

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....December 20, 2023

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Lyle Cherry, Gary Huc, Sonny Graese, and Mike Frievault were present. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds and Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Alexandria Graves - HS Guidance Counselor, Sharon Bernier – District Library Media Specialist, Stacey Caine – SpEd Director/School Psychologist, Roman Miller – MS Teacher, Scott and Heather Russell – Teachers, Hadley Scheuerman - Student Council Representative, Kellie Stumbris – cheer coach, Shirley Prudhomme – Peshtigo Times Reporter and many community members (including 7th grade Civics students and cheer team members).
- IV. **APPROVAL OF AGENDA:** Motion Heidewald, seconded by Ihde to approve agenda as presented. Motion carried 7-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. MINUTES OF REGULAR MEETING NOVEMBER 15, 2023
 - B. MINUTES OF SPECIAL MEETING DECEMBER 6, 2023
 - C. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Ihde to approve consent agenda as read, including general fund vouchers 106038-106198 in the amount of \$253,317.09, ACH numbers 232400076-232400096 in the amount of \$22,705.69, wire transfers 202300035-202300040 in the amount of \$275,307.94, and voids of 105897, 106081, and 106115 in the amount of \$657.00. Motion carried 7-0.
- VI. **PUBLIC INPUT:** There was none.
- VII. **CORRESPONDENCE/RECOGNITION:** Mrs. Robinson thanked Mr. Allard, Mr. Kopfhammer, Music Boosters, Mrs. Dama, Mr. White, Mr. Lutzow, and all who had a hand in making the elementary and MS/HS Christmas concerts successful. She also recognized Mr. Dorschner for his achievements for being voted as Wisconsin WADA’s Athletic Director of the Year.
- VIII. **REPORTS**
 - A. **COMMITTEE(S)**
 1. **PERSONNEL/NEGOTIATIONS:** Mrs. Grandaw reported that the committee met earlier in the evening. They will be recommending hiring of a part time special education paraprofessional.
 2. **BUILDINGS, GROUNDS, TRANSPORTATION & TECHNOLOGY:** There was no report at this time.

Minutes of Regular Meeting of the Board of Education

December 20, 2023

Page -2-

B. ADMINISTRATIVE REPORTS

1. HADLEY SCHEUERMAN - STUDENT COUNCIL REPRESENTATIVE: Miss Scheuerman reported on Forensics, HiQ, Quiz Bowl, and Student Council.
2. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson reported on the holiday break, the state education convention in Milwaukee in January, with the January Regular Meeting postponed until Monday, January 22nd due to the timing of the convention.
3. JEFF BAUMANN - MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann complimented the MS/HS band and choirs for their performances at their concert. He also recognized Mr. Kopfhammer and Mr. Allard for their work in preparing their students for a great performance. He reported on the 12/8 early dismissal for students, with teacher in-service in the afternoon. Finally, he reported on the activities for students leading up to the Christmas break.
4. KAM DAMA - ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama congratulated Mrs. Gruszynski for being selected November's Elementary Staff Member of the Month. She also reported on the Crivitz Area Woman's Club book giveaway for all students in 4K – grade 3. Next, she reported on the elementary Christmas concert, that students will be focusing on empathy in December, and how the students and staff the gearing up for the Christmas break.
5. TOM WHITE - BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported that he and his staff assisted with setup for the ES and MS/HS concerts. He thanked North CounTree Christmas Trees for donating the tree for the front lobby, and thanked Mrs. Graves and the members of the Student Council for decorating it. He reported that gutters were added to the north side of the MS/HS storage building to keep ice from building up on the concrete, which freezes the doors shut. Finally, he thanked Mr. Lutzow for removing an obsolete water tank from the mezzanine area above the gym.
6. NICK SCHRAMM - TECHNOLOGY COORDINATOR: Mr. Schramm reported that he and his assistant worked to prepare several systems for the ACCESS for ELLs, used to measure English language proficiency. He reported that the software used to program and maintain our internal phone system has reached its end of life. A new web-based cloud system has taken its place, and he will schedule a 4-hour training after the break. Finally, his department is looking forward to the Christmas break so projects can be tackled while staff and students are away.

