

SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....June 18, 2025

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 pm.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Amy Grandaw, Sonny Graese, Kris Heidewald, Lyle Cherry, Kim Hanson, Kaitlin Deschane, and Cory Siebert were present. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Director of Buildings, Grounds and Transportation, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Stacey Cooper – Food Service Director, Brett Meyers – High School Teacher/Coach, Justin Pusick – Elementary Teacher, Jeff Ott – High School Teacher, Randall Copiskey – Trap Coach, and Scott Doyen – Wrestling Coach, and Tony Steffek – Legal Counsel. Also attending were Shirley Ott, Mike Frievalt, Mike Kudick, Bonnie Beamer, Damon & Sara Roman, Brenda Brand, Rhonda Shubert, Tracey Doyen, Rebecca Zillges, Katie Packard, and Pete Pfankuch, as well as a few students.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Hanson to approve agenda as presented. Motion carried 7-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING MAY 21, 2025
 - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Hanson to approve consent agenda as read, including general fund vouchers 109161 - 109329 in the amount of \$513,281.41, ACH numbers 242500206-242500228 in the amount of \$26,279.29, wire transfers 202400076-202400080 in the amount of \$208,044.60, and voids 109260 and 109261 in the amount of \$0 for a total of \$747,605.30. Motion carried 7-0.
- VI. PUBLIC INPUT: There were a few comments from community members who spoke regarding coaching, chain of command issues, and sports issues. Randall Copiskey, trap team head coach, also spoke on the school's first conference championship in the 4 years of competition, and presented a trophy to the school.
- VII. CORRESPONDENCE/RECOGNITION: There was none.
- VIII. REPORT(S)
 - A. COMMITTEE REPORT(S)
 1. POLICY/CURRICULUM: Mrs. Heidewald reported that the committee met earlier in the evening to review policy 5411 and have recommended approval as presented.
 2. PERSONNEL/NEGOTIATIONS: Mrs. Grandaw reported that the committee met earlier in the evening and will be recommending increasing a current part-time special education position be moved to a full-time position with benefits due to increasing special education needs in the district.
 - B. ADMINISTRATIVE REPORTS
 1. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson reported on a notice of injury recently received during a 3rd party basketball tournament in March. She also reported that the Community Education supervisor position has been filled by part-time elementary secretary Julie Patefield. She reported on the start of construction at the elementary school with roofing and playground areas, and on the inaccuracies of the recent reporting in the Peshtigo Times.

2. JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on a golf outing he recently attended and the positive comments from a few participants he encountered. He commented on so many good things happening in our district, despite the negative commentary at recent meetings.
3. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama reported on the wrap up of the school year, with the elementary Student Council delivering donated supplies to the Menominee Animal Shelter and blankets and gift baskets to the residents at New Care in Crivitz. She reported on the 4K graduation, the start of summer school, and finally, acknowledged Mrs. Sydney Nasgovitz, selected as May elementary staff member of the month.
4. TOM WHITE – BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR: Mr. White reported that construction is underway at the elementary school, with a groundbreaking ceremony held on June 9. He met with a WPS representative to discuss the removal of a utility pole in the south alley, and on the summer cleaning and maintenance progression.
5. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm reported on the busy year-end activities, including preparation for recognition ceremonies, graduation, and Junior Olympics, among other presentations. He reported that his 2 summer assistants were able to get an earlier start on duties, since they both graduated. And finally, all new computers are on site and will be unboxed and configured soon.

IX. INFORMATION/DISCUSSION

- A. 2024-2025 BUDGET REVISIONS: Ms. Jones reviewed budget revisions for the 2024-25 school year.
- B. 2025-2026 DISTRICT WORKERS COMPENSATION AND GENERAL LIABILITY & PROPERTY INSURANCE RENEWAL: Mrs. Robinson reported that this insurance renewal came in at a decrease of 1% for about \$135,965 less than last year.
- C. 2025-2026 STUDENT ACCIDENT INSURANCE RENEWAL: Mrs. Robinson reported that there was an increase from \$8,580 to \$12,605 due to including catastrophic insurance last year, which increased by .90 per student.
- D. 2025-2026 FOODSERVICE PRICING OPTIONS: Having been discussed in previous meetings, now is the time for the board to decide how they want to handle the 2025-2026 food service pricing options. Since approving the CEP program last year, it was thought it would cost the district in the first of the four years offered to us, but it is looking like it will not for the current school year. The board must now decide how to go forward.
- E. 2025-2026 CESA 8 SERVICE PROPOSAL: The service proposal was included in the packets. The contract shows an increase of \$82,000, but we will be using CESA for their occupational therapy services, since the resignation of our OT employee, but the services that CESA 8 will provide will be less than what we paid in salary and benefits.
- F. TRAP TEAM NATIONAL TOURNAMENT TRIP: The trap team is seeking permission to take 11 students out of state, to include overnight stays for the tournament in Mason, MI. They also requested the use of school vans.
- G. SPECIAL EDUCATION PARAPROFESSIONAL PART TIME TO FULL TIME: Due to increasing special education numbers at the elementary school, the board is asked to approve increasing a part-time paraprofessional to full-time with benefits. This was discussed at the committee level, and the committee recommended the change.
- H. NEOLA POLICY UPDATES
 1. 5411 - THIRD GRADE PROMOTION AND RETENTION: AT-RISK STUDENTS
This update is part of the Act 20 legislation (the reading bill). District must have a policy in place regarding 3rd grade promotion by July 1, 2025, but it does not go into effect until September 2027. This item was discussed at the committee level and recommended for approval as presented.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION(S):

