

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....January 22, 2024

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Amy Grandaw, Kris Heidewald, Lyle Cherry, Gary Huc, Sonny Graese, and Mike Frievalt were present. Kayla Ihde was absent. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Sarah Jones – Business Administrative Assistant, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Jeff Dorschner – Athletic Director, Ben Kamps - community member, and a parent with his 7th Grade Civics student.
- IV. APPROVAL OF AGENDA: Motion Cherry, seconded by Frievalt to approve agenda as presented. Motion carried 6-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING December 20, 2023
 - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Huc to approve consent agenda as read, including general fund vouchers 106199-106419 in the amount of \$629,080.25, ACH numbers 232400097-232400117 in the amount of \$58,774.82, wire transfers 202300041-202300046 in the amount of \$203,540.56, and voids of 105985 and 106081. Motion carried 6-0.
- VI. PUBLIC INPUT: Ben Kamps commented on the elementary drop off/pick up procedures.
- VII. CORRESPONDENCE/RECOGNITION: There was none.
- VIII. REPORTS
 - A. COMMITTEE(S)
 1. POLICY/CURRICULUM: Mrs. Heidewald reported that the committee met earlier in the evening and will be recommending all changes as proposed, with a change to policy 6325 – federal grant fund threshold – recommending keeping at \$150,000.
 - B. ADMINISTRATIVE REPORTS
 1. HADLEY SCHEUERMAN – STUDENT COUNCIL REPRESENTATIVE: Miss Scheuerman was absent.
 2. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson reported on the state education convention in Milwaukee, attended by Lyle Cherry, Kris Heidewald, and herself. She updated the board on 2 snow days in January, and on the upcoming joint in-service on February 9 with Wausaukee and Lena. Finally, she reported on some technical corrections on current policies.
 3. JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on the close of semester 1, congratulated Student of the Month winners, and reported on MAPS testing in grades 7-12 in English and Math.
 4. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama was absent, but was read by Mrs. Robinson. She reported that Ocean Lukas was awarded the December Staff Member of the Month. She honored the elementary students who sang the school song before the January 11th

varsity boys basketball game, and thanked Mr. Allard for preparing them. She reported on the 5K-grade 6 MAPS testing, and on the January character trait of the month.

5. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on the gymnasium floors being refinished over the Christmas break, and they will need to be sanded to bare wood, repainted, and refinished soon. He reported on snow removal needed during several weekend events. Finally, he commended Lamers on their recent improvements in providing bussing services to our district.
6. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm reported that an underground fiber cable had to be run to improve streaming services for football games, since wireless technology was too unreliable. The cables have not yet been run to our wiring closets, but should be completed soon. He reported annual I-pad reviews to determine what devices will need to be replaced in 2024-25, and that he will soon begin working on summer computer and Chromebook requests for proposals to be released in the near future.
7. JEFF DORSCHNER – ATHLETIC DIRECTOR reported on the winter season update at mid-point in the season, and on a softball program fundraiser held at the Hodag Dome in Rhinelander. He also reported on his opportunity to attend the National Athletic Director's Conference, hosted by the NIAAA in Orlando, Florida in December.

IX. INFORMATION/DISCUSSION

- A. 2022-2023 AUDIT REPORT: Brianna Olson and David Minch, auditors with Kerber Rose, provided a report on the 2022-2023 audit via phone conference.
- B. 2024-2025 OPEN ENROLLMENT LIMITS FOR REGULAR AND SPECIAL EDUCATION: Mrs. Robinson reminded the board that they are required to annually set the open enrollment limits for regular and special education for the upcoming school year. She reviewed the caseload recommendations from the DPI for special education, and recommended following those recommendations with no limits to regular education open enrollment for the 2024-2025 school year, as historically been approved.
- C. 2024-2025 SCHOOL CALENDAR: Mrs. Robinson presented the 2024-2025 school calendar, which had been sent to area superintendents, as well as to the principals and teachers for input. She recommended the proposed calendar to the board.
- D. MAINTENANCE PICKUP TRUCK PROPOSALS: Mrs. Robinson presented the information to the board, with no committee discussion, since Mr. White was not present. The board can decide later in the meeting if they would like to take action at this time.
- E. QUIZ BOWL OVERNIGHT TRIP: Mrs. Retza is asking for permission for an overnight trip to Holmen, WI on 2/23 & 2/24 for a Quiz Bowl tournament.
- F. FACILITIES ASSESSMENT REPORT: Clint from Bray Architects was present to provide an update following the two community focus meetings in February.
- G. COMMUNITY EDUCATION: Mrs. Robinson updated the board since she met with the advisory council on January 3rd. She will be creating a binder or information about the program, as well as updating the job description to be more current, and will bring the changes back to the group for further input. Once the process is completed, she would like to post the supervisor's position, as well as reviewing the pay for the position at the suggestion of the council.
- H. NEOLA POLICY UPDATES
 1. 0100 - DEFINITIONS
 2. 0122 - BOARD POWERS
 3. 0144.3 - CONFLICT OF INTEREST
 4. 0171.3 - CLERK

