

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....March 20, 2023

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Lyle Cherry, Gary Huc, Mike Frievalt, and Sonny Graese were present. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds and Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Christie Copiskey – Community Education Supervisor, and Alexandria Graves – HS Guidance Counselor. Also present was Shirley Prudhomme – Peshtigo Times reporter, and a member of the public.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Frievalt to approve agenda as presented. Motion carried 7-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. **MINUTES OF REGULAR MEETING FEBRUARY 15, 2023**
 - B. **GENERAL FUND VOUCHERS AND FINANCIAL REPORT**Motion by Cherry, seconded by Ihde to approve consent agenda as read, including general fund vouchers 104539-104692 in the amount of \$416,412.07, ACH numbers 222300108-222300123 in the amount of \$4,441.69, wire transfers 202200105-202200117 in the amount of \$211,596.24, voids of 104427, 104438, 104585, 104676, and 104689 in the amount of \$4,050.00. Motion carried 7-0.
- VI. **PUBLIC INPUT:** There was no public input.
- VII. **CORRESPONDENCE/RECOGNITION:** Mrs. Robinson thanked Barbara Lamboley for a \$100 donation to help cover outstanding lunch account balances.
- VIII. **REPORTS**
 - A. **COMMITTEE REPORT(S)**
 - 1. **POLICY:** Mrs. Heidewald reported that the committee met earlier in the evening and recommended a few changes. The committee would like to add the option 2 to policy 5340, 5771 to add “at the discretion of the principal”. 8405 and 8420 would like to be discussed by the full board to possibly reactivate. The policies are on the agenda for discussion and approval later in the meeting.
 - 2. **BUILDINGS, GROUNDS, TRANSPORTATION & TECHNOLOGY:** Mr. Graese reported that the committee met earlier in the evening. They discussed vehicle replacement and asked Mr. White look at 2 vehicles and return with bid for leasing or buying. They also discussed adding a new garage/storage building at the MS/HS, and asked Mr. White to check into building size and possibly incorporate with concession stand. Finally, they reviewed the sole extracurricular student transportation bid, and recommended Lamers.

B. ADMINISTRATIVE REPORTS

1. GRACE DAMA – STUDENT COUNCIL REPRESENTATIVE: Miss Dama reported on the upcoming state and national Hi Q matches, Student Council is hosting a penny war, Forensics attended sectionals on March 11 virtually, and NHS is hosting a blood drive on Wednesday, March 22.
2. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson congratulated the high school HI-Q team for being selected CBA’s Youth of the Year, also to Mr. Allard for Educator of the Year and will be honored at the spring banquet at Rene’s Dining Room on Monday, April 17. She reported on spring break and the end of 3rd quarter, with the start of the 4th quarter on March 27. She also reported on the upcoming Good Friday holiday, and the April 10 teacher in-service. Finally, she read a few NEOLA technical corrections to a few policies.
3. JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on the ACT/ACP day, congratulated the Hi-Q team on their successful year so far, and wished them luck in the upcoming tournaments. Finally, he reported on the start of spring sports.
4. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama was absent, so Mrs. Robinson reported for her. She reported on the M&M Area Community Foundation’s 2nd World Fest program on February 21, on an assembly on February 28 organized by Mr. Allard called Pint Sized Polka. Also on February 28 was a Health Fair in the elementary gym, provided by Provident Health Foundation of Marinette & Menominee, and the Crivitz Food Pantry. During February, the elementary school held a book fair to collect books for the book vending machine. 334 new and gently used books were collected. Finally, March 21st is World Down Syndrome Day. Students and staff are encouraged to wear brightly colored, mismatched or crazy socks, or to wear blue and gold, which are the Down Syndrome awareness colors.
5. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on the extra tasks completed during spring break, that he and Mrs. Robinson attended a School Safety and Violent Event Incident Management training, on the boiler replacement pre-bid meeting held on March 16, and on the recent purchase of a new facility scheduling program. He and Mrs. Copiskey are in the process of learning the system.
6. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm reported on the spring break construction and installation of new interactive flat panels, and preparing for spring testing and ACP presentations. The new content filter solution has been fully implemented, with a final review with the company in the next week or so. Finally, he updated the board on the continuing interactive flat panel project.
7. CHRISTIE COPISEY – COMMUNITY EDUCATION SUPERVISOR: Mrs. Copiskey reported on the advisory committee held on March 2nd, there were 15 students in the Intro to Babysitting class on Saturday, March 4, and updated the board on the children’s theater program who will be performing “Matilda” on May 7th. Finally, she reported on a certified CPR/First Aid class that is being organized for May, she is organizing summer swim lessons again, and working on organizing another CPR class for the community at the end of April.

