

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....February 21, 2024

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Lyle Cherry, Gary Huc, and Sonny Graese were present. Mike Frievalt was absent. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary Principal, Tom White – Buildings, Grounds, & Transportation Director, Sarah Jones – Business Administrative Assistant, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Teachers Julie Bushmaker, Heather Russell, Laurie Nelsen, Ann Marlatt, Elke Kobs, Megan Mayhew, Jennifer Thoreson, Tina Bonikowske, and Rebecca Moore, Sharon Bernier – Library Media Specialist, support staff members Dawn Golla, Donesa Fischer, Dana Walters, Victoria Chapman, and Amber Gromoski, Kellie Stumbris – Cheer Coach, and Kim Hanson, community member.
- IV. **APPROVAL OF AGENDA:** Motion Heidewald, seconded by Graese to approve agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
  - A. **MINUTES OF REGULAR MEETING** January 22, 2024
  - B. **GENERAL FUND VOUCHERS AND FINANCIAL REPORT**

Motion by Cherry, seconded by Ihde to approve consent agenda as read, including general fund vouchers 106420-106569 in the amount of \$335,909.12, ACH numbers 232400118-232400141 in the amount of \$30,066.85, wire transfers 202300047-202300056 in the amount of \$1,060,896.37, and voids of 105838, 105873, 106413, 106505 and 106518 in the amount of \$277.72. Motion carried 6-0.
- VI. **PUBLIC INPUT:** Kim Hanson commented on the elementary drop off/pick up procedures.
- VII. **CORRESPONDENCE/RECOGNITION:** There was none.
- VIII. **REPORTS**
  - A. **COMMITTEE REPORT(S)**
    1. **PERSONNEL/NEGOTIATIONS:** Mrs. Grandaw reported that the committee met earlier in the evening. They are recommending that we hire a full time 4K teacher in 2024-25 to offer 4 full days of 4K. They are also recommending allowance to post a business education and family and consumer education (FACE) position, with hiring of only one of the positions in the 2024-25 school year, depending on the most suitable candidate.
    2. **BUILDINGS, GROUNDS, TRANSPORTATION & TECHNOLOGY:** Mr. Graese reported that the committee met earlier and is recommending that we purchase a maintenance pickup truck from Tim Witt Chevrolet per proposals received in January.
  - B. **ADMINISTRATIVE REPORTS**
    1. **HADLEY SCHEUERMAN – STUDENT COUNCIL REPRESENTATIVE:** No report - Absent

2. **KELLY ROBINSON – SUPERINTENDENT:** Mrs. Robinson reported on the 2/9 combined in-service with Lena and Wausaukee, on the community focus meetings held on 2/8 and 2/13, and informed the board that someone from Bray and School Perceptions will be coming to the March meeting to review survey information with the board before sending surveys out. She gave an update to the legislative Act 20 update. She also gave Community Education updates for the swim program, the spring craft show, and is working on a binder as discussed with the advisory council and the board members who attended the meeting in January to discuss the program. Finally, she reported on spring break.
3. **JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL:** Mr. Baumann reported on the high school ACT and Aspire testing, with seniors giving their Academic and Career Planning presentations and mock interviews. The middle school will participate in the Forward exams during that time. He also reported on the Crivitz Lion's Club annual vision screenings, and on the Students of the Month and Lunch Bunch recipients.
4. **KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL:** Mrs. Dama reported on Lexie Allen, January Elementary Staff Member of the Month, the successful Book Fair, and on Mr. Allard's 5<sup>th</sup> and 6<sup>th</sup> grade choir students, who serenaded residents at New Care for Valentine's Day. She reported on the mid-year MAP testing, and on the February character traits of honesty and kindness.
5. **TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR:** Mr. White reported that the aging fire alarm panel at the middle/high school building failed and had to be replaced, as well as an obsolete Notification Appliance Circuit. The burglar alarm panels also needed replacement. He reported on a meeting he attended of the Northeast Wisconsin Facilities Managers held at Hortonville High School. Finally, he updated the board on a couple of projects out for bid review in March. They are the athletic track at the middle/high school in need of seal and repair, and on the gymnasium floors, in need of sanding to bare wood and refinishing.
6. **NICK SCHRAMM – TECHNOLOGY COORDINATOR:** Mr. Schramm reported that his department has been busy preparing for multiple events requiring audio or visual presentation equipment. He also updated the board on the fiber installation project, and on upcoming proposals for his department.

