

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....April 19, 2023

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Lyle Cherry, Gary Huc, Mike Frievalt, and Sonny Graese were present. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds and Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Christie Copsiskey – Community Education Supervisor, Alexandria Graves – HS Guidance Counselor, and Stacie Lomax – teacher.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Cherry to approve agenda as presented. Motion carried 7-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. **MINUTES OF REGULAR MEETING MARCH 20, 2023**
 - B. **GENERAL FUND VOUCHERS AND FINANCIAL REPORT**

Motion by Cherry, seconded by Ihde to approve consent agenda as read, including general fund vouchers 104694-104857 in the amount of \$429,998.88, ACH numbers 222300124-222300145 in the amount of \$49,138.38, wire transfers 202200118-202200131 in the amount of \$207,774.72, and voids of 104693 and 104795 in the amount of \$5,996.00. Motion carried 7-0.
- VI. **PUBLIC INPUT:** There was no public input.
- VII. **CORRESPONDENCE/RECOGNITION:** Mrs. Robinson thanked Bud Selig, former MLB commissioner, and Milwaukee Brewers founding owner for his generous \$500 donation to the HS baseball program following their annual pledge drive. She then read the heartwarming thank you note from Kenny Andreopoulos, whose father worked for Mr. Selig years ago.
- VIII. **REPORTS**
 - A. **COMMITTEE REPORT(S)**
 - 1. **PERSONNEL/NEGOTIATIONS:** Mrs. Grandaw reported that the committee met earlier in the evening and discussed custodial staffing issues. They recommended moving 2 of the part time employees to full time, with the other 2 part time remaining as part time.
 - 2. **BUILDINGS, GROUNDS, TRANSPORTATION & TECHNOLOGY:** Mr. Graese reported that the committee met earlier in the evening. They discussed the MS/HS boiler replacement bids, and are recommending Tweet Garot’s bid, and would like Mr. White to continue look into district vehicle bids in the \$35,000 – 40,000 range.
 - B. **ADMINISTRATIVE REPORTS**
 - 1. **GRACE DAMA – STUDENT COUNCIL REPRESENTATIVE:** Miss Dama was absent.
 - 2. **KELLY ROBINSON – SUPERINTENDENT:** Mrs. Robinson updated the board on the state legislature’s biannual budget listening sessions planned for April 26 in Minocqua, and may

be sent to the governor on August 3 or later. She also reported that the DPI recently notified us that the fund balance in our Child Nutrition Program is too high and must be spent down to remain in compliance, so we will be going out for bids on a needed dishwasher at the MS/HS. She reported on the upcoming 4th grade field trip to the Farm Wisconsin Discovery Center in Manitowoc, with the transportation costs being generously covered by Joe & Ashley Dudkiewicz, Marinette County Dairy Promotions, and Coleman FFA Alumni. Finally, she reported that the high school graduation will take place on Saturday, May 20 at noon in the MS/HS gym.

3. JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on graduation preparations, ACT testing for juniors, and ACP presentations and mock interviews for seniors. He reported that Prom will be held in the MS/HS gym on April 27th, and on the busy schedule that will take us to the end of the school year.
4. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama reported on summer school planning, and will run from June 5 – June 30. Collection and showcasing has begun for the annual Teacher Raffle, where students can purchase raffle tickets for 25 cents each. She reported on the pet supply drive that the elementary student council participated in, where 5th grade student Sadie Kahles was recognized for her very generous donation. Finally, she congratulated Mr. Allard for being recognized as the CBA Educator of the Year.
5. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on annual fire inspections completed at both buildings and on the bleacher inspections. He also reported on upgrades to the HVAC system at the MS/HS, then thanked T&T Tree Trimming and the Tomaszewski family for removing a dead tree in front of the school, and trimming the others as part of the career day held that day. Finally, he updated the board on the failing roof at the elementary school.
6. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm reported on the technology preparation for the ACP presentations, the Forward, ACT, Pre-ACT, and Dynamic Learning MAPS e-assessments. He updated the board on the progress with the build and installation of the interactive flat panels, and is finalizing details for the request for proposals of the summer desktop computers and Chromebooks rotation, and will have bids for review in May.
7. CHRISTIE COPISKEY – COMMUNITY EDUCATION SUPERVISOR: Mrs. Copiskey reported that the advisory council met on April 4 and discussed CPR classes and working on the upcoming budget. She reported on Soccer Skills registration, CPR classes at the HS building after early student release, the Spring Craft Show on May 6, the Children’s Theater production of Matilda on May 7, upcoming certified babysitter course, and working on summer swim lessons.