IX. INFORMATION/DISCUSSION

- A. EXTRA-CURRICULAR STUDENT TRANSPORTATION BID: Mrs. Robinson reminded the board that there was only one extra-curricular student transportation bid returned. Lamers was recommended for approval later in the meeting.

- B. QUIZ BOWL OUT OF STATE AND OVERNIGHT TRIPS: Mrs. Robinson updated the request for the Quiz Bowl trips. They are not going to Madison as previously approved, but are looking for an overnight and out of state on April 21 and 22 to compete in Marquette. Then, to update the request for the national competition, they are asking permission for the students to be released at noon on Friday, April 28 to allow enough travel time to be able to participate in practice that evening in Chicago.

C. NEOLA POLICY UPDATES

1. 0100 – DEFINITIONS (REVISED)
2. 0175 – ASSOCIATION MEMBERSHIPS (REVISED)
3. 2210 – CURRICULUM DEVELOPMENT (REVISED)
4. 2220 – ADOPTION OF COURSES OF STUDY (REVISED)
5. 2221 – SPECIAL OBSERVANCE DAYS (REVISED)
6. 2430 – DISTRICT-SPONSORED CLUBS AND ACTIVITIES (REVISED)
7. 3215 – USE OF TOBACCO AND NICOTINE BY PROFESSIONAL STAFF (REVISED)
8. 4215 – USE OF TOBACCO AND NICOTINE BY SUPPORT STAFF (REVISED)
9. 5200 – ATTENDANCE (REVISED)
10. 5250 – PROGRAM OR CURRICULUM MODIFICATIONS (NEW)
11. 5330 – ADMINISTRATION OF MEDICATION/EMERGENCY CARE (REVISED)
12. 5340 – STUDENT ACCIDENTS/ILLNESS/CONCUSSION & SUDDEN CARDIAC ARREST (REVISED)
13. 5410 – PROMOTION, PLACEMENT, AND RETENTION (REVISED)
14. 5512 – USE OF TOBACCO AND NICOTINE BY STUDENTS (REVISED)
15. 5517 – STUDENT ANTI-HARASSMENT (REVISED)
16. 5771 – SEARCH AND SEIZURE (REVISED)
17. 7434 – USE OF TOBACCO AND NICOTINE ON SCHOOL PREMISES (REVISED)
18. 7440 – FACILITIES SECURITY (REVISED)
19. 7544 – USE OF SOCIAL MEDIA (REVISED)
20. 8405 – ENVIRONMENTAL HEALTH AND SAFETY PROGRAM (REVISED)
21. 8420.01 – EPIDEMICS AND PANDEMICS (REVISED)
22. 8450 – CONTROL OF CASUAL-CONTACT COMMUNICABLE DISEASES (REVISED)
23. 8600 – TRANSPORTATION (REVISED)
24. 8800-RELIGIOUS ACTIVITIES AND OBSERVANCES (REVISED)
25. 8802 – PATRIOTIC OBSERVANCES (NEW)

Mrs. Heidewald reported earlier that the committee recommended all changes as presented except for 5340 option 1 was selected, with adding in the 2nd option to have coaches and PE teachers trained in concussion recognition and response, 5771 also select “annually” and add “at the principal’s discretion”. Also 8405 is not currently in place, but the board should consider activating it with the option to allow the district administrator to facilitate/delegate. They also discussed taking no action on 8420.01 at this time.

- D. HEALTH AND DENTAL INSURANCE RENEWAL: Mrs. Robinson and Ms. Jones reviewed the new renewal rates for health and dental, with a 10% increase in health and a 5% increase in dental, and are recommending changing to an employee requested 4-tier plan (option 3) in both health and dental.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATIONS

1. TEACHERS: Motion by Heidewald, seconded by Cherry to approve the resignations of Debra Tomaszewski and James Kirchberg, as they are retiring at the end of the school year. Motion carried 7-0.

