

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....March 20, 2019

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Dama at 6:01 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Mike Dama, Cory Sotka, Kris Heidewald, Lyle Cherry, Travis Mueller, and Gary Huc were present. Amy Grandaw was absent. Others present: Patrick Mans – Superintendent, Jeff Baumann – High School Principal, Kelly Robinson – Elementary/Middle School Principal, Tom White – Buildings, Grounds and Transportation Director, Linda Tarmann – Business Administrative Assistant, Sarah Jones – Bookkeeper, Jannie Marsolek – Administrative Secretary, James Kirchberg – Teacher, and Jeff Dorschner – Athletic Director.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Cherry to approve agenda as presented. Motion carried 6-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
  - A. MINUTES OF REGULAR MEETING FEBRUARY 27, 2019
  - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORT
  - C. FUND 60 VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Huc to approve consent agenda, minutes of meetings as presented, general fund vouchers 95857-96065 in the amount of \$3,309,794.09 and electronic wire transfers 201800086-201800100 in the amount of \$867,974.63 for a total of \$4,177,768.72 with no voids, and Fund 60 vouchers 164633-164642 in the amount of \$11,576.65 with no voids. Motion carried 6-0.
- VI. PUBLIC INPUT: There was no public input.
- VII. CORRESPONDENCE/RECOGNITION: Mr. Mans thanked Buck Gehm for blowing the snow off the track so the students may begin using it sooner.
- VIII. REPORT(S)
  - A. COMMITTEE REPORT(S)
    1. PERSONNEL/NEGOTIATIONS: Mrs. Heidewald reported that the committee met the previous evening and recommended offering District contracts to the 4 Special Education CESA 8 teachers and discussed combining the part time student services director and school psychologist into a single full time role under a District contract. The committee recommends offering the teachers and the combined psychologist and student services director positions as District contracts, and approving the student services director and school psychologist job descriptions. The administrator also shared that, due to class sizes, the third grade teaching position, shared by Karrie Blum and Linda Johnston will be moved to an English position, shared between middle and high school.
    2. BUILDINGS, GROUNDS AND TRANSPORTATION: Mr. Mueller reported that the roofing project was discussed and will be let for bids.

**B. ADMINISTRATIVE REPORTS**

1. **PATRICK MANS – SUPERINTENDENT:** Mr. Mans reported that the 3<sup>rd</sup> Quarter will end soon, with spring sports beginning. Next Monday, the Honors Banquet will be held at Romy's Holiday Inn at Kelly Lake, with the top ten percent of seniors honored. This year, they are Ethan Pelkin, Sarah Bublitz, Kailee Golla, Madelin Eiting, and Kody Richlen. He finally reported on the April 2 staff in-service, with Logan Weber presenting "Sticks and Stones".
2. **JEFF BAUMANN – HIGH SCHOOL PRINCIPAL:** Mr. Baumann reported on the conference Academic Bowl, where we finished in 2<sup>nd</sup> place. He also congratulated Mr. Kirchberg and Mrs. Retza for preparing our students so well. He also congratulated the March Students of the Month award winners, and the Lunch Bunch winners. Winter sports season came to a close. Wrestling sent 5 members to sectionals. The girls' varsity basketball team finished the M&O Conference in a three-way-tie for first place, but fell to Crandon in the first round of the playoffs. Boys' basketball finished in first place, but were upset in the finals. The spring sports season is underway.
3. **KELLY ROBINSON – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL:** Mrs. Robinson reported that the state testing window has opened for students in grades 4-8 to take the Wisconsin Forward exam. The playground committee met again with Lee Recreation to review playground equipment ideas. On March 8, the 8<sup>th</sup> graders will be hosting a science fair. Lastly, the PBIS team continues to review incentive requirements.
4. **TOM WHITE – BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR:** Mr. White reported that he hosted a meeting and walkthrough for bidders interested in submitting bids for the summer flooring projects. Bids are due on April 10, and results will be in the April Board packets. Spring break gave his staff an opportunity to complete some routine maintenance and cleaning tasks, along with some deep cleaning. He reported that the addition of variable frequency drives and CO2 sensing capabilities is complete for the elementary/middle school cafeteria and gymnasium. With our matching contribution and large incentive from Focus on Energy, not all the M&M Area Community Foundation grant money was needed for the project. There may be enough money left to cover the cost of adding a CO2 sensing capability in the High School gymnasium.
5. **JOLENE HUC – COMMUNITY EDUCATION SUPERVISOR:** Mrs. Huc reported that the council met on March 11 to discuss Community Ed possibly purchasing land for the Community Garden. They discussed a babysitting/CPR class offered on June 15 during summer school, setting up a ride-along program with Crivitz Rescue, the junior program offered by the Fire Department. They voted to increase the 2 Community Education scholarships from \$500 to \$1000 each, with money earned during the fall craft show. Mrs. Huc was asked to look into the school forests for availability to use. Soccer is on hold due to weather, with hopes of taking off soon. She was asked to Mr. Dorschner and Mr. Baumann to put on a spaghetti or taco dinner to thank our volunteers. Community Ed is

helping with the upcoming Mental Health Wellness Conference here on April 13.  
The next meeting is scheduled for April 8.