IX. INFORMATION/DISCUSSION

- A. BOARD MEMBER VOLUNTEER FOR SCHOLARSHIP COMMITTEE: The board discussed what member would like to volunteer for the scholarship committee. Kris Heidewald volunteered this year.
- B. BOARD REPRESENTATIVE TO CESA 8 ANNUAL CONVENTION: The CESA 8 Annual Convention is June 7, and Kris has volunteered to attend again, with no objections.
- C. CESA 8 EDUCATIONAL SERVICES CONTRACT: The CESA 8 draft proposal was presented for mostly Special Education services. The proposal this year was without a part-time SpEd

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Secretary (hiring as a Crivitz employee instead), and the amount proposed was for \$277,328.83. If the board agrees, a contract will be created for the approved amount (or less), with signatures needed in May.

- D. MS/HS BOILER REPLACEMENT BID: Mr. White reviewed the bids earlier in the evening with the Buildings, Grounds, Transportation & Technology committee, and it was recommended by the committee to accept the Tweet Garot's option 2 bid in the amount of \$348,526 with the increase to 5" piping.
- E. CUSTODIAL STAFFING: Mr. White is having a hard time finding part time custodial staff, and the Personnel/Negotiations committee met earlier in the evening, and recommended moving 2 of our current part time employees to full time, and keep the other 2 as part time, with an increase in the starting pay of \$15/hour.
- F. SUMMER SCHOOL CLASSES/TEACHERS: Mrs. Robinson presented a list of summer school classes/teachers in the board packets.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION(S)

- 1. TEACHER(S): Motion by Huc, seconded by Heidewald to approve the resignation of Amanda Chapman effective with the end of the 2022-23 school year. Motion carried 7-0.
- 2. PART TIME LIBRARY MEDIA SPECIALIST: Motion by Ihde, seconded by Frievalt to approve the resignation of Hope Simpson as part time library specialist at the end of the school year. Motion carried 7-0.
- 3. PART TIME CUSTODIAN: Motion by Huc, seconded by Cherry to approve the resignation of Doug Kuchinski as of June 2. Motion carried 7-0.

B. APPOINTMENT(S)

- 1. ELEMENTARY TEACHER FOR 2023-2024 SCHOOL YEAR: Motion by Graese, seconded by Frievalt to approve Kimberly Carmody as elementary teacher as presented. Motion carried 7-0.
- 2. ELEMENTARY ART TEACHER FOR THE 2023-2024 SCHOOL YEAR: Motion by Cherry, seconded by Graese to approve Alexys Allen as elementary art teacher as presented. Motion carried 7-0.
- 3. PART TIME HEALTH ROOM ASSISTANT: Motion by Frievalt, seconded by Ihde to approve Michelle Schounard as part time health room assistant. Motion carried 7-0.
- 4. SUBSTITUTE TEACHER: Motion by Heidewald, seconded by Huc to approve Patrick Budziszek as substitute teacher. Motion carried 7-0.
- 5. SUBSTITUE FOOD SERVICE EMPLOYEE: Motion by Ihde, seconded by Frievalt to approve Renae Engelbrecht as substitute food service employee. Motion carried 7-0.