5. 2250 - INNOVATIVE AND PILOT PROGRAMS
6. 2413 - HEALTH EDUCATION
7. 2415 - TUTORING FOR CREDIT
8. 2460.03 - INDEPENDENT EDUCATION EVALUATION (IEE)
9. 3431 - EMPLOYEE LEAVES
10. 4431 - EMPLOYEE LEAVES
11. 5517 - STUDENT ANTI-HARASSMENT
12. 5610 - SUSPENSION AND EXPULSION
13. 6325 - PROCUREMENT - FEDERAL GRANTS/FUNDS
14. 6610 - NONDISCRIMINATION SUPPORTED STUDENT ACTIVITY ACCOUNTS
15. 6611 - DISTRICT SUPPORTED/SPONSORED STUDENT ACTIVITY ACCOUNTS
16. 7440 - FACILITY SECURITY
17. 7540 - TECHNOLOGY
18. 7544 - USE OF SOCIAL MEDIA
19. 8120 - VOLUNTEERS
20. 8310 - PUBLIC RECORDS
21. 8330 - STUDENT RECORDS
22. 8407 - SCHOOL RESOURCE OFFICER PROGRAM
23. 8431 - PREPAREDNESS FOR TOXIC HAZARDS
24. 8700 - LACTATING EMPLOYEES
25. 9130 - PUBLIC REQUESTS, SUGGESTIONS, COMPLAINTS
26. 9140 -CITIZENS' ADVISORY COMMITTEE

The committee reviewed the updates during their meeting earlier in the evening, and they are recommending all changes as proposed, except for policy 6325, keeping the threshold for the federal funding before requiring a bid to be held at \$150,000. She also mentioned that the wellness policy will be added to the next group of updates.

- I. ADULT MEAL AND EXTRA ENTREE PRICES: Mrs. Robinson reported that the DPI is recommending an increase in non-program adult meal and extra entrée prices so we are not losing money on those meals. The recommendation is to raise adult lunch prices to \$6.00, \$4.00 for breakfast, with extra entrees to \$2.00.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATIONS

1. ASSISTANT SOFTBALL COACH: Motion by Heidewald, seconded by Frievalt to approve the resignation of Justin Pusick as assistant softball coach. Motion carried 6-0.

B. APPOINTMENTS

1. PART-TIME SPECIAL EDUCATION PARAPROFESSIONAL: Motion by Cherry, seconded by Huc to approve Donesa Fischer as part time special education paraprofessional. Motion carried 6-0.
2. SUBSTITUTE TEACHER(S): Motion by Frievalt, seconded by Cherry to approve Catherine Miller as substitute teacher. Motion carried 6-0.
3. VOLUNTEERS/CHAPERONES: Motion by Heidewald, seconded by Frievalt to approve the list of volunteers/chaperones as presented. Motion carried 6-0.

- C. 2022-2023 AUDIT REPORT: Motion by Cherry, seconded by Graese to approve the 2022-2023 audit report as presented earlier in the meeting. Motion carried 6-0.

- D. 2024-2025 OPEN ENROLLMENT LIMITS FOR REGULAR AND SPECIAL EDUCATION: Motion by Heidewald, seconded by Frievalt to set 2024-2025 open enrollment limits by adopting the special education caseload recommendations from the DPI with no limits to regular education open enrollment per grade level in grades 4K-12 as discussed. Motion carried 6-0.

- E. 2024-2025 SCHOOL CALENDAR: Motion by Frievalt, seconded by Graese to approve the 2024-2025 school calendar as presented. Motion carried 6-0.
 - F. MAINTENANCE PICKUP TRUCK PROPOSALS: No action at this time
 - G. QUIZ BOWL OVERNIGHT TRIP: Motion by Cherry, seconded by Frievalt to approve the Quiz Bowl overnight trip as presented. Motion carried 6-0.
 - H. FACILITIES ASSESSMENT REPORT: No action at this time
 - I. COMMUNITY EDUCATION: No action at this time
 - J. NEOLA POLICY UPDATES: Motion by Heidewald, seconded by Graese to approve the NEOLA policy updates, #6325 to include keeping the bid threshold at \$150,000. Motion carried 6-0.
 - K. ADULT MEAL AND EXTRA ENTREE PRICES: Motion by Huc, seconded by Frievalt to increase adult lunch price to \$5.00, adult breakfast to \$3.00, and extra entrees at \$1.50. Motion carried 6-0.
 - L. FUTURE AGENDA ITEMS: There was a request for discussion of the elementary school pickup and drop off procedures, an overhead view of the elementary facility, and on the prairie at the MS/HS.
- XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c)(f)
CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION
DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION
OR EXERCISES RESPONSIBILITY. CONSIDERING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL
HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS...
- A. PERFORMANCE EVALUATIONS
 - 1. PRINCIPALS
 - 2. SCHOOL PSYCHOLOGIST/STUDENT SERVICES DIRECTOR
 - 3. SUPERINTENDENT
- Motion by Heidewald, seconded by Frievalt to recess to closed session as read at 7:34 p.m. Roll call vote: Grandaw-Yes, Ihde-Absent, Heidewald-Yes, Cherry-Yes, Huc-Yes, Graese-Yes, and Frievalt-Yes. Motion carried.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER
WISCONSIN STATE STATUTE 19.85(2)
Motion by Graese, seconded by Frievalt to reconvene into open session at 8:18 p.m. Motion carried 6-0.
- A. CONTRACT EXTENSIONS
 - 1. PRINCIPALS
 - 2. SCHOOL PSYCHOLOGIST/STUDENT SERVICES DIRECTOR
 - 3. SUPERINTENDENT
- Motion by Graese, seconded by Heidewald to approve the contract extensions for the principals, school psychologist/student services director, and the superintendent as presented. Motion carried 6-0.
- XIII. ADJOURNMENT: Motion by Frievalt, seconded by Graese to adjourn at 8:19 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President