6. MADELIN EITING – STUDENT COUNCIL REPRESENTATIVE - Absent

IX. INFORMATION/DISCUSSION

- A. WRESTLING CLUB: Mr. Mueller requested that this be added to the agenda. Joseph Tomaszewski, a high school senior this year, offered a handout reasons for forming a wrestling club, to grow the team, and make the team better. Athletic Dorschner offered rules in terms of allowing contact with students, and will look into this for the club. This would be a school sponsored club. This would be free for everyone, and will involve fundraisers to pay for fees. They will also look for volunteer coaching, as well as other volunteers. This club will also need officers, as well as an adult/staff advisor to oversee this activity. Mr. Baumann will advise them with requirements in the formation of the club. They are asking for permission to form the club.
- B. STAFF ENGAGEMENT SURVEY: The Board asked that this item be added as a discussion item this month. The cost to perform the survey last time was \$2300. The frequency of the survey was also discussed, and could be put on the agenda annually to decide each year whether it is needed.
- C. CESA 8 PROFESSIONAL STAFF: Mr. Mans reported that the Personnel/Negotiations committee met last night to discuss offering the CESA 8 professional staff of 4 teachers and a combined Student Services Director and School Psychologist. It was recommended to offer District contracts to the 5 staff members.
- D. COMMUNITY GARDEN: Mr. Mans reported that, in the Community Education notes, Mrs. Huc mentioned purchasing a piece of property for the community garden. The Board asked Mrs. Huc a few questions and offered suggestions. The Rescue Squad owns the land currently. It is about a block, and they are letting us use the property now, and will only want use of the driveway. Mr. Mans reminded the Board that, though this item may be added to the annual meeting agenda, the item may only be to allow purchase of property, not a specific location. After further direction from the Board, they suggested that Mrs. Huc get information for Mr. Mans to contact the Rescue Squad to see if a partnership can be formed where the school manages the property for the gardens, and they hold ownership.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENT(S)

- 1. SCHOOL PSYCHOLOGIST/STUDENT SERVICES DIRECTOR: Motion by Heidewald, seconded by Sotka to approve Stacey Caine as school psychologist and student services director beginning with the 2019-2020 school year. Motion carried 6-0.

2. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Mueller to approve the list of volunteers/chaperones as presented. Motion carried 6-0.
- B. STAFF ENGAGEMENT SURVEY: Motion by Heidewald, seconded by Cherry to approve a staff engagement survey this year, and add to next March's agenda to decide if another is needed then. Motion carried 6-0.
- C. CESA 8 PROFESSIONAL STAFF: Motion by Mueller, seconded by Heidewald to approve District contracts for current CESA 8 teachers Barbara Brodahl, Jenny Gehm, Elke Kobs, and Roman Miller as discussed earlier. Motion carried 6-0.
- D. SCHOOL PSYCHOLOGIST JOB DESCRIPTION: Motion by Cherry, seconded by Mueller to approve the school psychologist job description as presented. Motion carried 6-0.
- E. STUDENT SERVICES JOB DESCRIPTION: Motion by Heidewald, seconded by Sotka to approve the student services job description as presented. Motion carried 6-0.
- F. STUDENT ACCIDENT INSURANCE: Motion by Cherry, seconded by Mueller to approve 1<sup>st</sup> Agency student accident insurance at a no-cost increase renewal rate as presented. Motion carried 6-0.
- G. WRESTLING CLUB: Motion by Mueller, seconded by Huc to approve the creation of the wrestling club as discussed earlier. Motion carried 6-0.
- H. SECOND READING NEOLA POLICY UPDATES
  1. 1130 – CONFLICT OF INTEREST
  2. 1400 – JOB DESCRIPTIONS
  3. 1422 – NONDISCRIMINATION AND EQUAL EMPLOYMENT OPORTUNITY
  4. 1662 – EMPLOYEE ANTI-HARASSMENT
  5. 2260 – NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY
  6. 2270 – RELIGION IN THE CURRICULUM
  7. 2700.01 – SCHOOL PERFORMANCE AND ACCOUNTABILITY REPORTS
  8. 3120 – EMPLOYMENT OF PROFESSIONAL STAFF
  9. 3122 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
  10. 3139 – STAFF DISCIPLINE
  11. 3140 – NON-RENEWAL, RESIGNATION, AND TERMINATION
  12. 3143 – NON-RENEWAL OF ADMINISTRATIVE CONTRACTS
  13. 3230 – CONFLICT OF INTEREST
  14. 3362 – EMPLOYEE ANTI-HARASSMENT
  15. 4122 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY
  16. 4230 – CONFLICT OF INTEREST
  17. 4362 – EMPLOYEE ANTI-HARASSMENT
  18. 5111 – ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
  19. 5113 – OPEN ENROLLMENT PROGRAM (INTER-DISTRICT)
  20. 5114 – NONIMMIGRANT STUDENT AND VISITOR PROGRAM

Minutes of Regular Meeting of the Board of Education

March 20, 2019

Page -5-

21. 5341 – EMERGENCY MEDICAL AUTHORIZATION
22. 5512 – USE OF TOBACCO AND NICOTINE BY STUDENTS
23. 5517 – STUDENT ANTI-HARASSMENT
24. 5724 – HIGH SCHOOL VOTER REGISTRATION PROGRAM
25. 6150 – TUITION INCOME
26. 6220 – BUDGET PREPARATION
27. 6235 – FUND BALANCE
28. 6440 – COOPERATIVE PURCHASING
29. 6520 – PAYROLL DEDUCTIONS
30. 8305 – INFORMATION SECURITY
31. 8330 – STUDENT RECORDS
32. 9130 – PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS
33. 9150 – SCHOOL VISITORS

Motion by Heidewald, seconded by Cherry to approve the second reading of NEOLA policy updates as listed. Motion carried 6-0.

- XI. ADJOURNMENT: Motion by Mueller, seconded by Heidewald to adjourn at 6:40 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

---

Kris Heidewald  
Clerk

---

Michael Dama  
President