#### IX. INFORMATION/DISCUSSION

- A. **ELEMENTARY SCHOOL DROP OFF/PICK UP PROCEDURE:** Mrs. Robinson asked Mrs. Dama to review the updates to the elementary school drop off and pick up procedures. So far, the changes implemented have been going very well, with a few tweaks still needed. There are still a few concerns with parents making U-turns in the line, etc.
- B. **4K SCHEDULING/OFFERINGS:** Mrs. Robinson updated the board on the unfilled part-time 4K vacancy. The board will be asked to make a decision on the 2024-25 4K program. The committee is recommending hiring a full time 4K teacher, and offering 4 full days of 4K for students. Fridays will be used for 3-year-old playgroup and required parent outreach.
- C. **BUSINESS TEACHER POSITION:** With the announced retirement of the current business education teacher at the end of this school year, Mrs. Robinson is asking the board to allow posting for a business education and a FACE (Family and Consumer Education) teaching position. Interviews will be held for both postings, with the knowledge that only one position will be filled, depending on the best candidate overall.

- D. MAINTENANCE PICKUP TRUCK PROPOSALS: Proposals for the purchase of a maintenance pickup truck were discussed at the committee level, and the committee is recommending purchasing a vehicle from Tim Witt Chevrolet in the amount of \$47,801.50.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATION(S)

- 1. HIGH SCHOOL TEACHER: Motion by Cherry, seconded by Ihde to approve the retirement of Daren Sommerfeldt at the end of the school year. Motion carried 6-0.
- 2. ELEMENTARY SPECIAL EDUCATION TEACHER: Motion by Heidewald, seconded by Graese to approve the resignation of Theresa Rock at the end of the school year. Motion carried 6-0.

B. APPOINTMENTS

- 1. SUBSTITUTE TEACHER(S): Motion by Huc, seconded by Ihde to approve Kim Gruszynski, Karrie Logan, Kristin Bushmaker, and Theresa De Los Santos as substitute teachers. Motion carried 6-0.
- 2. SUBSTITUTE PARAPROFESSIONAL(S): Motion by Ihde, seconded by Graese to approve Krystal Hughes and Breanna Bevier as substitute paraprofessionals. Motion carried 6-0.
- 3. ASSISTANT VARSITY SOFTBALL COACH: Motion by Heidewald, seconded by Huc to approve Alex Zielinski as assistant softball coach. Motion carried 6-0.
- 4. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Ihde to approve the list of volunteers/chaperones as presented. Motion carried 6-0.

- C. SECOND FRIDAY IN JANUARY STUDENT COUNT: Motion by Heidewald, seconded by Cherry to approve the second Friday in January student count in the amount of 784 students. Motion carried 6-0.

- D. 4K SCHEDULING/OFFERINGS: Motion by Heidewald, seconded by Graese to change the current posting for the part time 4K vacancy to full time with the 2024-25 school year, and offer Monday – Thursday scheduling as discussed earlier in the meeting. Motion carried 6-0.

- E. BUSINESS TEACHER POSITION: Motion by Cherry, seconded by Ihde to allow posting of both the Business Education and the FACE teacher position in order to find the best candidate to meet the needs of our district. Motion carried 6-0.

- F. MAINTENANCE PICKUP TRUCK PROPOSALS: Motion by Huc, seconded by Heidewald to approve the maintenance pickup truck proposal from Tim Witt Chevrolet in the amount of \$47,801.50. Motion carried 6-0.

- G. START COLLEGE NOW/EARLY COLLEGE CREDIT PROGRAM 2024 SUMMER CLASSES: Motion by Huc, seconded by Graese to approve the class listing of the 2024 summer classes as presented. Motion carried 6-0.

- H. FUTURE AGENDA ITEMS: None at this time.

XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF

ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.

A. PERFORMANCE EVALUATIONS

1. NEW TEACHERS
2. FOOD SERVICE DIRECTOR

Motion by Heidewald, seconded by Cherry to recess to closed session as read. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Yes, Huc-Yes, Graese-Yes, and Frievall-Absent. Motion carried and closed session began at 6:47 p.m.

- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2): Motion by Ihde, seconded by Graese to reconvene into open session at 7:34 p.m. Motion carried 6-0. Motion by Huc, seconded by Heidewald to increase the Food Service Director's contract to \$50,500, prorated for the remainder of the school year. Motion carried 6-0.
- XIII. ADJOURNMENT: Motion by Ihde, seconded by Graese to adjourn at 7:35 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

---

Kris Heidewald  
Clerk

---

Amy Grandaw  
President