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6. SUBSTITUE PARAPROFESSIONAL EMPLOYEE: Motion by Cherry, seconded by Graese to approve Renae Engelbrecht as substitute paraprofessional employee. Motion carried 7-0.
 7. SUBSTITUTE CUSTODIAL EMPLOYEE: Motion by Heidewald, seconded by Ihde to approve Tina Bott as substitute custodial employee. Motion carried 7-0.
 8. SUBSTITUTE CLERICAL EMPLOYEE: Motion by Cherry, seconded by Huc to approve Renae Engelbrecht as substitute clerical employee. Motion carried 7-0.
 9. 2023 CAMP BIRD SENIOR COUNSELORS: Motion by Frievalt, seconded by Graese to approve the list of 2023 Camp Bird senior counselors as presented. Motion carried 7-0.
 10. 2023 CAMP BIRD JUNIOR COUNSELORS: Motion by Frievalt, seconded by Heidewald to approve the 2023 Camp Bird junior counselor list as presented. Motion carried 7-0.
 11. SUMMER CUSTODIAL HELP: Motion by Cherry, seconded by Ihde to approve Dana Walters as custodial summer help. Motion carried 7-0.
 12. SUMMER LAWN MAINTENANCE HELP: Motion by Heidewald, seconded by Cherry to approve Dakota Dreyer as summer lawn maintenance help. Motion carried 7-0.
 13. SUMMER IT HELP: Motion by Frievalt, seconded by Ihde to approve Sean Christiansen as summer IT help. Motion carried 7-0.
 14. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Frievalt to approve the list of volunteers/chaperones as presented. Motion carried 7-0.
- C. BOARD MEMBER REPRESENTATIVE TO THE CESA 8 ANNUAL CONVENTION: Motion by Ihde, seconded by Frievalt to appoint Kris Heidewald as board member representative as discussed. Motion carried 6-0-1 with Heidewald abstaining.
- D. STUDENT ACCIDENT INSURANCE: Motion by Ihde, seconded by Heidewald to approve the renewal of 1st Agency as student accident insurance for \$8,580 (no increase) as presented. Motion carried 7-0.
- E. 2023 CAMP BIRD OUTING: Motion by Frievalt, seconded by Graese to approve the 2023 Camp Bird outing with overnights from May 1-5. Motion carried 7-0.
- F. CESA 8 EDUCATIONAL SERVICES CONTRACT: Motion by Huc, seconded by Frievalt to approve the proposed CESA 8 educational services contract without special education clerical secretary as discussed in the amount of \$277,328.83. Motion carried 7-0.
- G. MS/HS BOILER REPLACEMENT BID: Motion by Huc, seconded by Frievalt to approve the Tweet-Garot option 2 bid with upgraded 5” piping in the amount of \$348,526 as discussed earlier. Motion carried 7-0.
- H. CUSTODIAL STAFFING: Motion by Huc, seconded by Graese to allow administration to decide how to best staff the custodial department. Motion carried 7-0.

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- I. 2023 SUMMER SCHOOL STAFFING: Motion by Heidewald, seconded by Ihde to approve the list of 2023 summer school staffing as presented. Motion carried 7-0.
- J. YOUTH APPRENTICESHIP REIMBURSEMENT: Motion by Frievalt, seconded by Graese to approve the cost of the youth apprenticeship classes as presented. Motion carried 7-0.
- K. CERTIFY 2023 SPRING ELECTION RESULTS: Motion by Heidewald, seconded by Ihde to certify the 2023 spring election results of Lyle Cherry and Mike Frievalt. Motion carried 5-0-2 with Cherry and Frievalt abstaining.
- XI. FUTURE AGENDA ITEMS: Mrs. Grandaw mentioned that, with the cost of the elementary school roof replacement looming, it might be time to discuss the possibilities of going to referendum to build a new elementary school rather than spending money on multiple future needs.
- XII. ADJOURNMENT: Motion by Ihde, seconded by Graese to adjourn at 6:46 pm. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President