IX. INFORMATION/DISCUSSION

- A. PRESENTATION OF DISTRICT'S STATE EDUCATION REPORT CARDS: Mrs. Robinson reviewed the district report card, while Mrs. Dama reviewed the elementary results. Mr. Baumann reviewed the middle school and high school. Dama
- B. FACILITIES ASSESSMENT REPORT: This item was discussed, but after the rest of the discussion items. Clint from Bray Architects reviewed the initial facility findings after the community focus meetings were held in the district.
- C. SPECIAL EDUCATION PARAPROFESSIONAL: Due to increasing special education needs, and in order to meet IEP requirements, Mrs. Caine is asking the board for permission to add another part time

Minutes of Regular Meeting of the Board of Education

December 20, 2023

Page -3-

special education paraprofessional. The Personnel/Negotiations committee met earlier, and is recommending adding a part time position, with up to 29 hours per week.

- D. QUIZ BOWL OVERNIGHT AND OUT-OF-STATE TRIPS: Mrs. Robinson reported that Mrs. Retza is asking for permission for 2 possible overnight and out of state trips coming up in February. One is in Roseville, MN, and one is in Houghton, MI. Details have not been finalized until the trips have been approved.
- E. WRESTLING OVERNIGHT TRIP: Mrs. Robinson reported that the wrestling team is asking permission for the team to compete in a 2-day tournament in Merrill on 12/28 & 12/29, resulting in 2 overnights.
- F. CHEER TRIPS: Coach Kellie Stumbris is asking to approve an overnight stay prior to the WACP Regionals on 2/16 in Hartford, WI, with permission to be excused at 2:00 pm that day for travel. She is also asking for permission for an overnight stay prior to the state competition in Appleton the following week. Finally, she is asking permission for out of state and overnights to travel to Infinities America Cheerleading Competition at Universal Studios, FL, and to be excused from school on Feb. 8, 9, 12 & 13 to attend the competition. This trip would be traveling via air rather than bus if approved, with fundraising covering the costs.
- G. STUDENT LEADERSHIP COUNCIL (CLUB): Mrs. Robinson reported that the elementary group formed last year, but would like to be recognized as a club in order to fundraise and deposit into the school's fund 11 account. There are 2 teacher advisors that oversee the club.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENT(S)

- 1. STUDENT TEACHER: Motion by Ihde, seconded by Frievalt to approve Kennedy Nelsen as a student teacher. Motion carried 7-0.
 - 2. SUBSTITUTE TEACHER: Motion by Frievalt, seconded by Graese to approve Taylor Giese as substitute teacher. Motion carried 7-0.
 - 3. SUBSTITUTE CUSTODIAN: Motion by Cherry, seconded by Ihde to approve Dana Walters as substitute custodian. Motion carried 7-0.
 - 4. SUBSTITUTE PARAPROFESSIONALS: Motion by Ihde, seconded by Graese to approve Senya Caine, Lyvia Caine, and Christina Bondar as substitute paraprofessionals. Motion carried 7-0.
 - 5. SUBSTITUTE CLERICAL: Motion by Cherry, seconded by Huc to approve Ana Whiting and Christina Bondar as substitute clerical employees. Motion carried 7-0.
 - 6. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Frievalt to approve the list of volunteers/chaperones as listed. Motion carried 7-0.
- B. FACILITIES ASSESSMENT REPORT: Motion by Cherry, seconded by Heidewald to have School Perceptions begin the survey process. Motion carried 7-0.
 - C. SPECIAL EDUCATION PARAPROFESSIONAL: Motion by Huc, seconded by Frievalt to approve the addition of another part time special education paraprofessional position, up to 29 hours per week, as requested. Motion carried 7-0.
 - D. QUIZ BOWL OVERNIGHT AND OUT-OF-STATE TRIPS: Motion by Heidewald, seconded by Cherry to approve the Quiz Bowl overnight and out of state trips as presented. Motion carried 7-0.

Minutes of Regular Meeting of the Board of Education

December 20, 2023

Page -4-

- E. WRESTLING OVERNIGHT TRIP: Motion by Huc, seconded by Ihde, to approve the requested wrestling overnight trip as presented earlier. Motion carried 7-0.
 - F. CHEER TRIPS: Motion by Frievalt, seconded by Graese to approve the overnight and out of state trips as presented earlier. Motion carried 7-0.
 - G. STUDENT LEADERSHIP COUNCIL (CLUB): Motion by Heidewald, seconded by Frievalt to approve the creation of a student leadership council club as presented earlier. Motion carried 7-0.
 - H. YOUTH OPTIONS PENN FOSTER COURSES REIMBURSEMENT: Motion by Huc, seconded by Graese to approve the Youth Options Penn Foster courses reimbursement as presented by Kelly Robinson. Motion carried 7-0.
- XI. FUTURE AGENDA ITEMS: Revisit the Facilities Assessment Report in January.
- XII. ADJOURNMENT: Motion by Ihde, seconded by Frievalt to adjourn at 7:45 p.m. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President