2. PART TIME CUSTODIAN: Motion by Ihde, seconded by Frievalt to approve the resignation of Jonathan Halverson as part time custodian. Motion carried 7-0.
 3. PART TIME SCHOOL YEAR HEALTH ROOM ASSISTANT: Motion by Heidewald, seconded by Cherry to approve the resignation of Lauryn Baranek as part time school year health room assistant. Motion carried 7-0.
 4. VARSITY ASSISTANT GOLF COACH: Motion by Ihde, seconded by Frievalt to approve the resignation of Kasey Glander a varsity assistant golf coach. Motion carried 7-0.
 5. CESA SPECIAL EDUCATION ADMIN ASSISTANT: Motion by Cherry, seconded by Huc to approve the resignation of Ruth Poh as CESA SpEd admin assistant, as she is retiring at the end of the school year. Motion carried 7-0.
- B. APPOINTMENTS
1. VARSITY ASSISTANT GOLF COACH: Motion by Frievalt, seconded by Ihde to approve Rob Meyer as varsity assistant golf coach. Motion carried 7-0.
 2. SUBSTITUTE TEACHER: Motion by Heidewald, seconded by Frievalt to approve Kelsey Woodward as substitute teacher. Motion carried 7-0.
 3. SUBSTITUTE FOOD SERVICE EMPLOYEE: Motion by Cherry, seconded by Ihde to approve Tina Bott as substitute food service employee. Motion carried 7-0.
 4. SUBSTITUTE PARAPROFESSIONAL: Motion by Frievalt, seconded by Graese to approve Tina Bott as substitute paraprofessional. Motion carried 7-0.
 5. VOLUNTEER COACHES: Motion by Heidewald, seconded by Graese to approve Mike Frievalt as volunteer softball coach and Kayla Ihde as volunteer basketball coach. Motion carried 5-0-2 with Frievalt and Ihde abstaining.
 6. VOLUNTEERS/CHAPERONES: Motion by Heidewald, seconded by Ihde to approve the list of volunteers/chaperones as presented. Motion carried 6-0-1 with Grandaw abstaining.
- C. EXTRA-CURRICULAR STUDENT TRANSPORTATION BID: Motion by Frievalt, seconded by Graese to approve Lamers as the extra-curricular student transportation bid as presented. Motion carried 7-0.
- D. QUIZ BOWL OUT OF STATE AND OVERNIGHT TRIPS: Motion by Cherry, seconded by Frievalt to approve the Quiz Bowl out of state and overnight trips as presented earlier, with the approval for participating students to be dismissed early on Friday, April 28 for nationals in Chicago. Motion carried 7-0.
- E. NEOLA POLICY UPDATES: Motion by Heidewald, seconded by Cherry to approve the changes to NEOLA policy updates as presented, including adding option 2 to policy 5340 to have coaches and PE teachers trained in concussion recognition and response, 5771 also add “at the principal’s discretion”, and to implement policy 8405 as discussed earlier. Motion carried 7-0.
- F. HEALTH AND DENTAL INSURANCE RENEWAL: Motion by Cherry, seconded by Frievalt to approve the 4-tiered option 3 in both health and dental insurance policy renewals as discussed earlier. Motion carried 7-0.

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- G. SPRING AND FALL 2023 START COLLEGE NOW/EARLY COLLEGE CREDIT PROGRAM CLASSES: Motion by Heidewald, seconded by Graese to approve the spring and fall 2023 Start College Now/Early College Credit Program class list as presented. Motion carried 7-0.
- H. FUTURE AGENDA ITEMS: There was nothing requested at this time.
- XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.
- A. PERFORMANCE EVALUATION
1. NEW TEACHER
- Motion by Frievalt, seconded by Ihde to recess to closed session as read. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Yes, Huc-Yes, Graese-Yes, and Cherry-Yes. Motion carried, and closed session began at 6:49 p.m.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2): Motion by Frievalt, seconded by Graese to reconvene into open session at 7:14 p.m. Motion carried 7-0. Motion by Frievalt, seconded by Heidewald to approve the resignation of teacher Katie Schmeelk at the end of the 2022-2023 school year. Motion carried 7-0.
- VIII. ADJOURNMENT: Motion by Ihde, seconded by Graese to adjourn at 7:15 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President