1. OCCUPATIONAL THERAPIST: Motion by Heidewald, seconded by Cherry to approve the resignation of Maria Knepel as occupational therapist. Motion carried 7-0.
2. ELEMENTARY PARAPROFESSIONAL: Motion by Cherry, seconded by Hanson to approve the resignation of Heidi Kitslaar as elementary paraprofessional. Motion carried 7-0.
3. MIDDLE SCHOOL TRACK COACH: Motion by Deschane, seconded by Cherry to approve the resignation of MS track coach Shane Graves. Motion carried 7-0.

B. APPOINTMENT(S)

1. ELEMENTARY TEACHER(S): Motion by Hanson, seconded by Graese to approve McKenna Berth as elementary teacher. Motion carried 7-0.
2. ELEMENTARY PARAPROFESSIONAL(S): No action
3. ELEMENTARY PART TIME SECRETARY: No action
4. VOLUNTEERS/CHAPERONES: Motion by Deschane, seconded by Heidewald to approve the list of volunteers/chaperones as presented. Motion carried 7-0.

C. RESOLUTION FOR USE OF CASH BALANCE FOR 2024-2025: Motion by Heidewald, seconded by Cherry to approve the resolution for use of cash balance for 2024-2025 as read by Grandaw. Roll call vote was taken: Grandaw-Yes, Graese-Yes, Cherry-Yes, Heidewald-Yes, Hanson-Yes, Deschane-Yes, and Siebert-Yes. Motion carried.

D. RESOLUTION AUTHORIZING PAYMENT OF OBLIGATIONS: Motion by Cherry, seconded by Hanson to approve the resolution authorizing payment of obligations as read by Grandaw. Roll call vote was taken: Grandaw-Yes, Graese-Yes, Cherry-Yes, Heidewald-Yes, Hanson-Yes, Deschane-Yes, and Siebert-Yes. Motion carried.

E. 2024-2025 BUDGET REVISIONS: Motion by Hanson, seconded by Siebert to approve the 2024-2025 budget revisions as presented earlier by Ms. Jones. Motion carried 7-0.

F. 2025-2026 DISTRICT WORKERS COMPENSATION AND GENERAL LIABILITY & PROPERTY INSURANCE RENEWAL: Motion by Hanson, seconded by Heidewald to approve the 2025-26 district workers compensation and general liability and property insurance renewal as presented earlier. Motion carried 7-0.

G. 2025-2026 STUDENT ACCIDENT INSURANCE RENEWAL: Motion by Deschane, seconded by Graese to approve the 2025-2026 student accident insurance renewal with the increase including the catastrophic coverage as discussed earlier. Motion carried 7-0.

H. 2025-2026 FOODSERVICE PRICING OPTIONS: Motion by Heidewald, seconded by Siebert to continue with CEP as discussed earlier. Motion carried 7-0.

I. 2025-2026 CESA 8 SERVICE PROPOSAL: Motion by Cherry, seconded by Heidewald to approve the 2025-26 service proposal as presented. Motion carried 7-0.

J. TRAP TEAM NATIONAL TOURNAMENT TRIP: Motion by Deschane, seconded by Hanson to approve the trap team national tournament trip as presented earlier. Motion carried 7-0.

K. SPECIAL EDUCATION PARAPROFESSIONAL PART TIME TO FULL TIME: Motion by Cherry, seconded by Grandaw to approve the special education paraprofessional change from part time to full time as presented earlier. Motion carried 7-0.

- L. NEOLA POLICY UPDATES: Motion by Heidewald, seconded by Siebert to approve the updates as presented earlier. Motion carried 7-0.
- M. 2025-2026 WIAA MEMBERSHIP: Motion by Hanson, seconded by Heidewald to approve the 2025-2026 no cost WIAA membership. Motion carried 7-0.
- N. 2025-2026 ELEMENTARY AND MIDDLE/HIGH SCHOOL TEACHING STAFF LISTS: Motion by Heidewald, seconded by Cherry to approve the 2025-2026 ES, MS&HS teaching staff lists as presented. Motion carried 7-0.
- O. FALL 2025 START COLLEGE NOW/DISTANCE LEARNING NWTC CLASSES: Motion by Deschane, seconded by Hanson to approve the Fall 2025 SCN/DL NWTC classes as presented. Motion carried 7-0.
- XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c)(g) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, AND CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED. Motion by Siebert, seconded by Graese to recess to closed session as read by Mrs. Grandaw. Roll call vote was taken: Grandaw-Yes, Graese-Yes, Cherry-Yes, Heidewald-Yes, Hanson-Yes, Deschane-Yes, and Siebert-Yes. Motion carried and closed session began at 7:02 pm.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2): Motion by Heidewald, seconded by Siebert to reconvene into open session at 8:35 pm. Motion carried 7-0. There was no action taken in open session.
- XIII. ADJOURNMENT: Motion by Heidewald, seconded by Siebert to adjourn at 8:36 pm. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President