

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Special Meeting of the Board of Education.....November 6, 2024

- I. CALL TO ORDER: The Special Meeting of the Board of Education was called to order by President Grandaw at 4:00 p.m.
- II. PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.
- III. ROLL CALL: The following members were present: Amy Grandaw, Lyle Cherry, Sonny Graese, and Kim Hanson. Others present were Kelly Robinson – Superintendent, Sarah Jones – Business Administrative Assistant, and Jannie Marsolek – Administrative Secretary.
- IV. APPROVAL OF AGENDA: Motion by Cherry, seconded by Hanson to approve the agenda as presented. Motion carried 4-0.
- V. INFORMATION/DISCUSSION
  - A. DESIGNATE ALTERNATE TO SIGN PI401 FORMS TO CERTIFY TAX LEVY: Mrs. Robinson explained that the board must designate an alternate to sign the PI401 forms to certify the tax levy in the clerk’s absence. Lyle agreed to sign the forms.
  - B. RESOLUTION OF INSURANCE CONSORTIUM: We are part of an insurance consortium, including other school districts in the area, and CESA 8. We have never had a formal agreement, so it was recommended to approve a resolution of the consortium.
- VI. ITEMS SCHEDULED FOR ACTION
  - A. DESIGNATE ALTERNATE TO SIGN PI401 FORMS TO CERTIFY TAX LEVY: Motion by Graese, seconded by Grandaw to designate Lyle Cherry as alternate to sign the PI401 forms to certify the tax levy. Motion carried 4-0.
  - B. RESOLUTION OF INSURANCE CONSORTIUM: Motion by Hanson, seconded by Cherry to approve the resolution of the insurance consortium as discussed earlier. Motion carried 4-0.
  - C. APPOINTMENTS:
    1. PART TIME CUSTODIAN: Motion by Cherry, seconded by Hanson to approve Judy Oleck as part time custodian. Motion carried 4-0.
    2. PARAPROFESSIONAL SUBSTITUTE(S): Motion by Graese, seconded by Hanson to approve Heidi Kitslaar, Mary Madson, and Tammy Luedeman as paraprofessional substitutes. Motion carried 4-0.
    3. CLERICAL SUBSTITUTE(S): Motion by cherry, seconded by Graese to approve Mary Madson as clerical substitute. Motion carried 4-0.
    4. FOOD SERVICE SUBSTITUTE(S): Motion by Hanson, seconded by Cherry to approve Mary Madson and Tammy Luedeman as food service substitutes. Motion carried 4-0.

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5. CUSTODIAL SUBSTITUTE(S): Motion by Graese, seconded by Hanson to approve Tammy Luedeman and Connie Olson as custodial substitutes. Motion carried 4-0.

VII. ADJOURNMENT: Motion by Hanson, seconded by Graese to adjourn at 4:05 pm. Motion carried 4-0.

Recording Secretary  
Jannie Marsolek

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Kris Heidewald  
Clerk

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Amy Grandaw  
President