. HIGH SCHOOL EXTRA-CURRICULAR ACTIVITIES CODE CHANGES: Motion by Deschane, seconded by Siebert to approve the changes to the HS Extra-Curricular Activities Code as presented. Motion carried 6-0.
- F. MIDDLE SCHOOL EXTRA-CURRICULAR ACTIVITIES CODE CHANGES: Motion by Heidewald, seconded by Hanson to approve the changes to the MS Extra-Curricular Activities Code as presented. Motion carried 6-0.
- G. 2025-2026 COACHES HANDBOOK: Motion by Hanson, seconded by Siebert to approve the changes to the 2025-2026 Coaches Handbook as presented. Motion carried 6-0.
- H. PROFESSIONAL STAFF HANDBOOK CHANGES: Motion by Cherry, seconded by Siebert to approve the changes to the professional staff handbook as presented. Motion carried 6-0.
- I. SUPPORT STAFF HANDBOOK CHANGES: Motion by Deschane, seconded by Heidewald to approve the changes to the support staff handbook as presented. Motion carried 6-0.
- J. TRANSPORTATION HANDBOOK CHANGES: Motion by Hanson, seconded by Siebert to approve the changes to the transportation handbook as presented. Motion carried 6-0.
- K. TECHNOLOGY ACCEPTABLE USE POLICY CHANGES: Motion by Cherry, seconded by Heidewald to approve the changes to the technology acceptable use policy as presented. Motion carried 6-0.
- L. BASEBALL FIELD IRRIGATION PROPOSALS: Motion by Hanson, seconded by Siebert to approve the M & M Irrigation bid for the baseball field irrigation in the amount of \$24,600. Motion carried 6-0.

- M. BASEBALL FIELD IMPROVEMENTS PROPOSALS: Motion by Cherry, seconded by Siebert to approve the Beck's bid for baseball field improvements in the amount of \$41,440. Motion carried 6-0.
- N. FOOD SERVICE ADDITIONAL POSITION: Motion by Heidewald, seconded by Deschane to allow the addition of a 5 hour per day/25 hour per week part time employee. Motion carried 6-0.
- O. BUILDER'S RISK INSURANCE POLICY ADDITION: Motion by Cherry, seconded by Heidewald to approve the additional builder's risk insurance policy for referendum construction. Motion carried 6-0.
- P. 2025-2026 RESOLUTION TO ACCEPT FEDERAL FUNDING: Motion by Hanson, seconded by Deschane to approve the 2025-2026 resolution to accept federal funding as read by Grandaw. Roll call vote was taken: Grandaw-Yes, Graese-Absent, Heidewald-Yes, Cherry-Yes, Hanson-Yes, Deschane-Yes, and Siebert-Yes. Motion carried.
- Q. 2024-2025 SECLUSION AND RESTRAINT REPORT: Motion by Heidewald, seconded by Cherry to approve the 2024-2025 seclusion and restraint report as presented. Motion carried 6-0.
- R. 2025-2026 WI STATE ACADEMIC STANDARDS: Motion by Deschane, seconded by Hanson to approve the 2025-2026 WI State Academic Standards as presented. Motion carried 6-0.
- XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(1)(c)
A. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY
1. 2024-25 EXTRA CURRICULAR COACHES/ADVISORS EVALUATION
2. ATHLETIC DIRECTOR EVALUATION
3. DISTRICT ADMINISTRATOR EVALUATION
Motion by Heidewald, seconded by Cherry to recess to executive closed session as read by Grandaw. Roll call vote was taken: Grandaw-Yes, Graese-Absent, Heidewald-Yes, Cherry-Yes, Hanson-Yes, Deschane-Yes, and Siebert-Yes. Motion carried and closed session began at 7:10 pm. Be it noted that Grandaw recused herself from discussions regarding coaches' evaluations.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATUTE 19.85(2)
Motion by Hanson, seconded by Heidewald to reconvene into open session at 8:16 pm. Motion carried 6-0.
A. 2025-2026 EXTRA CURRICULAR COACHES/ADVISORS: Motion by Cherry, seconded by Heidewald to move the superintendent evaluation to August and to approve the 2025-2026 extra-curricular coaches and advisors as presented. Motion carried 4-0-2 with Grandaw and Deschane abstaining.
- XIII. ADJOURNMENT: Motion by Siebert, seconded by Hanson to adjourn at 8:17 pm. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President

[illegible]